

# Shadow Dorset Council

**Date:** Wednesday, 20 February 2019  
**Time:** 6.30 pm  
**Venue:** South Walks House, Dorchester, Dorset, DT1 1EE

**Membership:**

The Council membership is listed on the following page.

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**Chief Executive (Designate) for the Dorset Council: Matt Prosser**

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**Publication Date: 12 February 2019**

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# MEMBERSHIP OF THE SHADOW DORSET COUNCIL

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Jon Andrews	Francis Drake	Paul Kimber	Gareth
Malcolm Barnes	Fred Drane	Rebecca Knox	Rockingham
Peter Barrowcliff	Gerald Duke	Richard Kosior	Tia Roos
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*Kevin Brookes	*Tony Ferrari	Barbara Manuel	Jackie Stayt
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Ronald Coatsworth	Colin Huckle	Simon Pritchard	Timothy Yarker
Robin Cook	Nick Ireland	Byron Quayle	
Patrick Cooke	Christine James	Barry Quinn	(2 vacancies)
*Toni Coombs	Susan Jefferies	Alison Reed	
Barrie Cooper	Gary Jefferson	Molly Rennie	<b>*Indicates</b>
Hilary Cox	Sherry Jespersen	Cheryl Reynolds	<b>councillors on</b>
*Deborah Croney	K D Johnson	Dave Rickard	<b>borough/district</b>
*Keith Day	Stella Jones	Belinda Ridout	<b>councils as well as</b>
*Janet Dover	Trevor Jones	Michael Roake	<b>Dorset County</b>
Charles Dowden	Oz Kanji	*Mark Roberts	<b>Council</b>

# **A G E N D A**

**Page No.**

**1 APOLOGIES**

To receive any apologies for absence.

**2 CODE OF CONDUCT**

To receive any declarations of interest.

**3 MINUTES**

7 - 12

To confirm the minutes of the meeting held on 24<sup>th</sup> January 2019.

**4 PUBLIC PARTICIPATION (30 MINUTES)**

Members of the public may submit a written question to the Leader, Portfolio Holder, or Chairman of the Shadow Council or committee. Questions or statements must have been submitted to the Monitoring Officer by 10.00 am on Monday 18<sup>th</sup> February 2019.

**5 QUESTIONS FROM SHADOW COUNCILLORS (30 MINUTES)**

A Shadow Councillor may ask the Chairman, Leader, Portfolio Holder or the Chairman of a committee any question about a matter which the Shadow Council, the Shadow Executive or committee has powers, duties or responsibilities. Questions must have been submitted to the Interim Monitoring Officer by 10.00am on Monday 18<sup>th</sup> February 2019.

**6 MINUTES OF THE SHADOW EXECUTIVE COMMITTEE**

To receive the minutes of the Shadow Executive Committee held on 11<sup>th</sup> February 2019 (to follow).

**7 MINUTES OF THE SHADOW OVERVIEW AND SCRUTINY COMMITTEE**

13 - 24

To receive the minutes of the Shadow Overview and Scrutiny Committee held on 21<sup>st</sup> January and 4<sup>th</sup> February 2019.

<b>8</b>	<b>2019/20 BUDGET</b>	25 - 88
	To consider a report by the Interim S151 Officer.	
<b>9</b>	<b>SCHEME OF MEMBERS' ALLOWANCES FOR DORSET COUNCIL</b>	89 - 120
	To consider a report by the Corporate Director, Legal & Democratic and Monitoring Officer (Designate).	
<b>10</b>	<b>CALENDAR OF MEETINGS</b>	121 - 138
	To consider a report by the Corporate Director, Legal & Democratic and Monitoring Officer (Designate).	
<b>11</b>	<b>TRANSITIONAL APPOINTMENTS TO COMMITTEES 2019</b>	139 - 142
	To consider a report by the Corporate Director, Legal & Democratic and Monitoring Officer (Designate).	
<b>12</b>	<b>APPOINTMENT OF INDEPENDENT PERSONS</b>	
	Under section 28(7) of the Localism Act 2011, local authorities are required to put certain arrangements in place for promoting and maintaining standards of conduct including provision for the appointment by the authority of at least one independent person -	
	(a) whose views are to be sought, and taken into account, by the authority before it makes its decision on an allegation that it has decided to investigate, and	
	(b) whose views may be sought—	
	(i) by the authority in relation to an allegation in circumstances not within paragraph (a);	
	(ii) by a member, or co-opted member, of the authority if that person's behaviour is the subject of an allegation, and	
	(iii) by a member, or co-opted member, of a parish council if that person's behaviour is the subject of an allegation and the authority is the parish council's principal authority.	
	Such appointments are to be made by the full Council.	
	Given the need to have at least one independent person in place for	

Dorset Council on 1 April 2019, it is recommended that those currently consulted by the six sovereign councils be appointed as they have been previously been through a selection process. The Monitoring Officers have contacted the independent persons who have confirmed that they are willing to continue in the role for Dorset Council.

It is therefore recommended that the following individuals be appointed as independent persons for Dorset Council with effect from 1 April 2019:-

Elizabeth Whatley

Rob Nicholls

Col Mike Powell

Nick Maton

Ken Whatley

Barry Preedy

Christopher Lousley

### **13 URGENT ITEMS**

To consider any items of business which the Chairman has had prior notification and considers to be urgent pursuant to section 100B (4) (b) of the Local Government Act 19702. The reason for the urgency shall be specified minutes.

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## Shadow Dorset Council

### SHADOW DORSET COUNCIL

#### MINUTES OF MEETING HELD ON THURSDAY 24 JANUARY 2019

**Present:** Cllrs A Alford, J Andrews, K Baker, S Bartlett, P Batstone, R Biggs, K Brookes, C Brooks, P Brown, H Bruce, Ian Bruce, R Bryan, D Budd, N Bundy, D Burt, D Bussell, S Butler, G Carr-Jones, S Christopher, T Coombs, B Cooper, H Cox, N Dragon, G Duke, J Dunseith, D Elliott, B Ezzard, T Ferrari, S Flower, V Fox, R Freeman, S Gibson, B Goringe, M Gould, M Hall, L Hamilton, P Harrison, B Haynes, J Haynes, R Hope, F Horsington, C Huckle, Nick Ireland, C James, S Jespersen, K D Johnson, S Jones, T Jones, O Kanji, R Knox, N Lacey-Clarke, M Lawrence, R Legg, G Logan, M Lovell, C Lugg, W Meaden, R Nickinson, P Nixon, R Nowak, J Orrell, A Parry, M Penfold, R Potter, B Quayle, B Quinn, M Rennie, M Roberts, J Robinson, T Roos, P Shorland, D Shortell, J Somper, John Stayt, J Tanner, G Taylor, M Tewkesbury, B Trite, D Turner, D Walsh, A Weaving, P Webb, P Wharf and K Wheller

**Apologies:** Cllrs M Barnes, P Barrowcliff, T Bartlett, B Batty-Smith, C Beck, D Beer, A Blackwood, G Brown, S Brown, A Burch, S Burns, M Byatt, A Canning, J Cant, A Cattaway, A Chase, A Clarke, R Coatsworth, R Cook, P Cooke, D Croney, K Day, J Dover, C Dowden, F Drake, F Drane, M Dyer, J Ellis, T Farmer, J Farquharson, C Finch, J Francis, K Garcia, I Gardner, H Goodinge, R Gould, T Handford, T Harries, D Harris, S Hosford, S Jefferies, G Jefferson, A Kerby, P Kimber, R Kosior, C Langham, M Leicester, B Manuel, G Marsh, P McCartney, F McKenzie, L Miller, D Morgan, T Morris, P Oggelsby, J Osborne, D Packer, C Page-Nash, E Parker, B Pipe, C Pipe, V Potheary, S Pritchard, A Reed, C Reynolds, D Rickard, B Ridout, M Roake, G Rockingham, G Russell, J Russell, J Sewell, A Skeats, D Skipwith, Jackie Stayt, G Suttle, C Sutton, D Taylor, A Thacker, C Tilling, S Tong, M Unsworth, J Westbrook, S West, M Whitwam, M Wiggins, P Williams and T Yarker

**Officers present (for all or part of the meeting):**

Kate Critchel (Senior Democratic Services Officer), Susan Dallison (Democratic Services Manager), Aidan Dunn (Executive Director - Corporate Development S151 Designate), David Fairbairn (Solicitor), Robert Firth (Corporate Manager - Legal Services), Lee Gallagher (Democratic Services Manager - Dorset County Council), Matthew Kendall (Executive Director of People - Adults), Sarah Parker (Executive Director of People - Children), Matt Prosser (Chief Executive Designate) and John Sellgren (Executive Director, Place)

**33. Code of Conduct**

There were no declarations of interest to report.

34. **Minutes**

The minutes of the meeting held on 13 December 2018 were confirmed as a correct record and signed by the Chairman.

35. **Public Participation (30 MINUTES)**

The following statement was read out by Hilary Trevorah, Chief Executive of the Dorset Association of Parish & Town Councils.

“For consideration of planning applications, parish (and town) councils should be supported in being actively involved in all consultations between developers and planners, and directly involved in the resulting decision-making process.”

In response the Shadow Executive Lead Member for Planning advised that as identified in the Executive Summary of the Shadow Full Council report on the Constitution, members would note the intention for the Planning Managers in consultation with the current Planning Chairs to develop an informal protocol relating to various procedures concerning the planning application process. This expressly included dealing with representations from Town and Parish Councils and encouraging them to liaise with their ward members. The intention was to have this completed in advance of 1<sup>st</sup> April 2019. Town and Parish Councils were already regularly notified of planning applications within their area irrespective of whether they specifically qualify as being a statutory consultee in relation to any application. It was currently anticipated that an arrangement such as this should be captured in the emerging protocol. If members considered any additional consultation engagement might be appropriate, then if they should inform their current Planning Chairman who would be able to reflect their views when the protocol was being discussed.

36. **Questions from Shadow Councillors (30 minutes)**

The following question was put by Cllr T Jones:-

“The two most significant constitutional tools for holding the Executive in check are

a) Call In

b) Call to Account

It has long been accepted practice that minority parties play a key role in initiating and managing both of these within required or necessary timescales.

My understanding is that it is being suggested that any one of the proposed O&S committees can initiate and manage such tools in the Dorset Council. Could we, therefore be advised as whether it is envisaged that all of them will have chairs drawn from minority parties ?



Could it also be confirmed that it will not be necessary to get the agreement of all members of a committee before action is taken to pursue either of the processes ?

Further, how is it proposed that agreement is reached as to which committee will action either a call in or a call to account ?

In other words can we be reassured that the mechanics of achieving effective management of these matters have been mapped out and agreed. “

The Shadow Executive Lead Member for Governance and Chairman of the Governance Working Group gave the following response:

“The draft Constitution being recommended to the Shadow Council recommends the formation of three main overview and scrutiny committees with responsibility for the following theme areas:

- People
- Place; and
- Resources.

Each of these committees may also decide to carry out cross cutting scrutiny going beyond one theme area.

The role of a fourth, statutory Health Scrutiny Committee is outwardly focused upon scrutinising decisions made by NHS bodies.

The Governance Working Group considered which committee or committees should have the power to formally call-in decisions of the executive. Some councils create an extra committee to exercise these powers but as a Group we did not believe this to be proportionate. Instead we are recommending that each of the main overview and scrutiny committee should be able to exercise scrutiny powers.

No, it is not necessary to secure the agreement of all members of an overview and scrutiny committee to trigger call-in of an executive decision. Any six members of the ten members of an overview and scrutiny committee are sufficient. A simple majority of voting members present at a meeting may trigger a call to account.

There is a legal requirement that members of the executive cannot sit on overview and scrutiny committees. Our recommendations comply with this requirement.

We also considered whether the chairmanship of the overview and scrutiny committees should be limited to members of minority political groups only. We decided not to recommend such an additional limitation. However, we are recommending that the Audit and Governance Committee should be chaired by a member of the largest minority political party.

Members can be assured that the Governance Working Group believe the recommendations will be effective and that they strike an appropriate balance between the executive and overview and scrutiny. “

**37. Minutes of the Shadow Executive Committee**

The minutes of the meetings of Shadow Executive Committee held on 17 December 2018 and 14 January 2019 were received and noted.

**38. Minutes of the Shadow Overview and Scrutiny Committee**

The minutes of the Shadow Overview & Scrutiny Committee held on 3 December 2018, 3 January 2019 and 8 January 2019 were received and noted.

**39. Adoption of the Dorset Council Constitution**

The Shadow Executive Lead Member for Governance presented a report seeking the adoption of the Dorset Council Constitution.

Members were advised that a Governance Working Group had been established to oversee the development of a proposed constitution which had been created collaboratively by officers from across the six predecessor councils.

The recommendation as set out in the report to the Shadow Council was proposed by Cllr S Flower and seconded by Cllr G Carr-Jones.

In response to a question, the Corporate Director- Legal and Democratic (Designate), confirmed that if Article 11 did not refer to the Strategic Planning Forum and the Councils duty to co-operate in such matters as the statement of common interest, this would be amended under delegated powers.

Some members expressed concern that the Constitution did not state that the minority parties would Chair scrutiny committees in the new council; by doing so, it was their view, that it made the council more accountable and there was less risk for the authority. In the interests of transparency and fairness the following amendment was proposed by Cllr S Bartlett and seconded by Cllr M Hall:-

“That all of the Overview & Scrutiny Committees of the new Council be chaired by Councillor from a minority political group.”

However, other members stated that the appointment of Chairmanships should be made on merit alone regardless of political status and operate on a cross-party basis; upon being put to the vote the amendment was LOST.

Concern was raised regarding the issue of town and parish council involvement in the planning process. Many members considered it very important and democratic that the full views of town and parish councils were

included in the process of considering planning applications for committee decision. This process had been used by a predecessor council.

In response, the Shadow Executive Lead Member for Planning advised that a meeting took place on 3 January 2019 involving available Planning Committee Chairman of the existing councils and Cllr Flower in his capacity as the Chairman of the Governance Task & Finish Group. Discussions took place on various issues relating to trigger mechanisms for a planning matter to potentially be referred to a Planning Committee for determination. This included consideration of a possible option of a town or parish council to be able to trigger consideration of a Planning application. The current arrangements of existing councils regarding referral of planning applications differed. The overall view at that meeting was not to include a trigger in relation to town and parish councils. As part of that discussion it was noted that it was intended for members of the new Dorset Council to be able to trigger consideration of referral of a planning application and there would be nothing to prevent a town and parish council from requesting the member to do this.

However following debate, a number of members strongly felt that this assurance did not reflect members requirements or meet the concerns expressed by the Dorset Association of Parish and Town Councils. The following amendment was proposed by Cllr N Bundy and seconded by Cllr S Flower

“That planning applications should be put to consultees including Town and Parish Councils, all replies from Town and Parish Councils will be considered by the planning case officers. Should the planning officer’s recommendation go against the Town or Parish Council response, these applications should be considered by the Head of Planning in consultation with the Chairman, Vice-Chairman and ward members for consideration as to whether it should trigger a decision of a planning committee.”

Upon being put to the vote the motion was CARRIED

Decision (as a substantive motion)

- (a) That the Constitution (as amended above) be approved;
- (b) That authority be delegated to the Monitoring Officer (Designate), in consultation with the Chairman of the Governance Working Group, to make any necessary textual revisions to ensure that the separate sections of the Constitution are consistent and work together as a whole; and
- (c) That the operation of the Constitution be reviewed after one year in April 2020.

#### 40. **Urgent Items**

There were no urgent items to report.

**Duration of meeting:** 6.30 - 8.00 pm

**Chairman**

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## Shadow Dorset Council

### SHADOW OVERVIEW AND SCRUTINY COMMITTEE

#### MINUTES OF MEETING HELD ON MONDAY 21 JANUARY 2019

**Present:** Cllrs T Jones (Chairman), S Bartlett, K Brookes, R Bryan, S Christopher, S Gibson, B Goringe and J Tanner

**Apologies:** Cllrs C Brooks, M Byatt, C Finch, N Lacey-Clarke, R Nowak, J Sewell, J Somper and M Wiggins

**Also present:** Cllr P Brown, Cllr J Ellis, Cllr T Ferrari and Cllr M Rennie

**Officers present (for all or part of the meeting):**

Jason Vaughan (Interim Section 151 Officer), Julie Strange (Head of Financial Services), Keith Cheesman (LGR Programme Director), Lee Ellis (Scrutiny Officer), Mark Taylor (Group Manager - Governance and Assurance) and Lindsey Watson (Senior Democratic Services Officer)

**78. Declarations of Interest**

There were no declarations of interest.

**79. Public participation**

There were no questions or statements from members of the public.

**80. Dorset Council Budget 2019/20**

The committee received and considered a report of the Lead member for Finance and Interim Section 151 Officer, which provided an update on the finance of Dorset Council and how a balanced budget for 2019/20 had been developed. The Shadow Overview and Scrutiny Committee was invited to consider any comments that they wished to make on the 2019/20 budget to be forwarded for consideration by the Shadow Executive Committee on 11 February 2019. The 2019/20 budget would be set by the Shadow Council on 20 February 2019.

The Lead Member for Finance, Councillor Ferrari introduced the report and provided an overview of the work that had been undertaken. He noted that a key element of the work had been about bringing together financial efficiencies and was not about reducing services. Transformation was not within the scope of the work that had been undertaken, but the budget ensured a stable position for the new Council to progress this work.

In addition to the report, the Interim Section 151 Officer provided a presentation for the committee which covered:

- The headlines from the budget proposals

- What had been done to make sure that the budget process and proposals were robust
- The risks in the budget
- The future challenges
- What would happen next including the timetable for approval of the budget

Members considered the issues arising from the report and presentation and during discussion the following points were raised:

- In response to a question, members noted the financial impact of the Dorset Waste Partnership not being able to use low quality recycling. It was also noted that fuel costs had been higher in the current financial year and the impact of maintenance costs
- Car parking charges would not be changed for the next financial year
- Where charges were being aligned across the area it was noted that this had been driven by advice from service experts. It was not a common policy to always align charges at the highest level. There was a request for information on new charging structures to be included in the briefing to be provided to members
- The position with Negative RSG was seen as good news within the financial settlement
- Reference was made to work undertaken to harmonise Council Tax across the area of the Dorset Council from day 1 and it was noted that the change in Council Tax level would vary across the different existing council areas depending on the current Council Tax base for each existing council
- In response to a question it was noted that further work would be undertaken on the asset strategy
- LGR implementation costs were an estimate at the current time
- In response to a question it was noted that all councils were bringing in investments and reserves to the new Council. During the work in bringing the budget together there was a focus on the end point. A request was made for the relevant figures from each existing council to be provided to members at the briefing on the budget
- The bringing together of pensions was not part of this work
- In response to a question with regard to vacancies in some areas, it was noted that this was a current risk for all of the councils. This was a risk for the new council and would need to be monitored
- A discussion was held with regard to the position with Dorset schools funding and the impact of schools changing into academies
- In response to a question it was noted that expenditure was a greater risk for the new council than income, and this was reflected in the contingency that had been put in place. A base budget review would be undertaken when managers had been appointed

- An ongoing transformation programme would be undertaken by the new council who would also decide on priorities for transformation moving forward
- A base budget review would be undertaken by the newly appointed directors and managers working with the accountancy team. There would also be involvement from the South West Audit Partnership (SWAP) and CIPFA
- There was a request for information to be included in the member budget briefing on bids available from the government
- It was noted that proposals for new 75% Business Rates Pilots in 2019/20 had been approved. Dorset had not been included in the pilot as local government reorganisation was ongoing
- Reference was made to New Homes Bonus which had been built into the budget
- A point was made that the report and presentation had been very useful and that there could be a level of satisfaction that there was a stable budget and that risks had been covered. However, the point was made that the information presented was at a very high level which presented some issues for the committee in undertaking its overview and scrutiny role

The Interim S151 Officer noted that an updated presentation would be provided at the forthcoming budget briefing for all members. The committee had made some requests for additional information and these would be included. A copy of the presentation provided at this meeting would be circulated to members of the committee.

**81. Urgent items**

There were no urgent items.

**Duration of meeting:** 6.30 - 7.54 pm

**Chairman**

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# Shadow Dorset Council

## SHADOW OVERVIEW AND SCRUTINY COMMITTEE

### MINUTES OF MEETING HELD ON MONDAY 4 FEBRUARY 2019

**Present:** Cllrs S Bartlett, K Brookes, R Bryan, S Christopher, C Finch, S Gibson, B Goringe, N Lacey-Clarke, J Sewell and J Tanner

**Apologies:** Cllrs T Jones, C Brooks, M Byatt, R Nowak, J Somper and M Wiggins

**Also present:** Cllr P Batstone, Cllr S Butler, Cllr K Garcia, Cllr R Knox and Cllr M Penfold

**Officers present (for all or part of the meeting):**

Keith Cheesman (LGR Programme Director), Tom Cornwall (Communications Lead), Jennifer Lewis (Communications), Jonathan Mair (Corporate Director - Legal & Democratic Service Monitoring Officer, Designate), Fiona Napier (Communications and Engagement Manager), Mary Taylor (Senior Manager, Safeguarding and Standards (DCC)), Lee Ellis (Scrutiny Officer), Mark Taylor (Group Manager - Governance and Assurance) and Lindsey Watson (Senior Democratic Services Officer)

#### ELECTION OF CHAIRMAN FOR THE MEETING

In the absence of the Chairman and Vice-chairman of the committee it was proposed by N Lacey-Clarke, seconded by S Sewell

#### Decision

That J Tanner be appointed as Chairman for this one meeting of the committee.

#### 82. Declarations of Interest

There were no declarations of interest.

#### 83. Minutes

Members received the minutes of the meetings held on 3 January, 8 January and 21 January 2019.

3 January 2019 – A point was noted that the decision taken in respect of transfer of services and assets, had not been unanimous but had been a majority vote. Subject to this point being noted it was proposed by N Lacey-Clarke seconded by S Sewell that the minutes of the meeting of the 3 January 2019 were agreed as a correct record and signed by the Chairman.

8 January 2019 – Reference was made to the Key Lines of Enquiry (KLOE) that had been produced for the item on Readiness of critical/key services. A point was raised that these had not been circulated to members in advance of

the meeting and that this had created difficulties in scrutinising the item at the meeting. Members asked that KLOEs were circulated to members in advance of the meeting in future. The Chairman asked members of the committee to contact the Scrutiny Officer with regard to the formulation of KLOEs for future meetings. Subject to this point being noted, the minutes of the meeting of the 8 January 2019 were agreed as a correct record and signed by the Chairman.

21 January 2018 – It was proposed by R Bryan seconded by B Goringe, that the minutes of the meeting of the 21 January 2019 were agreed as a correct record and signed by the Chairman.

#### **84. Public participation**

There were no representations from members of the public.

#### **85. New Safeguarding Children Partnership Arrangements**

The committee considered a report with regard to new Safeguarding Children Partnership Arrangements. The report noted that significant changes had been made to multi-agency working as part of the Children and Social Work Act 2017. The Act abolished Local Safeguarding Children Boards and created new duties and a system of collective accountability for Clinical Commissioning Groups, local authorities and police to make arrangements locally to safeguard and promote the welfare of children in their area. Senior Leaders from the relevant authorities had overseen and engaged in an option appraisal to consider potential models and the outcome of this was that a Pan Dorset Safeguarding Children Partnership would provide the most effective mechanism for addressing current and emerging safeguarding children challenges.

A report was to be considered by the Shadow Executive Committee on 11 March 2019 to formally approve the proposal and the Shadow Overview and Scrutiny Committee was invited to consider the proposals and support the recommendations to be presented to the Shadow Executive Committee.

Members considered the issues arising from the report and during discussion the following points were raised:

- Members noted the list of relevant agencies identified within the document and a question raised as to whether this should include people who had gone through the care system? It was noted that engagement with service users was in the plan, however this point would be reported back to senior leaders
- It was noted that children were sometimes looked after in police custody when there was no other safe place for them to be placed. A point was noted that responsibilities in this area needed to be reviewed. In response to these points, members noted that work had been completed and a protocol was in place
- In respect of child death reviews, new legislation and guidance had increased the number of deaths that each panel had to review in a

- year. Discussions were currently being held with Somerset to establish cross border working opportunities
- A discussion was held in respect of the training function in this area and it was noted that it wasn't anticipated that extra funding would be required for this
  - Reference was made to funding from Dorset Police for the partnership and it was noted that the police had been part of the discussion that had agreed the arrangements. A request was made for this point to be taken back to senior leaders as there may be a risk to funding moving forward
  - Lead members would be involved in the safeguarding partnership arrangements. Scrutiny of the arrangements would be undertaken through each bodies' scrutiny arrangements. Scrutiny arrangements for the Dorset Council had been considered by the Governance Working Group. One of the scrutiny committees in the Dorset Council would provide focus in this area in addition to focus through the lead member
  - Ensuring and increasing the involvement and input of children and families was currently being looked at and arrangements in other areas who were early adopters of the new arrangements, were being reviewed
  - A point was raised with regard to the promotion of mental health, early identification and intervention to address mental illness in children and young people. Although this was recognised as an important issue, it was outside of the scope of the report being considered
  - A request was made for kinship carers to be included in engagement as well as foster carers
  - Issues around dispute resolution had been considered during the consultation period but had not been included within the document. This issue would be reviewed as the partnership was formed and started to work together and a policy formed as to how disputes were resolved
  - The safeguarding plan sought to establish an effective working relationship between the agencies. The responsibilities of the different agencies under relevant Acts were unchanged by the production of the plan
  - A point was raised with regard to liaison with agencies in other areas of the country where this was required and again it was noted that the day to day workings in this area remained unchanged. The document set out how the agencies would work together
  - The partnership arrangement set out the responsibilities of agencies and provided a facility for the agencies to look together at particular areas and see where lessons could be learnt. There may be a role for the Dorset Council People Overview and Scrutiny Committee to undertake a review once the new arrangements had been in place for a period of time
  - A recent review had shown that further work was required in particular areas such as county lines and child exploitation and a

joint agency action plan had been put together to address these issues

- Reference was made to the developing vision and priorities set out in the plan. The aim of the partnership was to provide an overview of what each agency was doing in order to meet need and where there was a need to collaborate in order to make improvements.

It was proposed by N Lacey-Clarke seconded by J Sewell

### **Recommendation to the Shadow Executive Committee**

1. The Shadow Executive Committee is requested to approve the Pan Dorset Safeguarding Children Partnership Plan
2. The Shadow Executive Committee is requested to provide delegated authority to the Executive Director – People (Children) for the plan to receive independent scrutiny ahead of submission to the Secretary of State for Education by 29 June 2019.

## **86. Communications**

The committee received a presentation with regard to current communications in the Shadow Dorset Council and future communications in the Dorset Council. The presentation covered:

- Programme communications
- Communications timeline
- Different audiences including those directly affected (employees and elected members), those with a close interest in the programme e.g. town and parish councils, stakeholders e.g. business community, media and the wider community
- Dorset Council preparations including branding and various communication channels and the Dorset Council communication campaign

Members considered the issues arising from the presentation and during discussion the following points were raised:

- In response to a question, members were informed that it was hoped to use existing pages on sites such as Twitter and Facebook with renaming and branding to be undertaken. Work was ongoing and there were some current issues that needed to be resolved. Information on the updated pages would be provided at the appropriate time
- A point was made that it was felt that there had not been enough communication with town and parish councils. A comment was also made with regard to the Communications Task and Finish Group which had been suspended
- In response, the Leader of the Shadow Council, Councillor R Knox, noted that there had been an ongoing Communications and Engagement Workstream which included members from all 6

councils. A lot of effort had been put in to ensure engagement with various audiences including town and parish councils. Communications had been undertaken with the Dorset Association of Town and Parish Councils (DAPTC) with the Leader and Chief Executive of the Shadow Council attending meetings, regular contact with the Chief Executive and Chairman of the DAPTC and the production of a regular newsletter. There was also a responsibility on councillors to ensure effective two way communications with town and parish councils in their area. The availability of information on social media was also recognised and an example provided of useful information provided in the recent period of snow

- A comment was made that some parish councils in the east of the area did not feel that they had been engaged with and that this had been raised at a DAPTC meeting
- A comment was made that councillors had a duty to engage with town and parish councils in their area in addition to the work being undertaken by the DAPTC. Examples were provided of parish councils and areas where it was felt that information was being disseminated and where people felt well informed
- A comment was made as to whether there was a feeling that some parish councils felt that they were not sufficiently involved or part of the decision making process in the programme as opposed to not receiving communications?
- In response to a question, it was confirmed that communications were being undertaken through local media. In respect of BBC Radio Solent, work was being undertaken in respect of editorial in this area
- Information provided to councillors from the Shaping Dorset Council Programme Team could be disseminated out by councillors. The point was noted that Dorset County Councillors may receive confidential information which could not be passed on
- A question was raised as to whether parish councils who were not members of the DAPTC would receive relevant information? It was hoped that these councils would be receiving information from some source
- Future communications in respect of the Dorset Council would be for the council to determine. A comment was made that arrangements in the Shadow Council were good
- A question was raised with regard to the Intranet for the Dorset Council and it was noted that interim arrangements would be put in place until this would be available from October. A request was made for this issue to be looked at by the committee at their next meeting and for this to include information on IT linked to this issue
- The March meeting of the committee would also include discussion on the consultation on transition arrangements
- A copy of the presentation would be circulated to members.

## 87. **Programme Highlight Report**

The committee considered the latest Programme Highlight Report which was to be considered by the Shadow Executive Committee on 11 February 2019. The report provided an update on progress since the January meeting of the Shadow Executive Committee. Key achievements in the last period were set out in paragraph 1.2 of the report.

A comment was made with regard to the need to ensure a smooth transition for IT in terms of members being able to access information and programmes from the previous sovereign councils in addition to all the information for the new Dorset Council. The Corporate Director Legal and Democratic (Designate) would take this point back to IT colleagues.

In response to a question with regard to the mitigation of risks, the Programme Director noted that there was an active risk register which was reviewed on a regular basis. An example of work being undertaken in respect of risks associated with data disaggregation was provided.

A request was made for outcome information to be included in the report with regard to actions that had been marked as complete.

In response to a question, the Programme Director explained that services on day 1 would not be very different to how they currently looked, with the emphasis being on ensuring services continued to be delivered safely and legally. Transformation work would be commenced within phase 3 to follow the elections to the Dorset Council.

## 88. **Shadow Overview and Scrutiny Committee Work Programme**

The Scrutiny Officer noted the following items for the next meeting of the committee:

- Consultation on transition arrangements
- Intranet
- IT and bringing systems together
- Programme Highlight Report

The Scrutiny Officer would contact all members of the committee with regard to the items for the next meeting and to request input into the Key Lines of Enquiry for the items. Information of Key Lines of Enquiry submitted would be provided to committee members.

## 89. **Urgent items**

There were no urgent items.

**Duration of meeting:** 9.30 - 11.50 am

**Chairman**

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## Shadow Dorset Council

Date of Meeting	20 February 2019
Lead Member	Councillor Tony Ferrari, Lead Member for Finance
Officer	Jason Vaughan, Interim Section 151 Officer
<b>Subject of Report</b>	<b>2019/20 Budget</b>
Executive Summary	The report sets out the proposals for the 2019/20 Revenue and Capital Budgets, Capital Strategy & Treasury Management Strategy.
Impact Assessment:	<p>Equalities Impact Assessment: Equality Impact Assessments will be carried out for any changes to staffing or services such as the transitional staffing structure.</p>
	<p>Use of Evidence: The report has been built upon a variety of information from the 6 sovereign councils including the latest budget monitoring for 2018/19, internal and external audit reports, the medium term financial forecasting model, CIPFA resilience report, the Local Partnerships business case and the PWC Case for Change.</p>
	<p>Budget: It is a statutory requirement under the Local Government Finance Act 1992, as amended by the Localism Act 2011, for the Council to set a balanced revenue budget. The 2019/20 budget will be set by the Shadow Council in February 2019 and together with the Capital Investment Programme and Treasury Management Strategy it sets the resource framework and limits within which services must be delivered.</p>

	<p>Risk Assessment:          Having considered the risks associated with this decision using the LGR approved risk management methodology, the level of risk has been identified as:          Current Risk: MEDIUM          Residual Risk MEDIUM          The key risk areas are around the delivery of savings from the transitional staffing structure and managing demand led services within the budget estimates.</p>
	<p>Other Implications:          None</p>
<p>Recommendation</p>	<ol style="list-style-type: none"> <li>1. To approve the 2019/20 Revenue budget as set out in Appendices 2 and 3</li> <li>2. To approve that a Base Budget Review of Children's Services is undertaken with the new Executive Director People - Children</li> <li>3. To approve that the fees &amp; charges for regulatory services in Appendix 4 be approved</li> <li>4. To approve that for fees &amp; charges that usually increase by inflation they increase by 2.4% for 2019/20</li> <li>5. To approve that £700,000 is set aside for the costs of the local elections from the council tax surplus and that the balance is added to general reserves</li> <li>6. To approve that the Local Council Support Scheme be aligned from April 2019 and limit the maximum support provided to unprotected working age claimants to 90%</li> <li>7. To approve that in the case of vacant dwellings which require (or are subject to) structural alterations or major repairs, a discount of 50% of the full Council Tax charge be awarded for up to a maximum period of 12 months, from 1 April 2019.</li> <li>8. To approve for vacant dwellings, a 100% discount of Council Tax be awarded for up to a maximum period of 1 month from the date that the property became unoccupied and substantially unfurnished.</li> <li>9. To approve for second homes that no discretionary Council Tax discount be awarded and in the case of dwellings which have been unoccupied and unfurnished for at least two years, a Council Tax charge of 200% be levied from 1 April 2019.</li> <li>10. To approve that the Band D council tax charge is £1,629.75 for 2019/20 and that the full resolution on council tax set out Appendix 5 be approved.</li> <li>11. To approve the 2019/20 Capital Programme set out in Appendix 6 is approved</li> </ol>

	<p>12. To approve to the Shadow Council that the 2019/20 Capital Strategy set out in Appendix 7 is approved</p> <p>13. To approve that a Review of Capital is undertaken and reported to the September Executive</p> <p>14. To approve that the 2019/20 Treasury Management Strategy set out in Appendix 8 is approved</p> <p>15. To approve that £13.5m of capital receipts be used to fund the LGR implementation costs in accordance with the governments flexible use of capital criteria</p> <p>16. To approve the minimum level of general reserves be set at £14.5m and the maximum set at £29m for 2019/20</p> <p>17. To approve a review of Reserves is undertaken and reported to the September Executive</p>
Reason for Recommendation	To enable the 2019/20 revenue and capital budgets to be set.
Appendices	<ol style="list-style-type: none"> <li>1. High Level Summary showing how the revenue budget is balanced.</li> <li>2. 2019/20 Revenue Budget broken down by classification type</li> <li>3. 2019/20 Revenue Budget showing Service spend</li> <li>4. Alignment of Fees &amp; Charges</li> <li>5. Council Tax resolution</li> <li>6. 2019/20 Capital Programme</li> <li>7. Capital Strategy for 2019/20</li> <li>8. Treasury Management Strategy for 2019/20</li> </ol>
Background Papers	<p>Reports to the Budget Working Group</p> <p>2019/20 Budget Report to February 2019 Shadow Executive</p> <p>Local Council Tax Support Scheme Report to February 2019 Shadow Executive</p> <p>Council Tax Discretionary Discounts and Premiums Report to January 2019 Shadow Executive</p>
Officer Contact	<p>Name: Jason Vaughan</p> <p>Tel: (01305) 838233</p> <p>Email: <a href="mailto:jvaughan@dorset.gov.uk">jvaughan@dorset.gov.uk</a></p>

## **1. Background**

- 1.1 The financial challenges facing councils are not new. The National Audit Office have carried out a study and identified that there has been a 49% real-term reduction in government funding for local authorities in the last six years. This has created significant pressures at a time when there has also been an increase in demand led services such as Children's and Adults. A number of councils have hit the national headlines as their finances have become so stretched that their future financial sustainability has come into question.
- 1.2 The Councils in Dorset have proactively responded to the challenge and taken the bold approach of creating a new unitary council from April 2019. The new Dorset Council will replace the 6 existing councils of Dorset County Council, East Dorset District Council, Purbeck District Council, North Dorset District Council, West Dorset District Council and Weymouth & Portland Borough Council. By taking this bold step the new Council will be able to protect front line services by delivering significant efficiency savings from the convergence of six council's functions into one. It also provides a basis to enable significant transformational change in the way in which services are delivered across Dorset in the future. This scale of change is essential in creating a financially sustainable council that can continue to deliver services to its residents. However the practice of creating a new unitary is challenging especially given the short timescale for its implementation.

## **2. Developing the Budget**

- 2.1 Dorset Council is a new organisation and the starting point for development of the 2019/20 budget has required the finances of 6 existing councils to be combined into one. However the position is more complex with the disaggregation of the Dorset County Council functions for Christchurch, the separation of staff within Christchurch & East Dorset Councils Partnership and the creation of a new town council in Weymouth.
- 2.2 In financial terms the 6 sovereign councils start in very different positions in relation to resourcing pressures for 2019/20, reserves and demands for services. In practical terms this required bringing together the financial information that is currently contained within the sovereign councils through 4 different finance systems, 4 separate finance teams in 4 different locations into one.
- 2.3 To address the challenge of producing a budget for the new council a Budget Working Group comprising of councillors from each of the sovereign councils has been meeting regularly throughout the year to set the direction for the 2019/20 budget and develop proposals that would produce a balanced budget. The work has focused upon protecting frontline services by delivering the efficiencies from being one council that were set out in the Local Partnerships business case and increasing income.
- 2.4 The Shadow Executive Committee approved the Financial Strategy in August 2018. It set out some key financial principles which will be used in developing the 2019/20 budget proposals. They are:
  - To set a balanced budget for 2019/20 – This involves not using once off sources of funding to support on-going expenditure.

- Setting solid financial foundations - Although the 2019/20 budget presents some unique challenges, the new council wants to set the foundations for creating a financially sustainable council that can deliver sustainable services to its residents.
- Business Case – Delivering the estimated £13.6m savings from the Local Partnership business case.
- Transformation - Ensuring there is resources to fund transformation which is required in order to address the predicted budget gaps in future years and create a sustainable council.

### 3. Revenue Budget

- 3.1 The budget proposals are based upon the latest demand pressures in homelessness, adults and children’s services, impact of disaggregation, cost price increases, reductions in government funding and removal of once-off items in the current year.
- 3.2 The provisional finance settlement was announced in December and was finalised early in February. The main points from it were as follows:
- The Council Tax referendum limits for local authorities will remain as previously indicated at 2.99%, although for Police and Crime Commissioners the potential annual increase to their precept will be extended to £24 per annum;
  - The £153m of Negative RSG for 2019/20 will be eliminated by the government. This will be funded through its share of business rates;
  - For 2019/20 there are no changes to the New Homes Bonus deadweight (this was suggested as a possibility in September 2018). Instead up to an additional £20m of funding was added to the scheme;
  - Rural Service Delivery Grant in 2019/20 will increase to £81m; an increase of £16m on the previously planned £65m allocation;
  - Proposals for new 75% Business Rates Pilots in 2019/20 have been approved for 15 areas and these are in Berkshire, Buckinghamshire, East Sussex, Hertfordshire, Lancashire, Leicestershire, Norfolk, Northamptonshire, North and West Yorkshire, North of the Tyne, Solent, Somerset, Staffordshire and Stoke, West Sussex and Worcestershire;
  - A £180m balance on the national Levy Account will be distributed based on need in the current financial year.
- 3.3 Overall the finance settlement was in line with our predictions and the most significant item being the saving of £11m from elimination of Negative RSG. This is something that we have been actively campaigning for and its elimination will have a positive significant impact on any changes to funding in future years.
- 3.4 In order to deliver the business case for creating Dorset Council a transitional staffing structure is being developed and will bring the 6 sovereign councils workforces into one. It is estimated that by doing this there will be a reduction of over 200 posts in two

tranches. The first tranche will involve a significant reduction in senior & mid-level managers and those who support them. The second tranche will see further reductions in the corporate areas in response to one council requiring less resources than six. Taking into account the timing and potential additional costs, savings of £5.22m can be built into the 2019/20 budget proposals with further savings falling in 2020/21 which are expected to mean savings of around £10m in a full year will be achieved. The actuaries have undertaken some work and agreed a standard employers pensions rate of 15.9% for Dorset Council plus a backfunding cash sum of £10.573m for the year.

- 3.5 The business case also identified that savings could be achieved from the reduction in the number of elected members and audit fees. These have been estimated to be £400,000 and £189,300 respectively. Further savings that were not included within the business case will also be made including £5.948m of base budget savings following extensive reviews of the current base budgets in each council and a further £1.166m of additional income from this process. By bringing the 6 councils together, savings of £500,000 will be made from insurance arrangements, £3.6m of additional income from business rates and £2m of treasury management income. Reduction of £500,000 in Adults, £1.1m in Children's and £228,000 in Environment have been identified to address stranded costs following disaggregation with a further £1.188m following recent management restructures in the Environment Directorate. All of these changes are shown in Appendix 2 which provides a useful summary of the changes between the current 2018/19 budgets in each of the 6 councils and the 2019/20 Dorset Council budget.
- 3.6 The analysis of the 2019/20 budget by standard classification type is set out in Appendix 2 and by Service in Appendix 3.

#### **4. Fees & Charges**

- 4.1 The approach that has been taken for locally determined fees and charges is to split them into locality based charges and common charges. There are no proposals to align any of the locality based charges such as car parking or leisure centres. The common charges which includes such things as planning advice, local search fees, building control, licensing etc currently provided by the 5 District/Borough Councils need to be aligned from the 1 April. Dorset Council needs to have one standard charge for these standard services.
- 4.2 The Place Theme Board have been reviewing all of these across each of the current councils and have proposed charges for Dorset Council for 2019/20 which are set out in Appendix 4. There are some locality based fees & charges that usually increase by inflation each year and the September CPI increase of 2.4% will be applied to these for 2019/20.

#### **5. Council Tax**

- 5.1 The Shadow Executive has previously approved the principle of there being a standard charge for council tax across the new council area from April. This harmonisation process required approval from MHCLG and needed to take account of the financial impact of the new town council in Weymouth. As part of the provisional finance settlement the Alternative Notional Amounts (ANA) for Dorset Council has been confirmed at £1,582.44. Applying the 2.99% increase assumed in the finance settlement

from government will result in a Band D Charge of £1,629.75 in 2019/20 for Dorset Council.

- 5.2 LG Futures have carried out some national research into council tax collection rates. They have identified that shire districts have the highest collection rates at 97.9% and the other unitary councils have an average rate of 96.3%. They have also reviewed the position for Dorset. Based upon previous trends both locally and nationally it is appropriate to assume an in year council tax collection rate of 98% for 2019/20. Analysis of increases in the number of properties since last year show that it would be appropriate to build in a further 0.75% to allow for growth and collection from previous years to the taxbase. Based upon these two elements the taxbase has been calculated as being 148,087.2 Band D equivalent properties for 2019/20. Taking into account the taxbase calculation and the proposed council tax charge for 2019/20 generates income of £241.3m for Dorset Council which is an increase of £10.7m on 2018/19.
- 5.3 In respect of Local Council Tax Support the Shadow Executive received a report in February which they approved and recommended aligned arrangements from April 2019 and which would limit the maximum support provided to unprotected working age claimants to 90%. The recommended option would also look to calculate entitlement on an estimated average, rather than actual, Universal Credit over a six month period. Protection arrangements would be included allowing a claimant to ask for a review of their entitlement, during that period, if their circumstances had significantly changed. This option would simplify the process and entitlement from a customer perspective and significantly reduce the administration of the scheme.
- 5.4 The Shadow Executive considered Council Tax discretionary discounts in respect of empty dwellings, second homes and premiums for long-term empty properties at its meeting in December. It agreed that in the case of vacant dwellings which require (or are subject to) structural alterations or major repairs, a discount of 50% of the full Council Tax charge be awarded for up to a maximum period of 12 months, from 1 April 2019. Also, that in determining the period of the discount, any similar discount awarded up to 31 March 2019 be taken into account. In the case of vacant dwellings, a 100% discount be awarded for up to a maximum period of 1 month from the date that the property became unoccupied and substantially unfurnished. Also, that in determining the period of the discount, any similar discount awarded up to 31 March 2019 be taken into account.
- 5.5 In respect of second homes the Shadow Executive recommend that no discretionary Council Tax discount be awarded in respect of second homes and in the case of dwellings which have been unoccupied and unfurnished for at least two years, a Council Tax charge of 200% be levied from 1 April 2019.
- 5.6 In January each year every authority has to review its collection fund and calculate any surplus on the account. For Dorset Council this is £7.122m of once off funding and £0.7m will be set aside for the costs of the May elections with the balance being added to general reserves.
- 5.7 Appendix 5 sets out the full resolution for council tax that is a requirement for a billing authority.

## **6. Dedicated Schools Grant (DSG)**

- 6.1 The pressure on the DSG budget continues to grow with the High Needs Block showing a consistent picture of overspending in the last few years. The two main drivers of this are the continued increase in the number of Education Health & Care Plans (EHCPs) and the changes to Special Educational Needs (SEN) code of practice which extended the age range from 19 to 25. The table below summarises the position:

	HNB Overspend in year £m	DSG Balance £m
2015/16	(1.886)	1.549
2016/17	(5.885)	(4.067)
2017/18	(5.515)	(8.716)
2018/19 - estimated	(4.660)	(13.346)

- 6.2 The Education Secretary has recognised the position that many local authorities are in and announced a £350m funding package for Special Educational Needs & Disabilities (SEND) in December. The funding was split with £100m for provision of capital funds and £250m for High Needs funding with Dorset receiving £825,000 in the current year and £729,000 in 2019/20. Although this additional funding is welcomed it is once off and not enough to address the overall position. The Schools Forum have considered the DSG budget for 2019/20 but rejected proposals to transfer funding from the Schools Block to the High Needs Block. A disapplication has been made to the Secretary of State to allow a transfer of £3.1m that if approved will support the High Needs Block.
- 6.3 Work has been undertaken to develop longer term solutions through a variety of means including a new free school in Bovington but further work on obtaining a financially sustainable solution is required. Dorset County Council currently holds reserves of £12.5m against this liability prior to disaggregation of the position with BCP. At this stage it is prudent not to commit the £2.9m Adults & Children's Social Care Grant for 2019/20 which was announced as part of the £410m national funding package and to consider how this can be best used to help address the situation.

## 7. Public Health Grant

- 7.1 The Public Health Grant for Dorset Council 2019/20 is £13.172m and £19.353m for BCP giving a total of £32.525m compared to £33.4m in the current year. This grant is a ring-fenced grant for providing a single service across the whole Dorset area.

## 8. LGR Implementation Costs

- 8.1 The most significant element of the LGR implementation costs relate to staff redundancies that will deliver the £10m annual savings. It is difficult to precisely predict these costs because they vary significantly depending upon the individual's age and length of service, the number of vacant posts and the number of staff that will leave via natural turnover. However at this stage it is reasonable to estimate that these could be in the region of £9m which means that the overall LGR implementation costs are estimated to be £13.5m for 2019/20.



- 8.2 The government has allowed councils to fund transformation costs from capital receipts and this is known as applying the flexible use of capital receipts. The costs of LGR implementation will be funded through this mechanism and it is estimated that there is currently £6.5m of uncommitted capital receipts available for this purpose. This means that the first £7m of capital receipts received during the year will be used for this purpose.
- 8.3 The option of obtaining a capitalisation directive for the transitional costs from government will be explored during 2019/20.

## **9. Capital Budget**

- 9.1 The Capital Programme for 2019/20 takes account of all the approved schemes within the existing 6 sovereign councils and brings them together into one programme for the new council.
- 9.2 The proposed Capital Programme is set out in Appendix 6. Part 1 details projects that are fully funded from external sources, Part 2 details project with partial external funding and Part 3 details projects with no external funding. Part 4 sets out the financing of the programme and shows that the revenue impact of the programme for 2019/20 is £512,000 which has been built into the Revenue Budget proposals.
- 9.3 Any current schemes that are in one of the sovereign councils 2018/19 capital programme that are not completed by year end will be carried forward and added to the 2019/20 capital programme.
- 9.4 The Capital Strategy for 2019/20 is set out in Appendix 7. During 2019/20 there will be a full review of the capital programme and how it operates going forward in order to ensure that it is financially sustainable. This will involve reviewing which items are funded from capital, future potential disposals and future years' projects. This review should be completed by September and reported back to the new Executive.

## **10. Treasury Management**

- 10.1 The treasury management function brings together all of the investment and debts of each of the councils portfolios and following a tender process Arlingclose have been appointed as treasury advisors. Reviewing our investment strategy and taking a medium term approach focusing on income means that we can build £2m of additional income into the 2019/20 budget. The Council is required to produce a Treasury Management Strategy for 2019/20 and this is set out in Appendix 8.

## **11. Contingency**

- 11.1 As part of developing the budget proposals it would be prudent to allow for a contingency within the base revenue budget. This approach is designed to enable the risks associated with the uncertainty and process to be effectively managed. Across the sovereign councils there is just over £2.6m of funds held for this purpose and the 2019/20 budget proposals increase this by £2.193m to £4.793m.
- 11.2 At the time of writing this report there is an emerging picture of further costs in the Children's Services budget over and above the increased amount already built into the 2019/20 budget proposals. It is therefore recommended that a Base Budget Review exercise is carried out on this area as a priority in order to establish the on-going position

with the new Executive Director of People - Children. This approach also fits in with the recommended approach from CIPFA.

11.3 The 2019/20 budget has been arrived at using the information within the current 6 councils and adjusting for known changes. In order to ensure that the base budget for each service is fully aligned there will a Base Budget Review process across all budgets during the year once the management structures and budget holders are in place.

## **12. Reserves**

12.1 Every council has reserves and these fall into two categories. The first being 'earmarked' reserves where funding is set aside for a particular project or purpose and the second being 'general' reserves to cover unexpected expenditure.

12.2 The new council is financially bigger than any of the existing councils with a gross spend of over £700m and budget requirement of over £290m. The budget for the coming year brings greater risks given it's a combination of the 6 councils coming together and against the background of austerity, reductions in funding and increases in demand led services. Nationally there is increasing concern about the financial sustainability of a number of councils and a key sign of financial stress is around the reduction in reserves that are held. In order to gain some independent assurance CIPFA were engaged to carry out some benchmarking on the level of reserves held by unitary councils. This identified that most unitary authorities tend to maintain general reserves of between 5 per cent and 10 per cent of net revenue expenditure. For Dorset Council this would mean maintaining reserves of between £14.5 million (5 per cent of net revenue expenditure) and £29 million (10 per cent of net revenue expenditure). Given the risks facing the new Council, CIPFA recommended that the level of reserves should be maintained at the higher end of the range.

12.4 I recommend that the minimum level of reserves should be set at £14.5m and the maximum at £29m for 2019/20. Taking into account the latest financial position of the 6 councils, the council tax collection fund surplus and the disaggregation of the Dorset CC balance sheet, I estimate that general reserves will be in the region of £25.5m. The estimated level of general reserves together with the contingency total just under £29m and are therefore in line with the CIPFA recommendation.

12.5 Each of the 6 councils will produce a statement of accounts for 2018/19 that will be subject to external audit. Once this process has been completed there will be a full review of all reserves, both general and earmarked, for Dorset Council which will be reported in September in order to fit in with the 2020/21 financial strategy.

## **13. Future Years**

13.1 Producing a robust picture of the financial position in future years is always challenging. It is particularly difficult with the opening position of Dorset Council not being known until the end of July when the 2018/19 accounts of the 6 councils will be finalised and audited. There are major changes in 2020/21 through the Comprehensive Spending Review (CSR) which sets out how much funding the sector will receive and we have no detail on this yet including if it will be for a single or multi years. The current Fair Funding consultation launched with the provisional finance settlement will determine how much funding each council will receive in the future and the consultation on the new 75% business rates retention scheme sets out how this funding mechanism may work from

2020/21. In addition to the uncertainties around the funding and mechanisms from 2020/21 onwards the council is in the unique circumstance of its 2019/20 budget being a product of bringing the 6 councils together. Any forecast at this stage is therefore likely to be of limited value.

13.2 It is therefore proposed that a 5 year financial forecast is produced during the year in order that it can take account of the new councils agreed Corporate Plan, Transformation Plan and Asset Management Strategy. It is clear that although there is a balanced budget for 2019/20 and there are significant financial efficiencies from being a single council there will need to be significant changes to how services are provided in order to create a financially sustainable council.

#### **14. Engagement**

14.1 The Budget Working Group and its predecessor the Budget Task & Finish Group has been the main vehicle for getting member engagement on the budget and it has met 13 times during 2018 with 4 further meetings planned in 2019. The Shadow Executive committee have received several finance reports during the year including the Financial Strategy and update on the Medium Term Financial Forecast.

14.2 There has been a breakfast meeting with representatives of the business sector on 12 December and the Shadow Scrutiny Committee will consider the budget proposals at a special meeting of the Committee on 21 January 2019.

14.3 In terms of wider membership there is a series of 3 Budget Briefings which are open to all members of the Shadow Council and the first of these was held on 19 September and further sessions on 29 January and 12 February (x2 sessions).

#### **15. Assurance Statement**

15.1 As the appointed interim Section 151 Officer, I have a legal duty to the Shadow Council to ensure that the 2019/20 budget proposals are robust and that the Council has an adequate level of reserves.

15.2 The 2019/20 budget for Dorset Council is complex given the financial information is contained within 6 sovereign councils and the disaggregation of Dorset County Council and the new Weymouth Town Council. The budget proposals have been developed using the latest information from each of the councils with common assumptions which have been discussed and developed through the officer budget work stream. The approach taken with the contingency and the base budget review of Children's Services enables me to provide a positive assurance statement concerning the robustness of the current proposed budget for 2019/20.

15.3 I am also able to confirm that the level of reserves are adequate based upon the current proposals.

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## Budget Summary 2019/20

The figures in the summary have been updated to take account of the latest information. The change to the figures is in respect of a reduction of £300,000 for the savings in stranded costs in Children's Services. The other changes are forming changes in order to simply and provide a clearer explanation of the figures. There is increased detail around savings in Adults Services with the previous one line now broken down. The other changes are to simplify things by amalgamating headings.

### 2019/20 Comment £'000s

Previous Once Offs	1,646.8	Net effect of the items included in 2018/19 budget on a once off basis
Price Changes	7,630.3	Adjustments for inflation
Pay adjustments	6,019.5	Increases for pay award, increments etc.
Modernising Fostering	900.0	This the second of two years of investment in the service, approved by DCC Cabinet, agreed as part of the 19/19 budget setting process. Investment is to improve the in-house foster care capacity and capability with a view to reducing reliance on independent foster care agencies.
Costs from Extended Rights to Free Transport Grant	300.0	This is spend directly associated with additional XRFT grant which is effectively passported to cover the additional costs arising in Children's Services.
Increasing funding for Adult & Community Services	1,500.0	Base budget pressures in service user related spend
Increasing funding for Children's Services	5,800.0	Additional cost pressures being experienced as a result of further rises in EHCPs and the transport requirements that accompany these plans, in addition to non-delivery of previous savings targets agreed not to be pursued.
Increasing funding for Dorset Waste Partnership	1,372.4	Pressures from the DWP MTFP in January 2018 plus additional pressures arising from fuel prices, recycle prices / costs and capital financing.

**2019/20 Comment****£'000s**

Increasing funding for Corporate Services	2,000.0	These relate to historic commitments currently charged to DSG which are reducing over time to relieve funding pressures
Reductions in funding from Government Grants	1,346.3	Estimate reductions based on latest information.
Impacts of Balance Sheet Disaggregation	900.0	Latest Estimate
Revenue impact of the Capital Programme	512.0	Revenue budget costs of financing the schemes within the capital programme
Other Known Commitments	612.7	Other cost pressures such as homelessness
Contingency	2,193.5	Increase in contingency budget
Stranded Costs	5,400.0	Impacts on services of disaggregation of DCC and EDDC

⌋

 2019/20  
 Budget
 
 Reduced RSG

490.0 The remaining RSG received in 2018/19

New Homes Bonus

418.3 Reduction in overall funding as awards dropping out are more than the new award for 2019/20

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 2019/20  
 Budget
 
 Other Funding / Disaggregation impacts

(1,065.7)

Negative RSG

11,000.0 Proposed to be removed in provisional settlement

**Changes to base budget**

48,976.1

**Balancing the Budget**

Stranded costs reductions - Adults	(500.0)	Savings from restructuring to address stranded costs
Stranded costs reductions - Children's	(1,100.0)	Savings from removal of vacant posts and restructuring
Stranded costs reductions - Environment	(228.0)	Non pay related costs
Base Budget Review	(7,014.0)	Savings and increased income identified through the detailed review of base budgets
Audit Fees	(189.3)	SWAP Internal Audit saving confirmed, External Audit estimated
Members Allowances	(400.0)	Based upon latest information, awaiting approval
Transitional Structure Savings	(5,220.0)	2019/20 impact from the implementation of the transitional staffing structure, generating £10m savings in a full year

**2019/20 Comment****£'000s**

Use of DFG's for adaptation equipment	(1,000.0)	This is the alignment of the new council's Disabled Facilities Grant with the Better Care Fund priorities. The additional DFG funding is being channelled to cover the costs of equipment, adaptations and technology through the service run jointly with the NHS.
Adults savings - Tricuro block contract reduction	(500.0)	Tricuro is being commissioned to deliver cost reductions in the block contract arrangement we have. This will include better capacity management driving unit (and total) costs down.
Adults savings - Non Statutory contracts	(800.0)	Review and reduction of costs for non-statutory services in A&CS.
Adults savings - Service User Budgets	(1,200.0)	Regular reviews of care packages alongside better commissioning through the new Dorset Care Framework will see costs reduce. Work also continuing on managing CHC costs with Health.
Children's savings - Independent Fostering Agency conversions	(600.0)	Conversion of independent fostering placements to in-house provision as a result of the investment in the service.
Children's savings - Secure placements	(300.0)	Budget aligned back to long-term average of six months of the year rather than full-year.
Children's savings - SEN transport personalisation	(300.0)	Use of personal travel budgets for children whose circumstances make these arrangements possible.
Environment Savings	(1,188.6)	This is the restructure that took effect in 2018/19 in the E&E Directorate which generates nearly £1.2m of cost savings for 2019/20. The restructure was distinct and separate from the LGR impact/convergence.
Insurance Procurement	(500.0)	Savings arising from the recent procurement exercise
Treasury Management Income	(2,000.0)	Savings and increased income from new treasury management strategy

**2019/20 Comment**

**£'000s**

Fairer Charging	(500.0)	This is additional income that will be created through the fairer charging programme to ensure that all service users required to make contributions towards their care pay a correct and appropriate amount.
Negative RSG	(11,000.0)	Elimination of the reduction confirmed in Provisional Settlement
Additional Rural Funding	(89.8)	Additional grant confirmed in Provisional Settlement
Business Rates income	(3,600.0)	Additional income from retention of business rates
Council Tax Base Increase	(2,307.7)	Increasing council tax base and standard collection rate
Council Tax 2.99% Increase	(8,438.7)	Increase in income from council tax
<b>Total of actions</b>	<b>(48,976.1)</b>	

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**0.0**

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Current Budget Position



## Dorset Council Budget 2019/2020 - Cost Type Analysis

Cost Type	Original Budget £'000
Pay Related Costs	148,511
Premises Related Costs	18,669
Transport Related Costs	19,457
Supplies and Services	390,102
Levies & Precepts	648
Net Schools Budget	232,517
Corporate Budgets inc Capital Financing	23,332
Gross Expenditure	833,236
Government Grants (Specific)	(383,338)
Income, Fees and Charges	(155,325)
Gross Income	(538,663)

<b>Budget Requirement</b>	<b>294,573</b>
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Council Tax	241,345
Business Rates	47,302
New Homes Bonus	2,358
Rural Services Delivery Grant	3,568
<b>Total Funding</b>	<b>294,573</b>

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**DORSET COUNCIL - BUDGET SUMMARY**

Original budget 2019/20

Service	Pay £'000	Non-Pay £'000	Total Expenditure £'000	Fees & Charges £'000	Grants / funding £'000	Total Income £'000	Net Budget £'000
<b>People - Adults</b>	<b>23,352</b>	<b>158,587</b>	<b>181,939</b>	<b>(53,887)</b>	<b>(17,230)</b>	<b>(71,117)</b>	<b>110,822</b>
Adult Care Service Users	0	119,652	119,652	(26,224)	(889)	(27,113)	92,539
Adult Care	17,059	1,845	18,904	(946)	(107)	(1,053)	17,851
Early Help & Communities	2,872	10,211	13,083	(1,163)	(3,761)	(4,924)	8,159
Director's Office	556	1,933	2,489	(10,216)	0	(10,216)	(7,727)
Public Health	2,866	24,945	27,811	(15,338)	(12,473)	(27,811)	0
<b>Corporate Development</b>	<b>22,230</b>	<b>99,177</b>	<b>121,407</b>	<b>(23,521)</b>	<b>(94,975)</b>	<b>(118,497)</b>	<b>2,911</b>
Finance & Commercial - includes Revenues & Benefits, Finance, Pensions & Procurement	11,931	94,009	105,940	(20,329)	(94,975)	(115,305)	(9,364)
Human Resources	4,245	527	4,771	(2,143)	0	(2,143)	2,629
Digital & Change	191	9	199	0	0	0	199
ICT Operations	5,864	4,632	10,496	(1,049)	0	(1,049)	9,447
<b>Legal &amp; Democratic Services - includes elections</b>	<b>4,968</b>	<b>4,875</b>	<b>9,842</b>	<b>(426)</b>	<b>0</b>	<b>(426)</b>	<b>9,417</b>
<b>Business Insight &amp; Corporate Communications</b>	<b>5,320</b>	<b>3,859</b>	<b>9,179</b>	<b>(474)</b>	<b>(41)</b>	<b>(515)</b>	<b>8,664</b>
<b>People - Children's</b>	<b>36,935</b>	<b>57,384</b>	<b>94,319</b>	<b>(9,173)</b>	<b>(19,219)</b>	<b>(28,392)</b>	<b>65,927</b>
Care & Protection	15,394	25,534	40,928	(393)	(101)	(494)	40,434
Commissioning & Partnerships	6,978	4,443	11,420	(2,305)	(407)	(2,711)	8,709
Schools & Learning Service	9,042	27,088	36,130	(5,324)	(18,031)	(23,355)	12,775
Director's Services	5,521	320	5,841	(1,151)	(682)	(1,832)	4,009
<b>Place</b>	<b>55,706</b>	<b>102,594</b>	<b>158,300</b>	<b>(67,756)</b>	<b>(5,385)</b>	<b>(73,141)</b>	<b>85,160</b>
Customer Services & Libraries	4,717	2,261	6,977	(438)	0	(438)	6,539
Business Support	187	52	239	(80)	0	(80)	159
Assets and Property	3,612	9,666	13,278	(7,682)	0	(7,682)	5,595
Highways	5,569	12,838	18,406	(5,143)	(2,590)	(7,733)	10,673
Growth & Environment - includes Spatial Planning, Operational Planning and Economic Regeneration	7,705	9,584	17,289	(4,186)	(101)	(4,287)	13,002
Travel & Parking - includes Harbours	3,789	19,046	22,835	(15,381)	(595)	(15,976)	6,859
Tourism & Leisure	6,700	5,895	12,595	(6,369)	(534)	(6,903)	5,692
Regulatory Services - includes Housing, Building Control, Trading Standards, Registration Services, Bereavement Services, Environmental Health and Licensing	9,959	9,124	19,083	(7,582)	(1,565)	(9,146)	9,937
Waste	13,470	34,128	47,597	(20,894)	0	(20,894)	26,703
<b>Central Finance</b>	<b>0</b>	<b>26,597</b>	<b>26,597</b>	<b>(88)</b>	<b>(12,341)</b>	<b>(12,429)</b>	<b>14,168</b>
Capital Financing - includes interest payable, Minimum Revenue Provision and Revenue contribution to capital	0	21,155	21,155	(88)	0	(88)	21,067
Contingency	0	4,793	4,793	0	0	0	4,793
Precepts / levies	0	648	648	0	(115)	(115)	534
General Funding	0	0	0	0	(12,226)	(12,226)	(12,226)
<b>Total Non Schools Budget 2019/20</b>	<b>148,511</b>	<b>453,073</b>	<b>601,584</b>	<b>(155,325)</b>	<b>(149,191)</b>	<b>(304,516)</b>	<b>297,068</b>
Schools	0	231,652	231,652	0	(234,146)	(234,146)	(2,494)
<b>Budget Requirement 2019/20</b>	<b>148,511</b>	<b>684,725</b>	<b>833,236</b>	<b>(155,325)</b>	<b>(383,338)</b>	<b>(538,663)</b>	<b>294,573</b>

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## Proposed Fees and Charges 2019/20

Description	Dorset Council Fee
<b>Development Management</b>	
Permitted Development Advice Householder Enquiry	£97.50 (inc vat)
Permitted Development Advice Non - Householder Enquiry	£120 (inc Vat)
Pre Application advice - Householder Verbal Advice (office based pre booked appointment)	£80 (inc vat)
Pre Application advice - Written Only - Waste and Mineral Pre application - Small site up to 0.49 hectares and building floor space up to 999 sqm.	£600 (inc vat)
Pre Application Advice - Written Only - Waste and Mineral Pre application - Large site 0.5 hectares or more and building floor space up to 1000 sqm or more or exploration/appraisal and production of hydrocarbons or development requiring EIR.- Written Advice	£1200 (inc vat)
Pre Application advice- Written only - Significant major - Over 50 dwellings site area 5ha or more or building floorspace 10,000sqm or more or development requiring EIR.	£1200 (inc vat)
Pre Application advice- Written only - Major - 26-49 dwellings or site area between 0.5 ha - 4.99 ha or building floor space between 1000sqm - 9999sqm	£900.00 (inc vat)
Pre Application advice- Written only - Major - 10 -25 dwellings, less than 0.5 ha site area or buildings with a floor space less than 100sqm	£600 (inc vat)
Pre Application advice- Written only - Non - Major	£400 (inc vat)
Pre Application advice- Written only - Householder	£160.00 (inc vat)
Pre Application advice - Office Based Meeting and Write Up - Waste and Mineral Pre application - Small site up to 0.49 hectares and building floor space up to 999 sqm.	£800 (inc vat)
Pre Application Advice - Office Based Meeting and Write up - Waste and Mineral Pre application - Large site 0.5 hectares or more and building floor space up to 1000 sqm or more or exploration/appraisal and production of hydrocarbons or development requiring EIR.- Written Advice	£1800 (inc vat)
Pre Application advice- Office based meeting and write up - Significant major - Over 50 dwellings site area 5ha or more or building floorspace 10,000sqm or more or development requiring EIR.	£1500 (in vat)
Pre Application advice- Office based meeting and write up - Major - 26-49 dwellings or site area between 0.5 ha - 4.99 ha or building floor space between 1000sqm - 9999sqm	£1100 (inc vat)

Description	Dorset Council Fee
Pre Application advice- Office based meeting and write up - Major - 10 -25 dwellings, less than 0.5 ha site area or buildings with a floor space less than 100sqm	£800 (inc vat)
Pre Application advice- Office based meeting and write up - Non - Major	£520 (inc vat)
Pre Application advice- Office based meeting and write up - Householder	£240 (inc vat)
Pre Application advice - Site Based Meeting (at officers discretion ) and Write Up - Waste and Mineral Pre application - Small site up to 0.49 hectares and building floor space up to 999 sqm.	£1900 (inc vat)
Pre Application Advice - Site Based Meeting (at officers discretion ) and Write Up - Waste and Mineral Pre application - Large site 0.5 hectares or more and building floor space up to 1000 sqm or more or exploration/appraisal and production of hydrocarbons or development requiring EIR.	£900 (inc vat)
Pre Application advice- Site Based Meeting (at officers discretion ) and Write Up - Significant major - Over 50 dwellings site area 5ha or more or building floorspace 10,000sqm or more or development requiring EIR.	£1600 (inc vat)
Pre Application advice- Site Based Meeting (at officers discretion ) and Write Up- Major - 26-49 dwellings or site area between 0.5 ha - 4.99 ha or building floor space between 1000sqm - 9999sqm	£1200 (inc vat)
Pre Application advice- Site Based Meeting (at officers discretion ) and Write Up - Major - 10 -25 dwellings, less than 0.5 ha site area or buildings with a floor space less than 100sqm	£900 (inc vat)
Pre Application advice- Site Based Meeting (at officers discretion ) and Write Up - Non - Major	£600 (inc vat)
Pre Application advice- Site Based Meeting (at officers discretion ) and Write Up - Householder	£320 (inc vat)
Pre Application Advice - Follow up to previous pre app	
-Major (per hour or part thereof)	£100 (inc vat)
- Minor (per hour or part thereof)	£80 (inc vat)
- Other (per hour or part thereof)	£65 (inc vat)
Additional officers at a meeting e.g. Archaeologist, Tree officer, Conservation, Landscape, Legal, Affordable Housing, Urban Design	£100 per hour or part thereof
Other professional advice e.g. Archaeologist, Tree officer, Conservation, Landscape, Legal, Affordable Housing, Urban Design	£100 per hour or part thereof
Hedges legislation	£450 (fixed fee)
Planning Performance Agreement	to be agreed on case by case basis

Description	Dorset Council Fee
Community Infrastructure Levy (CIL) Calculation - Fixed fee	£75
Pre Application submission check - per hour	£50 (inc vat )
Other advice/information not covered by the above– charge hourly rate	£80 per hour
Planning history search – Fixed fee	£50.00
<b>Building Control</b>	
Charged at an hourly rate. All fees are bespoke for each individual project depending upon the number of surveyor visits and the amount of administrative time taken on each project.	£68.00 + vat per hour
Regularisation of unauthorised work. Fees to be calculated as per a standard application with an additional 50% penalty charge as per the requirements of Building Regulation Charge Legislation . Regularisation are outside the scope of VAT.	Fees to be calculated as per a standard application with an additional 50% penalty charge
Replacement of completion certificates, or other authorising documentation e.g approval, acceptances etc	£50.00 +vat for the first document and £25.00+vat per document there after.
History research - (certain permissions will be required to access the documentation)	£25.00 + vat
Formal letter of confirmation of exempt work	£50.00 + vat
Pre application site inspection to discuss possible work e.g trial hole. Payment is required in advance but will be credited against an application made for the proposal, at that address within the subsequent 12 months.	£68.00 + vat
Pre application advice - Council office based meeting. First hour free of charge. Payment is required in advance but will be credited against an application made for the proposal, at that address within the subsequent 12 months.	£68.00 + vat
Call out to Dangerous Structure, free for first hour, after which charged out at hourly rate where owner is known. Where owner is unknown a charge will be levied on the property.	£68.00 no vat
<b>Land Charges</b>	
LLC	£37.00 no vat
CON29	£80.00 + vat
Optional CON29O	£15.00 + vat
Solicitors own questions	£20.00 + vat

<b>Description</b>	<b>Dorset Council Fee</b>
Extra parcel(s) of land – LLC1 - per additional parcel of land up to maximum of 15	£15.00 no vat
Extra parcel(s) of land – CON29 - per additional parcel of land up to maximum of 15	£15.00 + vat
Information in response to personal search request - Available to view at Council Offices	£0.00 (Free)
Information in response to personal search request - Emailed to personal search agent.	£15.00 + vat

## **Housing**

New House in Multiple Occupation (HMO) licence fee	£650
Renewal House in Multiple Occupation (HMO) licence fee	£550
Enforcement in Housing	Hourly rate with minimum £260 + VAT
Enforcement in Housing - immigration inspection	Hourly rate (Based upon PDC)

## **Food, Safety & Port Health**

Export Certificates per consignment during office hours	£56.50
Rescore request for National Food Hygiene Rating Scheme	£142
Advisory visits to food businesses	£142.50 + VAT plus £73.33 + VAT for written report
Food condemnation certificates - Site visit, assessment and admin (2.5 hours)	£214 for 2.5 hrs
Food condemnation certificates - additional charge	£88 per additional hour
Ear Piercing Licences & Registrations - PREMISES	£95
Ear Piercing Licences & Registrations - PERSON	£70
Electrolysis Licences & Registrations - PREMISES	£105
Electrolysis Licences & Registrations - PERSON	£75
Tattooing Licences & Registrations - PREMISES	£125
Tattooing Licences & Registrations - PERSON	£100
Cosmetic Piercing Licences & Registrations - PREMISES	£125
Cosmetic Piercing Licences & Registrations - PERSON	£100
Acupuncture Licences & Registrations - PREMISES	£105
Acupuncture Licences & Registrations - PERSON	£80
**Boarding in kennels for dogs - Administration and inspection fee	£176
**Boarding in kennels for dogs - License Fee	£95



<b>Description</b>	<b>Dorset Council Fee</b>
**Home boarding for dogs - Administration and inspection fee	£163
**Home boarding for dogs - License fee	£83
**Providing day care for dogs - Administration and inspection fee	£163
**Providing day care for dogs - License fee	£83
Selling animals as pets - Administration and inspection fee	£191 plus Vets fee
Selling animals as pets - License fee	£110
Keeping or training animals for exhibition - Administration and inspection fee	£85
Keeping or training animals for exhibition - License fee	£78
Breeding Dogs Administration and inspection fee	£176 plus Vets fee
Breeding Dogs - License fee	£95
Hiring out horses - Administration and inspection fee	£205 plus Vets fee
Hiring out horses - License fee	£125
**Providing Boarding for cats - Administration and inspection fee	£176
**Providing Boarding for cats - Licence fee	£95
Dangerous Wild Animals licence - first	£290
Dangerous Wild Animals licence - renewal	£290
Dangerous Wild Animals licence - replacement/amendment	£71
Zoos licence - first (6 years)	£420 plus Vets fees
Zoos licence - periodical inspection (3 years)	£420 plus Vets fees
Zoos licence - renewal (6 years)	£420 plus Vets fees
Zoos licence - replacement/amendment of licence	£71

\*\*Where premises provides both boarding and day care they pay only one fee

### **Licensing (Non Public Health)**

Pleasure Boats - Self Drive - motor	£85 per boat (reg charities - free)
Pleasure Boats - rowing	£50 per boat (reg charities - free)
Pleasure Boatmen	£85
Pleasure Tripping boat	£135 per boat
New Small Casino - New application	£4,000
Large Casino - New application	£5,000
Regional Casino - New application	£7,500
Bingo Club - New application	£1,800
Betting Premises (excluding Tracks) - New application	£1,550

Description	Dorset Council Fee
Tracks - New application	£1,300
Family Entertainment Centres - New application	£1,600
Adult Gaming Centres - New application	£1,600
New Small Casino - Annual fee	£2,500
Large Casino - Annual fee	£5,000
Regional Casino - Annual fee	£7,500
Bingo Club - Annual fee	£550
Betting Premises (excluding Tracks) - Annual fee	£330
Tracks - Annual fee	£550
Family Entertainment Centres - Annual fee	£412
Adult Gaming Centres - Annual fee	£550
New Small Casino - Application to Vary	£2,000
Large Casino - Application to Vary	£2,500
Regional Casino - Application to Vary	£3,750
Bingo Club - Application to Vary	£920
Betting Premises (excluding Tracks) - Application to Vary	£800
Tracks - Application to Vary	£700
Family Entertainment Centres - Application to Vary	£800
Adult Gaming Centres - Application to Vary	£800
New Small Casino - Application to Transfer	£900
Large Casino - Application to Transfer	£1,075
Regional Casino - Application to Transfer	£3,250
Bingo Club - Application to Transfer	£700
Betting Premises (excluding Tracks) - Application to Transfer	£700
Tracks - Application to Transfer	£550
Family Entertainment Centres - Application to Transfer	£700
Adult Gaming Centres - Application to Transfer	£700
New Small Casino - Application for Re-Instalment	£900
Large Casino - Application for Re-Instalment	£1,075
Regional Casino - Application for Re-Instalment	£3,250
Bingo Club - Application for Re-Instalment	£960
Betting Premises (excluding Tracks) - Application for Re-Instalment	£960
Tracks - Application for Re-Instalment	£760
Family Entertainment Centres - Application for Re-Instalment	£960
Adult Gaming Centres - Application for Re-Instalment	£960
New Small Casino - Application for Provisional Statement	£4,000
Large Casino - Application for Provisional Statement	£5,000
Regional Casino - Application for Provisional Statement	£7,500
Bingo Club - Application for Provisional Statement	£1,800
Betting Premises (excluding Tracks) - Application for Provisional Statement	£1,600
Tracks - Application for Provisional Statement	£1,300
Family Entertainment Centres - Application for Provisional Statement	£1,100

<b>Description</b>	<b>Dorset Council Fee</b>
Adult Gaming Centres - Application for Provisional Statement	£1,100
New Small Casino - Licence Application (Provisional Statement Holders)	£1,500
Large Casino - Licence Application (Provisional Statement Holders)	£2,500
Regional Casino - Licence Application (Provisional Statement Holders)	£4,000
Bingo Club - Licence Application (Provisional Statement Holders)	£660
Betting Premises (excluding Tracks) - Licence Application (Provisional Statement Holders)	£550
Tracks - Licence Application (Provisional Statement Holders)	£522
Family Entertainment Centres - Licence Application (Provisional Statement Holders)	£522
Adult Gaming Centres - Licence Application (Provisional Statement Holders)	£660
New Small Casino - Copy Licence	£25
Large Casino - Copy Licence	£25
Regional Casino - Copy Licence	£25
Bingo Club - Copy Licence	£25
Betting Premises (excluding Tracks) - Copy Licence	£25
Tracks - Copy Licence	£25
Family Entertainment Centres - Copy Licence	£25
Adult Gaming Centres - Copy Licence	£25
New Small Casino - Change of Circumstances	£30
Large Casino - Change of Circumstances	£30
Regional Casino - Change of Circumstances	£30
Bingo Club - Change of Circumstances	£50
Betting Premises (excluding Tracks) - Change of Circumstances	£50
Tracks - Change of Circumstances	£50
Family Entertainment Centres - Change of Circumstances	£50
Adult Gaming Centres - Change of Circumstances	£50
Temporary Use Gambling Notice - New Application	£250
Temporary Use Gambling Notice - Copy Licence	£25
Scrap Metal Dealer Collector Licence	£550
Scrap Metal Dealer Site Licence	£700
Scrap Metal Dealer Variation of Licence	£75
Scrap Metal Dealer Replacement Licence	£35
Sex Establishments - first - variation	£720
Sex Establishment Renewal	£720
Street trading - consent / licence - commercial (Daily Pitch)	£190
Street trading - consent / licence - commercial (1 week Pitch)	£330
Street trading - consent / licence - commercial (1 month Pitch)	£700
Street trading - consent / licence - commercial (Annual Pitch)	£6,000
Street trading - consent / licence - Wareham Street Market	As Per Contract

Description	Dorset Council Fee
Street trading - Promotional stands (such as Sky, AA) 1 Day	£200
Street trading - Promotional stands (such as Sky, AA) 1 Month	£2,000
Small scale sales - eg Buskers, individual selling one good etc	£55 per day
Handmade Craft Stalls and similar (Individuals Only)	£10 per day
Sitting out licences / Pavement Cafes Initial Application	£53
Sitting out licences / Pavement Cafes Licence Fee	£296
Sitting out licences / Pavement Cafes Renewal/variation Fee	£177.50
Hackney and Private Hire Fees	No change

### Environmental Protection

Contaminated land reports	£48/hr, then £20/half hour
High Hedges procedure	£465.00
Initial advice (High Hedges)(PDC)	£71.00
Environmental Search Report	£48/hr, then £20/half hour
Contaminated land - environmental search reports	£48/hr, then £20/half hour
Environmental Information Regulations allows public authorities to charge for making environmental information available, but any charge must be reasonable. Where applicable, staff time to locate, retrieve and extract the information will be charged at the following rates.	£48/hr, then £20/half hour
Dog Warden Administration Fee	£37
Daily Kennelling Fee (or part thereof)	£18
Out of hours fee	£21
Vets fee for dog entering kennels (for the treatment and prevention of worms, fleas and mange)	£22
Dog returned direct to owner, no days in kennels collected normal working hours	£65
Dog returned direct to owner, no days in kennels collected (out of hours)	£83
Dog returned to owner after being in kennels Day 1 or part thereof (normal working hours)	£80
Dog returned to owner after being in kennels Day 2 (normal working hours)	£97
Dog returned to owner after being in kennels Day 3 (Normal working hours)	£115
Dog returned to owner after being in kennels Day 4 (normal working hours)	£132
Dog returned to owner after being in kennels Day 5 (normal working hours)	£150
Dog returned to owner after being in kennels Day 6 (normal working hours)	£167
Dog returned to owner after being in kennels Day 7 (normal working hours)	£185
Dangerous dogs training course (per owner & dog)	£100

Description	Dorset Council Fee
Stray dogs administration fee	£20
Stray Dogs Collection from kennels and repatriation	£25
Stray Dogs Out of Hours fee	£12.50
Stray Dogs Daily kennelling fee	£13.15
Stray Dogs Vaccination charge (if given)	£22
Littering Default penalty	£100
Littering Minimum full penalty	£50
Littering Maximum full penalty	£150
Littering Minimum discounted penalty	£50
Littering from vehicles Default penalty	£100
Littering from vehicles Minimum full penalty	£65
Littering from vehicles Maximum full penalty	£150
Littering from vehicles Minimum discounted penalty	£50
Dog control offences Default penalty	£75
Dog control offences Minimum full penalty	£50
Dog control offences Maximum full penalty	£80
Dog control offences Minimum discounted penalty	£50
Graffiti Default penalty	£100
Graffiti Minimum full penalty	£50
Graffiti Maximum full penalty	£150
Graffiti Minimum discounted penalty	£50
Fly-posting Default penalty	£100
Fly-posting Minimum full penalty	£50
Fly-posting Maximum full penalty	£150
Fly-posting Minimum discounted penalty	£50
Unauthorised distribution of free literature on designated land Default penalty	£100
Unauthorised distribution of free literature on designated land Minimum full penalty	£50
Unauthorised distribution of free literature on designated land Maximum full penalty	£150
Unauthorised distribution of free literature on designated land Minimum discounted penalty	£50
Alarm noise: failure to nominate key-holder or to notify local authority of key-holder's details Default penalty	£75
Alarm noise: failure to nominate key-holder or to notify local authority of key-holder's details Minimum full penalty	£50
Alarm noise: failure to nominate key-holder or to notify local authority of key-holder's details Maximum full penalty	£80
Alarm noise: failure to nominate key-holder or to notify local authority of key-holder's details Minimum discounted penalty	£50
Nuisance parking Default penalty	£100
Nuisance parking Minimum full penalty	£100
Nuisance parking Maximum full penalty	£100
Nuisance parking Minimum discounted penalty	£60
Abandoning a vehicle Default penalty	£200
Abandoning a vehicle Minimum full penalty	£200

Description	Dorset Council Fee
Abandoning a vehicle Maximum full penalty	£200
Abandoning a vehicle Minimum discounted penalty	£120
Fly-tipping Default penalty	£400
Fly-tipping Minimum discounted penalty	£200
Failure to produce a waste transfer note Default penalty	£300
Failure to produce a waste transfer note Minimum full penalty	£300
Failure to produce a waste transfer note Maximum full penalty	£300
Failure to produce a waste transfer note Minimum discounted penalty	£180
Domestic waste receptacle offences Default penalty	£100
Domestic waste receptacle offences Minimum discounted penalty	£75
Industrial and commercial waste receptacle offences Default penalty	£100
Industrial and commercial waste receptacle offences Minimum full penalty	£75
Industrial and commercial waste receptacle offences Maximum full penalty	£110
Industrial and commercial waste receptacle offences Minimum discounted penalty	£60
Noise exceeding permitted level - domestic premises Default penalty	£100
Noise exceeding permitted level - domestic premises Minimum discounted penalty	£75
Noise exceeding permitted level - licensed premises Default penalty	£500
Noise exceeding permitted level - licensed premises Minimum full penalty	£500
Noise exceeding permitted level - licensed premises Maximum full penalty	£500
Dropping litter Default penalty	£75
Dropping litter Maximum full penalty	£100
Dropping litter Minimum discounted penalty	£50 within 7 days
Dog fouling Default penalty	£100
Dog fouling Minimum discounted penalty	£75 within 14 days
Dog in excluded area Default penalty	£100
Dog in excluded area Minimum discounted penalty	£75 within 14 days
Dog not on lead in specified area Default penalty	£100
Dog not on lead in specified area Minimum discounted penalty	£75 within 14 days
Depositing litter	£100 (£75 paid within 7 days)
Abandoning a vehicle	£200 (£100 if paid in 7 days)
The unauthorised depositing of waste (Fly tipping)	£400 (£200 if paid in 7 days)

Description	Dorset Council Fee
Failure to produce Waste Transfer Notes	£300 (£180 if paid in 7 days)
Failure to produce Waste Carriers License	£300 (£180 if paid in 7 days)
Failure to comply with a waste receptacle notice (Commercial)	£100 (£75 if paid in 7days)
Failure to comply with a Community Protection Notice	£100 (£75 if paid in 7days)
Civil penalty notice	£75 (£50 if paid in 14 days)
Waste Collection Offence Civil Penalty notice	£75
Waste Collection Offence Littering from a moving vehicle	£100

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**The Council is recommended to resolve as follows:**

- 1 It be noted that the Council calculated the Council Tax Base 2019/20
  - a) for Dorset Council to be **148,087.2** and that this calculation was carried out in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 as amended, made under Section 33(5) of the Local Government Finance Act 1992 (referred to hereinafter as “the Act”).
  - b) for dwellings in those parts of its area to which one or more special items relates as set out in Appendix 5i, Column 2  
*(the tax base for each parish or town council area)*
- 2 That the Council Tax Requirement for the Council’s own purposes for 2019/20 (excluding parish precepts) is **£241,345,150**
- 3 That the following amounts be calculated for the year 2019/20 in accordance with Sections 31 to 36 of the Act:
  - a) **£855,520,866** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act (as amended by the Localism Act 2011) taking into account all precepts issued to it by Parish and Town Councils.  
*(Gross expenditure including Parish Precept and contributions to reserves)*
  - b) **£599,013,679** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act (as amended by the Localism Act 2011).  
*(Gross income including reserves and government grants to be used to meet gross expenditure)*
  - c) **£256,507,187** being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its council tax requirement for the year.  
*(Gross expenditure less gross income)*
  - d) **£1,732.14** being the amount at 3(c) all divided by the amount at 1(a) above, calculated by the Council, in accordance with Section 31B(1) of the Act (as amended by the Localism Act 2011), as the basic amount of its Council Tax for the year (including Parish and Town Precepts).  
*(Average Council Tax at Band D for the Council including Parish and Town Precepts)*
  - e) **£15,162,037.31** being the aggregate amount of all special items referred to in Section 34 (1) of the Act (as per Appendix 5i, column 1)  
*(Parish and Town Precepts)*

- f) **£1,629.75** being the aggregate amount at 3(d) above less the result given by dividing the amount at 3(e) above by the amount at 1(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates.

*(the Dorset Council element of the tax for Band D Dwellings)*

- g) the amounts shown at Appendix 5i, columns 4 – 11, being for each parish or town in the Council's area, the result of dividing the special item at 3(e) by the amount at 1(b) above, in accordance with section 34(3) of the Act as the basic amount of its council tax in those parts of its area to which a special item relates and the categories set out in Section 36 of the Act

*(Town / Parish Council Taxes for each valuation band in each Town / Parish)*

- 4 That it be noted for the year 2019/20 the Dorset Police and Crime Commissioner and the Dorset and Wiltshire Fire and Rescue Authority have stated the following amounts in precepts issued to the Council in accordance with Section 40 of the Act, for each of the categories of the dwelling shown below.

	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £
Police	153.72	179.34	204.96	230.58	281.82	333.06	384.30	461.16
Fire	49.91	58.23	66.55	74.87	91.51	108.15	124.78	149.74

The Dorset Council charge now includes a precept specifically for Adult Social Care. This is split as follows:

	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £
Core	1,018.48	1,188.23	1,357.97	1,527.72	1,867.21	2,206.71	2,546.20	3,055.44
ASC	68.02	79.36	90.69	102.03	124.70	147.38	170.05	204.06
Total	1,086.50	1,267.59	1,448.66	1,629.75	1,991.91	2,354.09	2,716.25	3,259.50

- 5 That it be noted for the year 2019/20 Parish and Town Councils have stated the amount of precept for Band D properties as set out in Appendix 5i, column 3, issued to the Council in accordance with Section 41 of the Act 1992 (as amended by the Charter Trustees Regulations 1996 and the Localism Act 2011).
- 6 That the Council, in accordance with Sections 30 to 36 of the Act, hereby sets the aggregate amounts in Appendix 5ii as the amounts of Council Tax for 2019/20 for each part of it's area and for each of the categories of dwellings.
- 7 The Council's basic amount of Council Tax for 2019/20 is not excessive in accordance with principles approved under Section 52ZB of the Act.

Column	1	2	3	4	5	6	7	8	9	10	11
PARISH	PARISH PRECEPT	TAX BASE	PARISH CHARGE	PARISH CHARGE BY BAND 2019/20							
	£		£	A	B	C	D	E	F	G	H
				£	£	£	£	£	£	£	£
Affpuddle and Turnerspuddle	10,535.00	255.9	41.17	27.45	32.02	36.60	41.17	50.32	59.47	68.62	82.34
Alderholt	93,243.00	1,247.2	74.76	49.84	58.15	66.45	74.76	91.37	107.99	124.60	149.52
Allington	11,000.00	296.3	37.12	24.75	28.87	33.00	37.12	45.37	53.62	61.87	74.24
Arne	38,567.39	654.2	58.95	39.30	45.85	52.40	58.95	72.05	85.15	98.25	117.90
Ashmore	1,000.00	107.5	9.30	6.20	7.23	8.27	9.30	11.37	13.43	15.50	18.60
Askerswell	1,800.00	94.7	19.01	12.67	14.79	16.90	19.01	23.23	27.46	31.68	38.02
Beaminstor	164,854.00	1,306.4	126.19	84.13	98.15	112.17	126.19	154.23	182.27	210.32	252.38
Bere Regis	59,204.48	664.2	89.14	59.43	69.33	79.24	89.14	108.95	128.76	148.57	178.28
Bishops Caundle	7,600.00	152.7	49.77	33.18	38.71	44.24	49.77	60.83	71.89	82.95	99.54
Blandford Forum	794,744.00	3,537.9	224.64	149.76	174.72	199.68	224.64	274.56	324.48	374.40	449.28
Blandford St Mary	20,601.00	491.7	41.90	27.93	32.59	37.24	41.90	51.21	60.52	69.83	83.80
Bloxworth	-	96.0	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bothenhampton & Walditch	27,300.00	983.6	27.76	18.51	21.59	24.68	27.76	33.93	40.10	46.27	55.52
Bourton	14,986.34	393.5	38.08	25.39	29.62	33.85	38.08	46.54	55.00	63.47	76.16
Bradford Abbas	10,655.00	374.4	28.46	18.97	22.14	25.30	28.46	34.78	41.11	47.43	56.92
Bradford Peverell	7,260.00	185.2	39.20	26.13	30.49	34.84	39.20	47.91	56.62	65.33	78.40
Bradpole	35,320.00	964.5	36.62	24.41	28.48	32.55	36.62	44.76	52.90	61.03	73.24
Bridport	684,179.00	3,006.8	227.54	151.69	176.98	202.26	227.54	278.10	328.67	379.23	455.08
Broadmayne	26,500.00	544.4	48.68	32.45	37.86	43.27	48.68	59.50	70.32	81.13	97.36
Broadwindsor Group	26,625.06	697.0	38.20	25.47	29.71	33.96	38.20	46.69	55.18	63.67	76.40
Bryanston	5,500.00	145.9	37.70	25.13	29.32	33.51	37.70	46.08	54.46	62.83	75.40
Buckhorn Weston & Kington Magna - Buckhorn Weston	4,779.88	175.2	27.28	18.19	21.22	24.25	27.28	33.34	39.40	45.47	54.56
Buckhorn Weston & Kington Magna - Kington Magna	4,709.12	177.8	26.49	17.66	20.60	23.55	26.49	32.38	38.26	44.15	52.98
Buckland Newton	10,935.00	311.1	35.15	23.43	27.34	31.24	35.15	42.96	50.77	58.58	70.30
Burton Bradstock	24,151.00	558.5	43.24	28.83	33.63	38.44	43.24	52.85	62.46	72.07	86.48
Cam Vale Group	10,000.00	365.0	27.40	18.27	21.31	24.36	27.40	33.49	39.58	45.67	54.80
Catherston Leweston	700.00	27.9	25.09	16.73	19.51	22.30	25.09	30.67	36.24	41.82	50.18
Caundle Marsh	-	32.4	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cerne Valley Group	15,400.00	487.5	31.59	21.06	24.57	28.08	31.59	38.61	45.63	52.65	63.18
Chaldon Herring	3,600.00	85.6	42.06	28.04	32.71	37.39	42.06	51.41	60.75	70.10	84.12
Char Valley Group	19,179.00	579.9	33.07	22.05	25.72	29.40	33.07	40.42	47.77	55.12	66.14
Charlton Marshall	30,000.00	499.4	60.07	40.05	46.72	53.40	60.07	73.42	86.77	100.12	120.14
Charminster	41,450.00	1,142.0	36.30	24.20	28.23	32.27	36.30	44.37	52.43	60.50	72.60
Charmouth	84,900.00	743.7	114.16	76.11	88.79	101.48	114.16	139.53	164.90	190.27	228.32
Cheselbourne	4,100.00	143.1	28.65	19.10	22.28	25.47	28.65	35.02	41.38	47.75	57.30
Chesil Bank Group	27,500.00	721.3	38.13	25.42	29.66	33.89	38.13	46.60	55.08	63.55	76.26
Chetnole & Stockwood Group	10,000.00	184.1	54.32	36.21	42.25	48.28	54.32	66.39	78.46	90.53	108.64
Chettle	-	32.7	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Chickerell	147,507.00	2,006.2	73.53	49.02	57.19	65.36	73.53	89.87	106.21	122.55	147.06
Chideock	16,320.00	344.6	47.36	31.57	36.84	42.10	47.36	57.88	68.41	78.93	94.72
Chilcombe	-	6.9	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Child Okeford	20,470.00	524.0	39.06	26.04	30.38	34.72	39.06	47.74	56.42	65.10	78.12
Church Knowle	7,350.00	180.8	40.65	27.10	31.62	36.13	40.65	49.68	58.72	67.75	81.30
Clifton Maybank	-	24.6	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Colehill	116,660.00	3,070.6	37.99	25.33	29.55	33.77	37.99	46.43	54.87	63.32	75.98
Compton Abbas	3,500.00	108.8	32.17	21.45	25.02	28.60	32.17	39.32	46.47	53.62	64.34
Coombe Keynes	-	41.5	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Corfe Castle	30,264.00	682.6	44.34	29.56	34.49	39.41	44.34	54.19	64.05	73.90	88.68
Corfe Mullen	297,412.00	3,882.2	76.61	51.07	59.59	68.10	76.61	93.63	110.66	127.68	153.22
Corscombe, Halstock & District - Corscombe	8,366.01	252.7	33.11	22.07	25.75	29.43	33.11	40.47	47.83	55.18	66.22
Corscombe, Halstock & District - East Chelborough	940.22	28.4	33.11	22.07	25.75	29.43	33.11	40.47	47.83	55.18	66.22
Corscombe, Halstock & District - Halstock	8,140.89	245.9	33.11	22.07	25.75	29.43	33.11	40.47	47.83	55.18	66.22
Corscombe, Halstock & District - West Chelborough	552.88	16.7	33.11	22.07	25.75	29.43	33.11	40.47	47.83	55.18	66.22
Cranborne & Edmonsham Group - Cranborne	22,418.60	284.3	78.86	52.57	61.34	70.10	78.86	96.38	113.91	131.43	157.72
Cranborne & Edmonsham Group - Edmonsham	6,031.40	76.5	78.84	52.56	61.32	70.08	78.84	96.36	113.88	131.40	157.68
Crossways	50,135.31	903.5	55.49	36.99	43.16	49.32	55.49	67.82	80.15	92.48	110.98
Dewlish	4,000.00	121.8	32.84	21.89	25.54	29.19	32.84	40.14	47.44	54.73	65.68
Dorchester	1,463,971.00	7,594.9	192.76	128.51	149.92	171.34	192.76	236.60	278.43	321.27	385.52
Durweston	10,000.00	153.3	65.23	43.49	50.73	57.98	65.23	79.73	94.22	108.72	130.46
East Holme	-	22.1	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
East Lulworth	2,867.00	83.6	34.29	22.86	26.67	30.48	34.29	41.91	49.53	57.15	68.58
East Stoke	8,750.00	177.6	49.27	32.85	38.32	43.80	49.27	60.22	71.17	82.12	98.54
Evershot	4,985.00	94.7	52.64	35.09	40.94	46.79	52.64	64.34	76.04	87.73	105.28
Farnham	4,000.00	103.4	38.68	25.79	30.08	34.38	38.68	47.28	55.87	64.47	77.36
Ferndown	653,480.00	7,407.4	88.22	58.81	68.62	78.42	88.22	107.82	127.43	147.03	176.44
Fifehead Magdalen	1,300.00	59.2	21.96	14.64	17.08	19.52	21.96	26.84	31.72	36.60	43.92
Fifehead Neville	-	66.3	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Folke	5,400.00	134.5	40.15	26.77	31.23	35.69	40.15	49.07	57.99	66.92	80.30
Fontmell Magna	8,500.00	333.3	25.50	17.00	19.83	22.67	25.50	31.17	36.83	42.50	51.00
Frampton	8,300.00	210.4	39.45	26.30	30.68	35.07	39.45	48.22	56.98	65.75	78.90
Frome Valley Group - Cattistock	7,390.77	221.2	33.41	22.27	25.99	29.70	33.41	40.83	48.26	55.68	66.82
Frome Valley Group - Chilfrome	1,092.58	32.7	33.41	22.27	25.99	29.70	33.41	40.83	48.26	55.68	66.82
Frome Valley Group - Frome St Quintin	2,816.65	84.3	33.41	22.27	25.99	29.70	33.41	40.83	48.26	55.68	66.82
Frome Vauchurch	-	71.9	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gillingham	858,594.00	4,194.5	204.70	136.47	159.21	181.96	204.70	250.19	295.68	341.17	409.40
Glanvilles Wootton	700.00	90.3	7.75	5.17	6.03	6.89	7.75	9.47	11.19	12.92	15.50
Hanford	-	18.2	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Haydon	-	16.6	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hazelbury Bryan	19,294.00	477.2	40.43	26.95	31.45	35.94	40.43	49.41	58.40	67.38	80.86
High Stoy Group	4,000.00	120.8	33.11	22.07	25.75	29.43	33.11	40.47	47.83	55.18	66.22
Hilton	5,406.40	233.6	23.14	15.43	18.00	20.57	23.14	28.28	33.42	38.57	46.28
Hinton St Mary	1,800.00	110.2	16.33	10.89	12.70	14.52	16.33	19.96	23.59	27.22	32.66
Holt	16,516.00	666.8	24.77	16.51	19.27	22.02	24.77	30.27	35.78	41.28	49.54
Holwell	7,000.00	178.6	39.19	26.13	30.48	34.84	39.19	47.90	56.61	65.32	78.38
Hooke	450.00	63.4	7.10	4.73	5.52	6.31	7.10	8.68	10.26	11.83	14.20
Ibberton	550.00	54.6	10.07	6.71	7.83	8.95	10.07	12.31	14.55	16.78	20.14
Iwerne Courtney & Stepleton - Iwerne Courtney	8,059.19	187.1	43.07	28.71	33.50	38.28	43.07	52.64	62.21	71.78	86.14
Iwerne Courtney & Stepleton - Iwerne Stepleton	641.81	14.9	43.07	28.71	33.50	38.28	43.07	52.64	62.21	71.78	86.14
Iwerne Minster	18,000.00	365.5	49.25	32.83	38.31	43.78	49.25	60.19	71.14	82.08	98.50
Kimmeridge	-	59.8	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Knightsford Group - Tincton	4,621.90	87.9	52.58	35.05	40.90	46.74	52.58	64.26	75.95	87.63	105.16
Knightsford Group - West Knighton	7,714.57	156.2	49.39	32.93	38.41	43.90	49.39	60.37	71.34	82.32	98.78
Knightsford Group - West Stafford	5,782.84	145.4	39.77	26.51	30.93	35.35	39.77	48.61	57.45	66.28	79.54
Knightsford Group - Woodsford	834.69	26.0	32.10	21.40	24.97	28.53	32.10	39.23	46.37	53.50	64.20
Knowlton Group - Chalbury	2,313.31	74.6	31.01	20.67	24.12	27.56	31.01	37.90	44.79	51.68	62.02
Knowlton Group - Horton	7,113.58	229.4	31.01	20.67							

Column	1	2	3	4	5	6	7	8	9	10	11
PARISH	PARISH PRECEPT	TAX BASE	PARISH CHARGE	PARISH CHARGE BY BAND 2019/20							
	£		£	A	B	C	D	E	F	G	H
				£	£	£	£	£	£	£	£
Litton Cheney	10,600.00	207.0	51.21	34.14	39.83	45.52	51.21	62.59	73.97	85.35	102.42
Loders	14,000.00	276.3	50.67	33.78	39.41	45.04	50.67	61.93	73.19	84.45	101.34
Long Bredy & Kingston Russell Group	4,500.00	120.9	37.22	24.81	28.95	33.08	37.22	45.49	53.76	62.03	74.44
Lower Winterborne Group - Anderson	1,808.00	47.4	38.14	25.43	29.66	33.90	38.14	46.62	55.09	63.57	76.28
Lower Winterborne Group - Winterborne Kingston	32,038.45	292.5	109.53	73.02	85.19	97.36	109.53	133.87	158.21	182.55	219.06
Lower Winterborne Group - Winterborne Zelston	4,269.00	90.2	47.33	31.55	36.81	42.07	47.33	57.85	68.37	78.88	94.66
Lydlinch	7,000.00	193.9	36.10	24.07	28.08	32.09	36.10	44.12	52.14	60.17	72.20
Lyme Regis	120,708.00	2,076.1	58.14	38.76	45.22	51.68	58.14	71.06	83.98	96.90	116.28
Lytchett Matravers	78,269.00	1,443.0	54.24	36.16	42.19	48.21	54.24	66.29	78.35	90.40	108.48
Lytchett Minster & Upton	261,679.00	2,846.0	91.95	61.30	71.52	81.73	91.95	112.38	132.82	153.25	183.90
Maiden Newton	31,000.00	407.9	76.00	50.67	59.11	67.56	76.00	92.89	109.78	126.67	152.00
Manston & Hammoon Group - Hammoon	774.12	17.6	43.98	29.32	34.21	39.09	43.98	53.75	63.53	73.30	87.96
Manston & Hammoon Group - Manston	3,575.88	81.3	43.98	29.32	34.21	39.09	43.98	53.75	63.53	73.30	87.96
Mapperton	-	14.1	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mappowder	1,250.00	71.0	17.61	11.74	13.70	15.65	17.61	21.52	25.44	29.35	35.22
Marnhull	38,330.00	916.3	41.83	27.89	32.53	37.18	41.83	51.13	60.42	69.72	83.66
Melbury Abbas & Cann Group - Cann	5,230.61	245.1	21.34	14.23	16.60	18.97	21.34	26.08	30.82	35.57	42.68
Melbury Abbas & Cann Group - Melbury Abbas	3,269.39	153.2	21.34	14.23	16.60	18.97	21.34	26.08	30.82	35.57	42.68
Melbury Bubb	-	29.6	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Melbury Osmond	6,500.00	90.2	72.06	48.04	56.05	64.05	72.06	88.07	104.09	120.10	144.12
Melbury Sampford	-	17.5	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Melcombe Horsey	1,050.00	62.7	16.75	11.17	13.03	14.89	16.75	20.47	24.19	27.92	33.50
Milborne St Andrew	11,823.00	432.9	27.31	18.21	21.24	24.28	27.31	33.38	39.45	45.52	54.62
Milton Abbas	15,700.00	278.4	56.39	37.59	43.86	50.12	56.39	68.92	81.45	93.98	112.78
Minterne Magna	2,000.00	87.8	22.78	15.19	17.72	20.25	22.78	27.84	32.90	37.97	45.56
Morden	4,400.00	141.1	31.18	20.79	24.25	27.72	31.18	38.11	45.04	51.97	62.36
Moreton	8,000.00	140.9	56.78	37.85	44.16	50.47	56.78	69.40	82.02	94.63	113.56
Mosterton	11,000.00	243.4	45.19	30.13	35.15	40.17	45.19	55.23	65.27	75.32	90.38
Motcombe	24,675.00	592.6	41.64	27.76	32.39	37.01	41.64	50.89	60.15	69.40	83.28
Netherbury	10,609.00	607.7	17.46	11.64	13.58	15.52	17.46	21.34	25.22	29.10	34.92
North Wootton	-	20.8	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Okeford Fitzpaine	24,230.00	414.1	58.51	39.01	45.51	52.01	58.51	71.51	84.51	97.52	117.02
Osmington	16,000.00	310.8	51.48	34.32	40.04	45.76	51.48	62.92	74.36	85.80	102.96
Owermoigne	10,275.00	242.5	42.37	28.25	32.95	37.66	42.37	51.79	61.20	70.62	84.74
Pamphill	5,839.56	260.6	22.41	14.94	17.43	19.92	22.41	27.39	32.37	37.35	44.82
Parrett & Axe Group	4,775.00	161.8	29.51	19.67	22.95	26.23	29.51	36.07	42.63	49.18	59.02
Piddle Valley Group	11,330.00	575.3	19.69	13.13	15.31	17.50	19.69	24.07	28.44	32.82	39.38
Pimperne	16,703.00	470.5	35.50	23.67	27.61	31.56	35.50	43.39	51.28	59.17	71.00
Portland	362,600.00	3,651.8	99.29	66.19	77.23	88.26	99.29	121.35	143.42	165.48	198.58
Powerstock & North Poorton Group	5,000.00	215.7	23.18	15.45	18.03	20.60	23.18	28.33	33.48	38.63	46.36
Poxwell	-	19.5	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Puddletown Area Group	44,000.00	802.5	54.83	36.55	42.65	48.74	54.83	67.01	79.20	91.38	109.66
Pulham	-	106.8	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Puncknowle and Swyre Group	9,000.00	309.1	29.12	19.41	22.65	25.88	29.12	35.59	42.06	48.53	58.24
Purse Caundle	500.00	55.8	8.96	5.97	6.97	7.96	8.96	10.95	12.94	14.93	17.92
Queen Thorne Group	21,000.00	540.2	38.87	25.91	30.23	34.55	38.87	47.51	56.15	64.78	77.74
Rampisham	1,400.00	60.7	23.06	15.37	17.94	20.50	23.06	28.18	33.31	38.43	46.12
Saint Leonards & Saint Ives	92,160.00	3,941.1	23.38	15.59	18.18	20.78	23.38	28.58	33.77	38.97	46.76
Shaftesbury	500,996.00	3,198.8	156.62	104.41	121.82	139.22	156.62	191.42	226.23	261.03	313.24
Shapwick	1,660.44	74.1	22.41	14.94	17.43	19.92	22.41	27.39	32.37	37.35	44.82
Sherborne	759,085.00	3,631.8	209.01	139.34	162.56	185.79	209.01	255.46	301.90	348.35	418.02
Shillingsstone	32,250.00	454.5	70.96	47.31	55.19	63.08	70.96	86.73	102.50	118.27	141.92
Shipton Gorge	8,723.00	193.5	45.08	30.05	35.06	40.07	45.08	55.10	65.12	75.13	90.16
Silton	2,600.00	62.7	41.47	27.65	32.25	36.86	41.47	50.69	59.90	69.12	82.94
Sixpenny Handley & Pentridge	54,647.00	555.4	98.39	65.59	76.53	87.46	98.39	120.25	142.12	163.98	196.78
South Tarrant Valley - Tarrant Crawford	217.69	9.4	23.16	15.44	18.01	20.59	23.16	28.31	33.45	38.60	46.32
South Tarrant Valley - Tarrant Keyneston	3,334.88	144.0	23.16	15.44	18.01	20.59	23.16	28.31	33.45	38.60	46.32
South Tarrant Valley - Tarrant Rawston	384.44	16.6	23.16	15.44	18.01	20.59	23.16	28.31	33.45	38.60	46.32
South Tarrant Valley - Tarrant Rushton	1,062.99	45.9	23.16	15.44	18.01	20.59	23.16	28.31	33.45	38.60	46.32
Spetsisbury	7,500.00	262.8	28.54	19.03	22.20	25.37	28.54	34.88	41.22	47.57	57.08
Stalbridge	120,000.00	986.0	121.70	81.13	94.66	108.18	121.70	148.74	175.79	202.83	243.40
Steeple	-	45.4	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Stinsford	5,500.00	148.0	37.16	24.77	28.90	33.03	37.16	45.42	53.68	61.93	74.32
Stoke Wake	-	23.5	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Stourpaine	17,150.00	255.3	67.18	44.79	52.25	59.72	67.18	82.11	97.04	111.97	134.36
Stourton Caundle	7,000.00	193.0	36.27	24.18	28.21	32.24	36.27	44.33	52.39	60.45	72.54
Stratton	9,830.00	262.8	37.40	24.93	29.09	33.24	37.40	45.71	54.02	62.33	74.80
Studland	46,324.25	305.2	151.78	101.19	118.05	134.92	151.78	185.51	219.24	252.97	303.56
Sturminster Marshall	37,890.00	813.5	46.58	31.05	36.23	41.40	46.58	56.93	67.28	77.63	93.16
Sturminster Newton	300,645.00	1,601.3	187.75	125.17	146.03	166.89	187.75	229.47	271.19	312.92	375.50
Sutton Waldron	2,400.00	106.8	22.47	14.98	17.48	19.97	22.47	27.46	32.46	37.45	44.94
Swanage	718,030.00	4,829.1	148.69	99.13	115.65	132.17	148.69	181.73	214.77	247.82	297.38
Sydling St Nicholas	6,500.00	200.5	32.42	21.61	25.22	28.82	32.42	39.62	46.83	54.03	64.84
Symondsburys	14,453.00	522.3	27.67	18.45	21.52	24.60	27.67	33.82	39.97	46.12	55.34
Tarrant Gunville	2,200.00	139.0	15.83	10.55	12.31	14.07	15.83	19.35	22.87	26.38	31.66
Tarrant Hinton	600.00	87.5	6.86	4.57	5.34	6.10	6.86	8.38	9.91	11.43	13.72
Tarrant Monkton & Launceston Group - Tarrant Launceston	1,745.66	117.4	14.87	9.91	11.57	13.22	14.87	18.17	21.48	24.78	29.74
Tarrant Monkton & Launceston Group - Tarrant Monkton	5,537.34	372.4	14.87	9.91	11.57	13.22	14.87	18.17	21.48	24.78	29.74
The Comptons, Toller & Wynford Group	2,474.00	88.7	27.89	18.59	21.69	24.79	27.89	34.09	40.29	46.48	55.78
The Orchards & Margaret Marsh Group - East Orchard	1,354.21	73.5	18.42	12.28	14.33	16.37	18.42	22.51	26.61	30.70	36.84
The Orchards & Margaret Marsh Group - Margaret Marsh	442.19	24.0	18.42	12.28	14.33	16.37	18.42	22.51	26.61	30.70	36.84
The Orchards & Margaret Marsh Group - West Orchard	624.60	33.9	18.42	12.28	14.33	16.37	18.42	22.51	26.61	30.70	36.84
The Stours Group - East Stour	13,611.67	244.6	55.65	37.10	43.28	49.47	55.65	68.02	80.38	92.75	111.30
The Stours Group - Stour Provost	16,166.87	285.9	56.55	37.70	43.98	50.27	56.55	69.12	81.68	94.25	113.10
The Stours Group - Todber	3,348.28	65.5	51.12	34.08	39.76	45.44	51.12	62.48	73.84	85.20	102.24
The Stours Group - West Stour	4,753.18	94.9	50.09	33.39	38.96	44.52	50.09	61.22	72.35	83.48	100.18
Thorncombe	10,100.00	321.6	31.41	20.94	24.43	27.92	31.41	38.39	45.37	52.35	62.82
Thornhackett Group	11,407.00	387.5	29.44	19.63	22.90	26.17	29.44	35.98	42.52	49.07	58.88
Toller Porcoorum	5,960.00	163.1	36.54	24.36	28.42	32.48	36.54	44.66	52.78	60.90	73.08
Turnworth	-	24.6	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Upper Marshwood Vale Group	12,120.00	321.3	37.72	25.15	29.34	33.53	37.72	46.10	54.48	62.87	75.44
Vale of Allen Group - Long Crichel and Moor Crichel	3,121.00	111.3	28.04	18.69	21.81	24.92	28.04	34.27	40.50	46.73	56.08
Vale of Allen Group - Gussage All Saints	2,689.00	118.8	22.63	15.09	17.60	20.12	22.63	27.66	32.69	37.72	45.26
Vale of Allen Group - Gussage Saint Michael	2,270.00	100.3	22.63	15.09	17.60	20.12	22.63	27.66	32.69	37.72	45.26
Vale of Allen Group - Hinton Martell and Hinton Parva	5,600.00	210.8									

Column	1	2	3	4	5	6	7	8	9	10	11
PARISH	PARISH PRECEPT £	TAX BASE	PARISH CHARGE £	PARISH CHARGE BY BAND 2019/20							
				A £	B £	C £	D £	E £	F £	G £	H £
West Parley	60,321.63	1,767.9	34.12	22.75	26.54	30.33	34.12	41.70	49.28	56.87	68.24
Weymouth	3,370,661.00	18,152.1	185.69	123.79	144.43	165.06	185.69	226.95	268.22	309.48	371.38
Wimborne Minster	387,300.00	2,951.9	131.20	87.47	102.04	116.62	131.20	160.36	189.51	218.67	262.40
Winfrith Newburgh & East Knighton	13,000.00	306.3	42.44	28.29	33.01	37.72	42.44	51.87	61.30	70.73	84.88
Winterborne Clenston	-	21.6	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Winterborne Farringdon Group	3,260.00	274.3	11.88	7.92	9.24	10.56	11.88	14.52	17.16	19.80	23.76
Winterborne Houghton	3,500.00	97.2	36.01	24.01	28.01	32.01	36.01	44.01	52.01	60.02	72.02
Winterborne St Martin	5,500.00	332.6	16.54	11.03	12.86	14.70	16.54	20.22	23.89	27.57	33.08
Winterborne Stickland	9,391.30	244.3	38.44	25.63	29.90	34.17	38.44	46.98	55.52	64.07	76.88
Winterborne Whitechurch	17,000.00	289.7	58.68	39.12	45.64	52.16	58.68	71.72	84.76	97.80	117.36
Winterbourne Abbas / Steepleton Group	7,000.00	237.1	29.52	19.68	22.96	26.24	29.52	36.08	42.64	49.20	59.04
Wool	75,000.00	1,685.8	44.49	29.66	34.60	39.55	44.49	54.38	64.26	74.15	88.98
Woolland	-	44.0	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Worth Matravers	-	485.9	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wraxall	-	22.4	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Yeo Head Group	6,577.00	182.0	36.14	24.09	28.11	32.12	36.14	44.17	52.20	60.23	72.28
Yetminster & Ryme Intrinseca Group	15,856.00	531.0	29.86	19.91	23.22	26.54	29.86	36.50	43.13	49.77	59.72
<b>TOTAL</b>	<b>15,162,037.31</b>	<b>148,087.2</b>									

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Column	1	2	3	4	5	6	7	8
PARISH	COUNCIL TAX BY BAND 2019/2020							
	A £	B £	C £	D £	E £	F £	G £	H £
Affpuddle and Turnerspuddle	1,317.58	1,537.18	1,756.77	1,976.37	2,415.56	2,854.77	3,293.95	3,952.74
Aldersholt	1,339.97	1,563.31	1,786.62	2,009.96	2,456.61	2,903.29	3,349.93	4,019.92
Allington	1,314.88	1,534.03	1,753.17	1,972.32	2,410.61	2,848.92	3,287.20	3,944.64
Arne	1,329.43	1,551.01	1,772.57	1,994.15	2,437.29	2,880.45	3,323.58	3,988.30
Ashmore	1,296.33	1,512.39	1,728.44	1,944.50	2,376.61	2,808.73	3,240.83	3,889.00
Askerswell	1,302.80	1,519.95	1,737.07	1,954.21	2,388.47	2,822.76	3,257.01	3,908.42
Beaminster	1,374.26	1,603.31	1,832.34	2,061.39	2,519.47	2,977.57	3,435.65	4,122.78
Bere Regis	1,349.56	1,574.49	1,799.41	2,024.34	2,474.19	2,924.06	3,373.90	4,048.68
Bishops Caundle	1,323.31	1,543.87	1,764.41	1,984.97	2,426.07	2,867.19	3,308.28	3,969.94
Blandford Forum	1,439.89	1,679.88	1,919.85	2,159.84	2,639.80	3,119.78	3,599.73	4,319.68
Blandford St Mary	1,318.06	1,537.75	1,757.41	1,977.10	2,416.45	2,855.82	3,295.16	3,954.20
Bloxworth	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Bothenhampston & Walditch	1,308.64	1,526.75	1,744.85	1,962.96	2,399.17	2,835.40	3,271.60	3,925.92
Bourton	1,315.52	1,534.78	1,754.02	1,973.28	2,411.78	2,850.30	3,288.80	3,946.56
Bradford Abbas	1,309.10	1,527.30	1,745.47	1,963.66	2,400.02	2,836.41	3,272.76	3,927.32
Bradford Peverell	1,316.26	1,535.65	1,755.01	1,974.40	2,413.15	2,851.92	3,290.66	3,948.80
Bradpole	1,314.54	1,533.64	1,752.72	1,971.82	2,410.00	2,848.20	3,286.36	3,943.64
Bridport	1,441.82	1,682.14	1,922.43	2,162.74	2,643.34	3,123.97	3,604.56	4,325.48
Broadmayne	1,322.58	1,543.02	1,763.44	1,983.88	2,424.74	2,865.62	3,306.46	3,967.76
Broadwindsor Group	1,315.60	1,534.87	1,754.13	1,973.40	2,411.93	2,850.48	3,289.00	3,946.80
Bryanston	1,315.26	1,534.48	1,753.68	1,972.90	2,411.32	2,849.76	3,288.16	3,945.80
Buckhorn Weston & Kington Magna - Buckhorn Weston	1,308.32	1,526.38	1,744.42	1,962.48	2,398.58	2,834.70	3,270.80	3,924.96
Buckhorn Weston & Kington Magna - Kington Magna	1,307.79	1,525.76	1,743.72	1,961.69	2,397.62	2,833.56	3,269.48	3,923.38
Buckland Newton	1,313.56	1,532.50	1,751.41	1,970.35	2,408.20	2,846.07	3,283.91	3,940.70
Burton Bradstock	1,318.96	1,538.79	1,758.61	1,978.44	2,418.09	2,857.76	3,297.40	3,956.88
Cam Vale Group	1,308.40	1,526.47	1,744.53	1,962.60	2,398.73	2,834.88	3,271.00	3,925.20
Catherston Leweston	1,306.86	1,524.67	1,742.47	1,960.29	2,395.91	2,831.54	3,267.15	3,920.58
Caundle Marsh	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Cerne Valley Group	1,311.19	1,529.73	1,748.25	1,966.79	2,403.85	2,840.93	3,277.98	3,933.58
Chaldon Herring	1,318.17	1,537.87	1,757.56	1,977.26	2,416.65	2,856.05	3,295.43	3,954.52
Char Valley Group	1,312.18	1,530.88	1,749.57	1,968.27	2,405.66	2,843.07	3,280.45	3,936.54
Charlton Marshall	1,330.18	1,551.88	1,773.57	1,995.27	2,438.66	2,882.07	3,325.45	3,990.54
Charminster	1,314.33	1,533.39	1,752.44	1,971.50	2,409.61	2,847.73	3,285.83	3,943.00
Charmouth	1,366.24	1,593.95	1,821.65	2,049.36	2,504.77	2,960.20	3,415.60	4,098.72
Cheselbourne	1,309.23	1,527.44	1,745.64	1,963.85	2,400.26	2,836.68	3,273.08	3,927.70
Chesil Bank Group	1,315.55	1,534.82	1,754.06	1,973.33	2,411.84	2,850.38	3,288.88	3,946.66
Chetnole & Stockwood Group	1,326.34	1,547.41	1,768.45	1,989.52	2,431.63	2,873.76	3,315.86	3,979.04
Chettle	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Chickerell	1,339.15	1,562.35	1,785.53	2,008.73	2,455.11	2,901.51	3,347.88	4,017.46
Chideock	1,321.70	1,542.00	1,762.27	1,982.56	2,423.12	2,863.71	3,304.26	3,965.12
Chilcombe	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Child Okeford	1,316.17	1,535.54	1,754.89	1,974.26	2,412.98	2,851.72	3,290.43	3,948.52
Church Knowle	1,317.23	1,536.78	1,756.30	1,975.85	2,414.92	2,854.02	3,293.08	3,951.70
Clifton Maybank	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Colehill	1,315.46	1,534.71	1,753.94	1,973.19	2,411.67	2,850.17	3,288.65	3,946.38
Compton Abbas	1,311.58	1,530.18	1,748.77	1,967.37	2,404.56	2,841.77	3,278.95	3,934.74
Coombe Keynes	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Corfe Castle	1,319.69	1,539.65	1,759.58	1,979.54	2,419.43	2,859.35	3,299.23	3,959.08
Corfe Mullen	1,341.20	1,564.75	1,788.27	2,011.81	2,458.87	2,905.96	3,353.01	4,023.62
Corscombe, Halstock & District - Corscombe	1,312.20	1,530.91	1,749.60	1,968.31	2,405.71	2,843.13	3,280.51	3,936.62
Corscombe, Halstock & District - East Chelborough	1,312.20	1,530.91	1,749.60	1,968.31	2,405.71	2,843.13	3,280.51	3,936.62
Corscombe, Halstock & District - Halstock	1,312.20	1,530.91	1,749.60	1,968.31	2,405.71	2,843.13	3,280.51	3,936.62
Corscombe, Halstock & District - West Chelborough	1,312.20	1,530.91	1,749.60	1,968.31	2,405.71	2,843.13	3,280.51	3,936.62
Cranborne & Edmonsham Group - Cranborne	1,342.70	1,566.50	1,790.27	2,014.06	2,461.62	2,909.21	3,356.76	4,028.12
Cranborne & Edmonsham Group - Edmondsham	1,342.69	1,566.48	1,790.25	2,014.04	2,461.60	2,909.18	3,356.73	4,028.08
Crossways	1,327.12	1,548.32	1,769.49	1,990.69	2,433.06	2,875.45	3,317.81	3,981.38
Dewlish	1,312.02	1,530.70	1,749.36	1,968.04	2,405.38	2,842.74	3,280.06	3,936.08
Dorchester	1,418.64	1,655.08	1,891.51	2,127.96	2,600.84	3,073.73	3,546.60	4,255.92
Durweston	1,333.62	1,555.89	1,778.15	2,000.43	2,444.97	2,889.52	3,334.05	4,000.86
East Holme	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
East Lulworth	1,312.99	1,531.83	1,750.65	1,969.49	2,407.15	2,844.83	3,282.48	3,938.98
East Stoke	1,322.98	1,543.48	1,763.97	1,984.47	2,425.46	2,866.47	3,307.45	3,968.94
Evershot	1,325.22	1,546.10	1,766.96	1,987.84	2,429.58	2,871.34	3,313.06	3,975.68
Farnham	1,315.92	1,535.24	1,754.55	1,973.88	2,412.52	2,851.17	3,289.80	3,947.76
Ferndown	1,348.94	1,573.78	1,798.59	2,023.42	2,473.06	2,922.73	3,372.36	4,046.84
Fifehead Magdalen	1,304.77	1,522.24	1,739.69	1,957.16	2,392.08	2,827.02	3,261.93	3,914.32
Fifehead Neville	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Folke	1,316.90	1,536.39	1,755.86	1,975.35	2,414.31	2,853.29	3,292.25	3,950.70
Fontmell Magna	1,307.13	1,524.99	1,742.84	1,960.70	2,396.41	2,832.13	3,267.83	3,921.40
Frampton	1,316.43	1,535.84	1,755.24	1,974.65	2,413.46	2,852.28	3,291.08	3,949.30
Frome Valley Group - Cattistock	1,312.40	1,531.15	1,749.87	1,968.61	2,406.07	2,843.56	3,281.01	3,937.22
Frome Valley Group - Chilfrome	1,312.40	1,531.15	1,749.87	1,968.61	2,406.07	2,843.56	3,281.01	3,937.22
Frome Valley Group - Frome St Quintin	1,312.40	1,531.15	1,749.87	1,968.61	2,406.07	2,843.56	3,281.01	3,937.22
Frome Vauchurch	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Gillingham	1,426.60	1,664.37	1,902.13	2,139.90	2,615.43	3,090.98	3,566.50	4,279.80
Glanvilles Wootton	1,295.30	1,511.19	1,727.06	1,942.95	2,374.71	2,806.49	3,238.25	3,885.90
Hanford	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Haydon	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Hazelbury Bryan	1,317.08	1,536.61	1,756.11	1,975.63	2,414.65	2,853.70	3,292.71	3,951.26

Column	1	2	3	4	5	6	7	8
PARISH	COUNCIL TAX BY BAND 2019/2020							
	A £	B £	C £	D £	E £	F £	G £	H £
High Stoy Group	1,312.20	1,530.91	1,749.60	1,968.31	2,405.71	2,843.13	3,280.51	3,936.62
Hilton	1,305.56	1,523.16	1,740.74	1,958.34	2,393.52	2,828.72	3,263.90	3,916.68
Hinton St Mary	1,301.02	1,517.86	1,734.69	1,951.53	2,385.20	2,818.89	3,252.55	3,903.06
Holt	1,306.64	1,524.43	1,742.19	1,959.97	2,395.51	2,831.08	3,266.61	3,919.94
Holwell	1,316.26	1,535.64	1,755.01	1,974.39	2,413.14	2,851.91	3,290.65	3,948.78
Hooke	1,294.86	1,510.68	1,726.48	1,942.30	2,373.92	2,805.56	3,237.16	3,884.60
Ibberton	1,296.84	1,512.99	1,729.12	1,945.27	2,377.55	2,809.85	3,242.11	3,890.54
Iwerne Courtney & Stepleton - Iwerne Courtney	1,318.84	1,538.66	1,758.45	1,978.27	2,417.88	2,857.51	3,297.11	3,956.54
Iwerne Courtney & Stepleton - Iwerne Stepleton	1,318.84	1,538.66	1,758.45	1,978.27	2,417.88	2,857.51	3,297.11	3,956.54
Iwerne Minster	1,322.96	1,543.47	1,763.95	1,984.45	2,425.43	2,866.44	3,307.41	3,968.90
Kimmeridge	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Knightsford Group - Tincleton	1,325.18	1,546.06	1,766.91	1,987.78	2,429.50	2,871.25	3,312.96	3,975.56
Knightsford Group - West Knighton	1,323.06	1,543.57	1,764.07	1,984.59	2,425.61	2,866.64	3,307.65	3,969.18
Knightsford Group - West Stafford	1,316.64	1,536.09	1,755.52	1,974.97	2,413.85	2,852.75	3,291.61	3,949.94
Knightsford Group - Woodsford	1,311.53	1,530.13	1,748.70	1,967.30	2,404.47	2,841.67	3,278.83	3,934.60
Knowlton Group - Chalbury	1,310.80	1,529.28	1,747.73	1,966.21	2,403.14	2,840.09	3,277.01	3,932.42
Knowlton Group - Horton	1,310.80	1,529.28	1,747.73	1,966.21	2,403.14	2,840.09	3,277.01	3,932.42
Knowlton Group - Wimborne Saint Giles	1,310.80	1,529.28	1,747.73	1,966.21	2,403.14	2,840.09	3,277.01	3,932.42
Knowlton Group - Woodlands	1,310.80	1,529.28	1,747.73	1,966.21	2,403.14	2,840.09	3,277.01	3,932.42
Langton Long	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Langton Matravers	1,331.74	1,553.71	1,775.65	1,997.62	2,441.53	2,885.46	3,329.36	3,995.24
Leigh	1,315.18	1,534.39	1,753.57	1,972.78	2,411.17	2,849.58	3,287.96	3,945.56
Littlebredy	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Litton Cheney	1,324.27	1,544.99	1,765.69	1,986.41	2,427.83	2,869.27	3,310.68	3,972.82
Loders	1,323.91	1,544.57	1,765.21	1,985.87	2,427.17	2,868.49	3,309.78	3,971.74
Long Bredy & Kingston Russell Group	1,314.94	1,534.11	1,753.25	1,972.42	2,410.73	2,849.06	3,287.36	3,944.84
Lower Winterborne Group - Anderson	1,315.56	1,534.82	1,754.07	1,973.34	2,411.86	2,850.39	3,288.90	3,946.68
Lower Winterborne Group - Winterborne Kingston	1,363.15	1,590.35	1,817.53	2,044.73	2,499.11	2,953.51	3,407.88	4,089.46
Lower Winterborne Group - Winterborne Zelston	1,321.68	1,541.97	1,762.24	1,982.53	2,423.09	2,863.67	3,304.21	3,965.06
Lydlinch	1,314.20	1,533.24	1,752.26	1,971.30	2,409.36	2,847.44	3,285.50	3,942.60
Lyme Regis	1,328.89	1,550.38	1,771.85	1,993.34	2,436.30	2,879.28	3,322.23	3,986.68
Lytchett Matravers	1,326.29	1,547.35	1,768.38	1,989.44	2,431.53	2,873.65	3,315.73	3,978.88
Lytchett Minster & Upton	1,351.43	1,576.68	1,801.90	2,027.15	2,477.62	2,928.12	3,378.58	4,054.30
Maiden Newton	1,340.80	1,564.27	1,787.73	2,011.20	2,458.13	2,905.08	3,352.00	4,022.40
Manston & Hammoon Group - Hammoon	1,319.45	1,539.37	1,759.26	1,979.18	2,418.99	2,858.83	3,298.63	3,958.36
Manston & Hammoon Group - Manston	1,319.45	1,539.37	1,759.26	1,979.18	2,418.99	2,858.83	3,298.63	3,958.36
Mapperton	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Mappowder	1,301.87	1,518.86	1,735.82	1,952.81	2,386.76	2,820.74	3,254.68	3,905.62
Marnhull	1,318.02	1,537.69	1,757.35	1,977.03	2,416.37	2,855.72	3,295.05	3,954.06
Melbury Abbas & Cann Group - Cann	1,304.36	1,521.76	1,739.14	1,956.54	2,391.32	2,826.12	3,260.90	3,913.08
Melbury Abbas & Cann Group - Melbury Abbas	1,304.36	1,521.76	1,739.14	1,956.54	2,391.32	2,826.12	3,260.90	3,913.08
Melbury Bubb	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Melbury Osmond	1,338.17	1,561.21	1,784.22	2,007.26	2,453.31	2,899.39	3,345.43	4,014.52
Melbury Sampford	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Melcombe Horsey	1,301.30	1,518.19	1,735.06	1,951.95	2,385.71	2,819.49	3,253.25	3,903.90
Milborne St Andrew	1,308.34	1,526.40	1,744.45	1,962.51	2,398.62	2,834.75	3,270.85	3,925.02
Milton Abbas	1,327.72	1,549.02	1,770.29	1,991.59	2,434.16	2,876.75	3,319.31	3,983.18
Minterne Magna	1,305.32	1,522.88	1,740.42	1,957.98	2,393.08	2,828.20	3,263.30	3,915.96
Morden	1,310.92	1,529.41	1,747.89	1,966.38	2,403.35	2,840.34	3,277.30	3,932.76
Moreton	1,327.98	1,549.32	1,770.64	1,991.98	2,434.64	2,877.32	3,319.96	3,983.96
Mosterton	1,320.26	1,540.31	1,760.34	1,980.39	2,420.47	2,860.57	3,300.65	3,960.78
Motcombe	1,317.89	1,537.55	1,757.18	1,976.84	2,416.13	2,855.45	3,294.73	3,953.68
Netherbury	1,301.77	1,518.74	1,735.69	1,952.66	2,386.58	2,820.52	3,254.43	3,905.32
North Wootton	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Okeford Fitzpaine	1,329.14	1,550.67	1,772.18	1,993.71	2,436.75	2,879.81	3,322.85	3,987.42
Osmington	1,324.45	1,545.20	1,765.93	1,986.68	2,428.16	2,869.66	3,311.13	3,973.36
Owermoigne	1,318.38	1,538.11	1,757.83	1,977.57	2,417.03	2,856.50	3,295.95	3,955.14
Pamphill	1,305.07	1,522.59	1,740.09	1,957.61	2,392.63	2,827.67	3,262.68	3,915.22
Parrett & Axe Group	1,309.80	1,528.11	1,746.40	1,964.71	2,401.31	2,837.93	3,274.51	3,929.42
Piddle Valley Group	1,303.26	1,520.47	1,737.67	1,954.89	2,389.31	2,823.74	3,258.15	3,909.78
Pimperne	1,313.80	1,532.77	1,751.73	1,970.70	2,408.63	2,846.58	3,284.50	3,941.40
Portland	1,356.32	1,582.39	1,808.43	2,034.49	2,486.59	2,938.72	3,390.81	4,068.98
Powerstock & North Poorton Group	1,305.58	1,523.19	1,740.77	1,958.38	2,393.57	2,828.78	3,263.96	3,916.76
Poxwell	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Puddletown Area Group	1,326.68	1,547.81	1,768.91	1,990.03	2,432.25	2,874.50	3,316.71	3,980.06
Pulham	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Puncknowle and Swyre Group	1,309.54	1,527.81	1,746.05	1,964.32	2,400.83	2,837.36	3,273.86	3,928.64
Purse Caundle	1,296.10	1,512.13	1,728.13	1,944.16	2,376.19	2,808.24	3,240.26	3,888.32
Queen Thorne Group	1,316.04	1,535.39	1,754.72	1,974.07	2,412.75	2,851.45	3,290.11	3,948.14
Rampisham	1,305.50	1,523.10	1,740.67	1,958.26	2,393.42	2,828.61	3,263.76	3,916.52
Saint Leonards & Saint Ives	1,305.72	1,523.34	1,740.95	1,958.58	2,393.82	2,829.07	3,264.30	3,917.16
Shaftesbury	1,394.54	1,626.98	1,859.39	2,091.82	2,556.66	3,021.53	3,486.36	4,183.64
Shapwick	1,305.07	1,522.59	1,740.09	1,957.61	2,392.63	2,827.67	3,262.68	3,915.22
Sherborne	1,429.47	1,667.72	1,905.96	2,144.21	2,620.70	3,097.20	3,573.68	4,288.42
Shillingstone	1,337.44	1,560.35	1,783.25	2,006.16	2,451.97	2,897.80	3,343.60	4,012.32
Shipton Gorge	1,320.18	1,540.22	1,760.24	1,980.28	2,420.34	2,860.42	3,300.46	3,960.56
Silton	1,317.78	1,537.41	1,757.03	1,976.67	2,415.93	2,855.20	3,294.45	3,953.34
Sixpenny Handley & Pentridge	1,355.72	1,581.69	1,807.63	2,033.59	2,485.49	2,937.42	3,389.31	4,067.18
South Tarrant Valley - Tarrant Crawford	1,305.57	1,523.17	1,740.76	1,958.36	2,393.55	2,828.75	3,263.93	3,916.72
South Tarrant Valley - Tarrant Keyneston	1,305.57	1,523.17	1,740.76	1,958.36	2,393.55	2,828.75	3,263.93	3,916.72



Column	1	2	3	4	5	6	7	8
PARISH	COUNCIL TAX BY BAND 2019/2020							
	A £	B £	C £	D £	E £	F £	G £	H £
South Tarrant Valley - Tarrant Rawston	1,305.57	1,523.17	1,740.76	1,958.36	2,393.55	2,828.75	3,263.93	3,916.72
South Tarrant Valley - Tarrant Rushton	1,305.57	1,523.17	1,740.76	1,958.36	2,393.55	2,828.75	3,263.93	3,916.72
Spetisbury	1,309.16	1,527.36	1,745.54	1,963.74	2,400.12	2,836.52	3,272.90	3,927.48
Stalbridge	1,371.26	1,599.82	1,828.35	2,056.90	2,513.98	2,971.09	3,428.16	4,113.80
Steeple	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Stinsford	1,314.90	1,534.06	1,753.20	1,972.36	2,410.66	2,848.98	3,287.26	3,944.72
Stoke Wake	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Stourpaine	1,334.92	1,557.41	1,779.89	2,002.38	2,447.35	2,892.34	3,337.30	4,004.76
Stourton Caundle	1,314.31	1,533.37	1,752.41	1,971.47	2,409.57	2,847.69	3,285.78	3,942.94
Stratton	1,315.06	1,534.25	1,753.41	1,972.60	2,410.95	2,849.32	3,287.66	3,945.20
Studland	1,391.32	1,623.21	1,855.09	2,086.98	2,550.75	3,014.54	3,478.30	4,173.96
Sturminster Marshall	1,321.18	1,541.39	1,761.57	1,981.78	2,422.17	2,862.58	3,302.96	3,963.56
Sturminster Newton	1,415.30	1,651.19	1,887.06	2,122.95	2,594.71	3,066.49	3,538.25	4,245.90
Sutton Waldron	1,305.11	1,522.64	1,740.14	1,957.67	2,392.70	2,827.76	3,262.78	3,915.34
Swanage	1,389.26	1,620.81	1,852.34	2,083.89	2,546.97	3,010.07	3,473.15	4,167.78
Sydling St Nicholas	1,311.74	1,530.38	1,748.99	1,967.62	2,404.86	2,842.13	3,279.36	3,935.24
Symondsburly	1,308.58	1,526.68	1,744.77	1,962.87	2,399.06	2,835.27	3,271.45	3,925.74
Tarrant Gunville	1,300.68	1,517.47	1,734.24	1,951.03	2,384.59	2,818.17	3,251.71	3,902.06
Tarrant Hinton	1,294.70	1,510.50	1,726.27	1,942.06	2,373.62	2,805.21	3,236.76	3,884.12
Tarrant Monkton & Launceston Group - Tarrant Launceston	1,300.04	1,516.73	1,733.39	1,950.07	2,383.41	2,816.78	3,250.11	3,900.14
Tarrant Monkton & Launceston Group - Tarrant Monkton	1,300.04	1,516.73	1,733.39	1,950.07	2,383.41	2,816.78	3,250.11	3,900.14
The Comptons, Toller & Wynford Group	1,308.72	1,526.85	1,744.96	1,963.09	2,399.33	2,835.59	3,271.81	3,926.18
The Orchards & Margaret Marsh Group - East Orchard	1,302.41	1,519.49	1,736.54	1,953.62	2,387.75	2,821.91	3,256.03	3,907.24
The Orchards & Margaret Marsh Group - Margaret Marsh	1,302.41	1,519.49	1,736.54	1,953.62	2,387.75	2,821.91	3,256.03	3,907.24
The Orchards & Margaret Marsh Group - West Orchard	1,302.41	1,519.49	1,736.54	1,953.62	2,387.75	2,821.91	3,256.03	3,907.24
The Stours Group - East Stour	1,327.23	1,548.44	1,769.64	1,990.85	2,433.26	2,875.68	3,318.08	3,981.70
The Stours Group - Stour Provost	1,327.83	1,549.14	1,770.44	1,991.75	2,434.36	2,876.98	3,319.58	3,983.50
The Stours Group - Todber	1,324.21	1,544.92	1,765.61	1,986.32	2,427.72	2,869.14	3,310.53	3,972.64
The Stours Group - West Stour	1,323.52	1,544.12	1,764.69	1,985.29	2,426.46	2,867.65	3,308.81	3,970.58
Thorncombe	1,311.07	1,529.59	1,748.09	1,966.61	2,403.63	2,840.67	3,277.68	3,933.22
Thornhackett Group	1,309.76	1,528.06	1,746.34	1,964.64	2,401.22	2,837.82	3,274.40	3,929.28
Toller Porcorum	1,314.49	1,533.58	1,752.65	1,971.74	2,409.90	2,848.08	3,286.23	3,943.48
Turnworth	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Upper Marshwood Vale Group	1,315.28	1,534.50	1,753.70	1,972.92	2,411.34	2,849.78	3,288.20	3,945.84
Vale of Allen Group - Long Crichel and Moor Crichel	1,308.82	1,526.97	1,745.09	1,963.24	2,399.51	2,835.80	3,272.06	3,926.48
Vale of Allen Group - Gussage All Saints	1,305.22	1,522.76	1,740.29	1,957.83	2,392.90	2,827.99	3,263.05	3,915.66
Vale of Allen Group - Gussage Saint Michael	1,305.22	1,522.76	1,740.29	1,957.83	2,392.90	2,827.99	3,263.05	3,915.66
Vale of Allen Group - Hinton Martell and Hinton Parva	1,307.84	1,525.83	1,743.79	1,961.77	2,397.71	2,833.68	3,269.61	3,923.54
Vale of Allen Group - Witchampton	1,308.82	1,526.97	1,745.09	1,963.24	2,399.51	2,835.80	3,272.06	3,926.48
Verwood	1,325.23	1,546.11	1,766.97	1,987.85	2,429.59	2,871.35	3,313.08	3,975.70
Wareham St. Martin	1,319.36	1,539.27	1,759.15	1,979.05	2,418.83	2,858.64	3,298.41	3,958.10
Wareham Town	1,377.24	1,606.79	1,836.32	2,065.87	2,524.95	2,984.05	3,443.11	4,131.74
Warmwell	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
West Lulworth	1,328.44	1,549.85	1,771.25	1,992.66	2,435.47	2,878.30	3,321.10	3,985.32
West Moors	1,319.62	1,539.56	1,759.49	1,979.43	2,419.30	2,859.19	3,299.05	3,958.86
West Parley	1,312.88	1,531.70	1,750.50	1,969.32	2,406.94	2,844.58	3,282.20	3,938.64
Weymouth	1,413.92	1,649.59	1,885.23	2,120.89	2,592.19	3,063.52	3,534.81	4,241.78
Wimborne Minster	1,377.60	1,607.20	1,836.79	2,066.40	2,525.60	2,984.81	3,444.00	4,132.80
Winfrith Newburgh & East Knighton	1,318.42	1,538.17	1,757.89	1,977.64	2,417.11	2,856.60	3,296.06	3,955.28
Winterborne Clenston	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Winterborne Farringdon Group	1,298.05	1,514.40	1,730.73	1,947.08	2,379.76	2,812.46	3,245.13	3,894.16
Winterborne Houghton	1,314.14	1,533.17	1,752.18	1,971.21	2,409.25	2,847.31	3,285.35	3,942.42
Winterborne St Martin	1,301.16	1,518.02	1,734.87	1,951.74	2,385.46	2,819.19	3,252.90	3,903.48
Winterborne Stickland	1,315.76	1,535.06	1,754.34	1,973.64	2,412.22	2,850.82	3,289.40	3,947.28
Winterborne Whitechurch	1,329.25	1,550.80	1,772.33	1,993.88	2,436.96	2,880.06	3,323.13	3,987.76
Winterbourne Abbas / Steepleton Group	1,309.81	1,528.12	1,746.41	1,964.72	2,401.32	2,837.94	3,274.53	3,929.44
Wool	1,319.79	1,539.76	1,759.72	1,979.69	2,419.62	2,859.56	3,299.48	3,959.38
Woolland	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Worth Matravers	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Wraxall	1,290.13	1,505.16	1,720.17	1,935.20	2,365.24	2,795.30	3,225.33	3,870.40
Yeo Head Group	1,314.22	1,533.27	1,752.29	1,971.34	2,409.41	2,847.50	3,285.56	3,942.68
Yetminster & Ryme Intrinseca Group	1,310.04	1,528.38	1,746.71	1,965.06	2,401.74	2,838.43	3,275.10	3,930.12

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**Dorset Council -Capital Programme 2019/20 and beyond  
Part 1 - projects with full external funding**

	2019/20 £000	2020/21 £000	2021/22 £000	2022/23 £000	After 2022/23 £000	Total £000	Notes
<b>Funding source</b>							
Dorset Council inter-year funding	(4,000)	1,762			2,238	0	
Capital grant DfT/DfE/other	(33,120)	(18,518)	(17,601)	0		(69,239)	
Growth deal/developer/S106 contributions	(500)	(5,667)			(2,238)	(8,405)	1
<b>Total funding</b>	<b>(37,620)</b>	<b>(22,423)</b>	<b>(17,601)</b>	<b>0</b>	<b>0</b>	<b>(77,644)</b>	
<b>Projects</b>							
Local Transport Plan programme of works	14,601	15,101	15,101			44,803	
SOCA Programme of works	19,062	3,417	2,500			24,979	
Longham Mini Roundabouts		1,655				1,655	
Parley West Link	2,000	2,250				4,250	
Parley East Link	1,950					1,950	
Chesil Sea Wall Study (WPBC)	7					7	
<b>Total spend</b>	<b>37,620</b>	<b>22,423</b>	<b>17,601</b>	<b>0</b>	<b>0</b>	<b>77,644</b>	
<b>Net expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Dorset Council Draft Capital Programme 2019/20 and beyond  
Part 2 - projects with partial external funding**

	2019/20 £000	2020/21 £000	2021/22 £000	2022/23 £000	After 2022/23 £000	Total £000	Notes
<b>Funding source</b>							
Section 106 Agreements/Contributions	(400)	(2,397)	(1,668)			(4,465)	
Contribution from MHCLG (Blandford)	(2,250)	(250)				(2,500)	
<b>Total funding</b>	<b>(2,650)</b>	<b>(2,647)</b>	<b>(1,668)</b>	<b>0</b>	<b>0</b>	<b>(6,965)</b>	
<b>Projects</b>							
Parley Cross	1,307					1,307	
Dorset History Centre	110	665	2,334	165		3,274	
Dorset Innovation Park	1,396					1,396	
DWP Infrastructure - Blandford site	2,250	5,800	1,948			9,998	
<b>Total spend</b>	<b>5,063</b>	<b>6,465</b>	<b>4,282</b>	<b>165</b>	<b>0</b>	<b>15,975</b>	
<b>Net expenditure</b>	<b>2,413</b>	<b>3,818</b>	<b>2,614</b>	<b>165</b>	<b>0</b>	<b>9,010</b>	

**Dorset Council Draft Capital Programme 2019/20 and beyond  
Part 3 - projects with no external funding**

	2019/20 £000	2020/21 £000	2021/22 £000	2022/23 £000	After 2022/23 £000	Total £000	Notes
<b>Projects</b>							
School Access Initiatives	200				1	200	
Relocation of Dorchester Learning Centre	50				3	50	
Children's minor capital works	300				4	300	
Children's modular urgent works programme	125				5	125	
Weymouth Relief Road	800	1,574			6	2,374	5
E&E minor capital works	335				7	335	
Bridport Connect	1,742	135			8	1,877	5
Modular Housing	1,280	170			9	1,450	5
Adult's minor capital works	125				10	125	
Libraries minor capital works	25				11	25	
County Buildings minor capital works	105				12	105	
ICT minor capital works	1,928				13	1,928	
ICT project funding	1,400				14	1,400	
Development Schemes/Corporate Initiatives	735				15	735	
Property Minor Works & Feasibilities	60				16	60	
Chief Executives Special Projects	155				17	155	
Property Improvements Programme	5,000				18	5,000	
Fleet Replacements	802				19	802	
Dorset Innovation Park (PDC)	53				20	53	
Property & Engineering (EDDC)	349				23	349	
DWP Containers/Infrastructure/other	597				24	597	
DWP Vehicle Replacements	2,965	3,028			25	5,993	
Weymouth Peninsula including Harbour Walls (W&PBC)	3,500	6,000	4,946		26	14,446	5
<b>Total spend</b>	<b>22,631</b>	<b>10,907</b>	<b>4,946</b>	<b>0</b>	<b>0</b>	<b>38,484</b>	
<b>Net expenditure</b>	<b>22,631</b>	<b>10,907</b>	<b>4,946</b>	<b>0</b>	<b>0</b>	<b>38,484</b>	

**Dorset Council Draft Capital Programme 2019/20 and beyond  
Part 4 - summary of net expenditure and funding**

	2019/20 £000	2020/21 £000	2021/22 £000	2022/23 £000	After 2022/23 £000	Total £000	Notes
<b>Total expenditure</b>	<b>65,314</b>	<b>39,795</b>	<b>26,829</b>	<b>165</b>	<b>0</b>	<b>132,103</b>	
Full external funding	(37,620)	(22,423)	(17,601)	0	0	(77,644)	
Partial external funding	(2,650)	(2,647)	(1,668)	0	0	(6,965)	
Dorset Council part funding (borrowing)	(2,413)	(3,818)	(2,614)	(165)	0	(9,010)	
Dorset Council funding (borrowing)	(13,773)	8,460	1,183	0	0	(4,130)	
Dorset Council funding (Reserves/Unapplied capital receipts)	0	0	0	0	0	0	3
Dorset Council funding (New capital receipts)	0	(11,450)	(1,240)			(12,690)	3
Dorset Council funding (DWP)	(2,861)	(3,028)	0	0	0	(5,889)	
Dorset Council funding (reserves)	(1,108)					(1,108)	
Dorset Council funding (revenue contributions)	(4,889)	(4,889)	(4,889)	0	0	(14,667)	4
<b>Total funding</b>	<b>(65,314)</b>	<b>(39,795)</b>	<b>(26,829)</b>	<b>(165)</b>	<b>0</b>	<b>(132,103)</b>	

**Estimated impact on revenue budget**

Interest on borrowing at 3.5%	(283)	(202)	56	(257)	(14)	3.50%
MRP	0	(405)	116	(36)	(4)	2.50%
Total new capital financing requirement	(283)	(607)	172	(293)	(18)	
Total new <b>CUMULATIVE</b> capital financing requirement	(283)	(890)	(718)	(1,010)		
Forecast interest payable on existing borrowing	(8,038)	(7,413)	(7,413)	(7,413)		
Forecast MRP on opening balances for 01/04/2019	(9,055)	(9,055)	(9,055)	(9,055)		
Forecast total capital financing requirement	(17,376)	(17,358)	(17,186)	(17,478)	0	
Interest payable budget	8,122	7,097	7,097	7,097		
MRP budget	8,742	8,742	8,742	8,742		
Total Budget	16,864	15,839	15,839	15,839		
Affordability headroom/(shortfall)	(512)	(1,519)	(1,347)	(1,639)	0	

**Notes**

- Contributions may not arise until after 2024/25.
- Capital receipts estimate is based on a prudent estimate of the Assets workstream forecast over the next three years.
- The revenue contributions to capital expenditure are based on the Councils' current RCCO budgets.
- By agreeing the 2019/20 budget, members are also agreeing the full costs of these particular projects either because of contractual or constructive obligations. Conversely, this does not mean that there is no case for years 2, 3, and 4 for the remaining projects in the budget for the council are not committed to these later years.

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## Dorset Council Capital Strategy Report 2019/20

### Introduction

This capital strategy is a new report for 2019/20, giving a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of local public services along with an overview of how associated risk is managed and the implications for future financial sustainability. It has been written in an accessible style to enhance members' understanding of these sometimes technical areas.

### Capital Expenditure and Financing

Capital expenditure is where the Council spends money on assets, such as property or vehicles, that will be used for more than one year. In local government this includes spending on assets owned by other bodies, and loans and grants to other bodies enabling them to buy assets. The Council has some limited discretion on what counts as capital expenditure, for example assets costing below prescribed limits are not capitalised and are charged to revenue in year.

In 2019/20, the Council is planning capital expenditure of £65.3m followed by £39.8m in 2020/21 and £26.8m in 2021/22. The main capital projects include fully funded projects totalling £37.6m, partially funded schemes of £5.1m and schemes requiring funding totalling £22.6m.

**Governance:** It is envisaged that Heads of Service bid annually to include projects in the Council's capital programme. Bids are collated by finance who calculate the financing cost (which can be nil if the project is fully externally financed). All bids will be appraised based on a comparison of service priorities against financing costs and makes recommendations to the relevant committee. The final capital programme is then presented to Executive in January and to Council in February each year.

- For full details of the Council's capital programme is available in the relevant committee reports or by request.

All capital expenditure must be financed, either from external sources (government grants and other contributions), the Council's own resources (revenue, reserves and capital receipts) or debt (borrowing, leasing and Private Finance Initiative). The planned financing of the above expenditure is as follows:

*Table 1: Capital financing in £ millions*

	2019/20 budget	2020/21 budget	2021/22 budget
External sources	40.2	25.0	19.3
Own resources	8.9	19.4	6.1
Debt	16.2	(4.6)*	1.4
<b>TOTAL</b>	<b>65.3</b>	<b>39.8</b>	<b>26.8</b>

*\*indicates a net repayment of debt*

Debt is only a temporary source of finance, since loans and leases must be repaid, and this is therefore replaced over time by other financing, usually from revenue which is known as minimum revenue provision (MRP). Alternatively, proceeds from selling capital assets (known as capital

receipts) may be used to replace debt finance. Planned MRP and use of capital receipts are as follows:

*Table 2: Replacement of debt finance in £ millions*

	2019/20 budget	2020/21 budget	2021/22 budget
Own resources	9.1	20.5	10.3

- The Council's full minimum revenue provision statement is available on request.

The Council's cumulative outstanding amount of debt finance is measured by the capital financing requirement (CFR). This increases with new debt-financed capital expenditure and reduces with MRP and capital receipts used to replace debt. The CFR is expected to increase during 2019/20. Based on the above figures for expenditure and financing, the Council's estimated CFR is as follows:

*Table 3: Prudential Indicator: Estimates of Capital Financing Requirement in £ millions*

	31.3.2018 actual	31.3.2019 forecast*	31.3.2020 budget	31.3.2021 budget	31.3.2022 budget
Estimate CFR	359 0	369	376	362	355

\*assumes £10m increase

**Asset disposals:** When a capital asset is no longer needed, it may be sold so that the proceeds, known as capital receipts, can be spent on new assets or to repay debt. The Council is currently also permitted to spend capital receipts on service transformation projects until 2021/22. Repayments of capital grants, loans and investments also generate capital receipts. The Council plans to apply capital receipts to current capital expenditure in the coming financial year and following years as follows:

*Table 4: Capital receipts in £ millions*

	2019/20 budget	2020/21 budget	2021/22 budget
Asset sales	0	11.5	1.2

- Further details of planned asset disposals are available on request.

### Treasury Management

Treasury management is concerned with keeping sufficient but not excessive cash available to meet the Council's spending needs, while managing the risks involved. Surplus cash is invested until required, while a shortage of cash will be met by borrowing, to avoid excessive credit balances or overdrafts in the bank current account. The Council is typically cash rich in the short-term as revenue income is received before it is spent, but cash poor in the long-term as capital expenditure is incurred before being financed. The revenue cash surpluses are offset against capital cash shortfalls to reduce overall borrowing.

**Borrowing strategy:** The Council's main objectives when borrowing are to achieve a low but certain cost of finance while retaining flexibility should plans change in future. These objectives are often conflicting, and the Council therefore seeks to strike a balance between cheap short-term

loans (currently available at around 0.75%) and long-term fixed rate loans where the future cost is known but higher (currently 2.0 to 3.0%).

Projected levels of the Council's total outstanding debt (which comprises borrowing, PFI liabilities, leases are shown below, compared with the capital financing requirement (see above).

*Table 5: Prudential Indicator: Gross Debt and the Capital Financing Requirement in £ millions*

	31.3.2019 forecast	31.3.2020 budget	31.3.2021 budget	31.3.2022 budget
Debt (incl. PFI & leases)	278.4	293.1	287.0	286.9
Capital Financing Requirement	369.0	376.2	362.4	354.9

Statutory guidance is that debt should remain below the capital financing requirement, except in the short-term. As can be seen from table 6, the Council expects to comply with this in the medium term.

**Liability benchmark:** To compare the Council's actual borrowing against an alternative strategy, a liability benchmark can be calculated showing the lowest risk level of borrowing. This work will be undertaken following further balance sheet analysis and consolidation following year end.

**Affordable borrowing limit:** The Council is legally obliged to set an affordable borrowing limit (also termed the authorised limit for external debt) each year. In line with statutory guidance, a lower "operational boundary" is also set as a warning level should debt approach the limit.

*Table 6: Prudential Indicators: Authorised limit and operational boundary for external debt in £m*

	2018/19 limit	2019/20 limit	2020/21 limit	2021/22 limit
Authorised limit - borrowing	472,500	400,000	400,000	400,000
Authorised limit - PFI and leases	36,000	35,000	35,000	35,000
<b>Authorised limit - total external debt</b>	<b>508,500</b>	<b>435,000</b>	<b>435,000</b>	<b>435,000</b>
Operational boundary - borrowing	448,000	390,000	390,000	390,000
Operational boundary - PFI and leases	36,000	35,000	35,000	35,000
<b>Operational boundary - total external debt</b>	<b>484,000</b>	<b>425,000</b>	<b>425,000</b>	<b>425,000</b>

- Further details on borrowing are in the treasury management strategy.

**Investment strategy:** Treasury investments arise from receiving cash before it is paid out again. Investments made for service reasons or for pure financial gain are not generally considered to be part of treasury management.

The Council's policy on treasury investments is to prioritise security and liquidity over yield, that is to focus on minimising risk rather than maximising returns. Cash that is likely to be spent in the near term is invested securely, for example with the government, other local authorities or selected high-quality banks, to minimise the risk of loss. Money that will be held for longer terms is invested more widely, including in bonds, shares and property, to balance the risk of loss against the risk of receiving returns below inflation. Both near-term and longer-term investments may be held in pooled funds, where an external fund manager makes decisions on which particular investments to buy and the Council may request its money back at short notice.

Total investments (as at December 2018) totalled £236.5m with £87.3m invested in pooled funds that are generally longer-term investments. It is envisaged that total longer-term investments will further increase in line with previously approved strategy.

**Governance:** Decisions on treasury management investment and borrowing are made daily and are therefore delegated to the relevant Director/Head of Services/staff, who must act in line with the treasury management strategy approved by full Council. Quarterly reports on treasury management activity are presented and scrutinised by the relevant committee(s).

### **Investments for Service Purposes**

The Council makes investments to assist local public services, including making loans to local groups/charities. In light of the public service objective, the Council is willing to take more risk than with treasury investments; however it still plans for such investments to generate a profit after all costs.

**Governance:** Decisions on service investments are made by the relevant Head of Service in consultation with the S151 officer and must meet the criteria and limits laid down in the relevant strategy. Most loans are capital expenditure and purchases will therefore also be approved as part of the capital programme.

### **Commercial Activities**

With central government financial support for local public services declining, the Council may invest in commercial property purely or mainly for financial gain. Work continues on classifying and consolidating total commercial investments.

With financial return being the main objective, the Council accepts higher risk on commercial investment than with treasury investments. The principal risk exposures include vacancies and falls in capital value. These risks are managed by the relevant service area. In order that commercial investments remain proportionate to the size of the authority, these will become subject to an overall maximum investment limit and contingency plans will be in place should expected yields not materialise.

**Governance:** Decisions on commercial investments are made by the relevant Director in line with the criteria and limits approved by council in the investment strategy. Property and most other commercial investments are also capital expenditure and purchases will therefore also be approved as part of the capital programme.

The Council also has commercial activities, for example, hotels that generate a net income after costs, but exposing it to normal commercial risks. These risks are managed by the relevant Head of Service.

### **Liabilities**

In addition to debt, the Council is committed to making future payments to cover its pension fund deficit (valued at £846m). It is also liable to set aside resources to cover risks of major provisions and financial guarantees. The Council is also at risk of having to pay for major contingent liabilities.

**Governance:** Decisions on incurring new discretionary liabilities are taken by Heads of Service in consultation with the relevant Director. The risk of liabilities crystallising and requiring payment is monitored by finance and reported to committee.



- Further details on liabilities and guarantees can be found in the statement of accounts.

### **Revenue Budget Implications**

Although capital expenditure is not charged directly to the revenue budget, interest payable on loans and MRP are charged to revenue, offset by any investment income receivable. The net annual charge is known as financing costs; this is compared to the net revenue stream i.e. the amount funded from Council Tax, business rates and general government grants. For 2019/20 the proportion of financing costs (net £13.6m) to net revenue stream is 4.6%.

**Sustainability:** Due to the very long-term nature of capital expenditure and financing, the revenue budget implications of expenditure incurred in the next few years will extend for up to 50 years into the future. The Strategic Director is satisfied that the proposed capital programme is prudent, affordable and sustainable.

### **Knowledge and Skills**

The Council employs professionally qualified and experienced staff in senior positions with responsibility for making capital expenditure, borrowing and investment decisions. For example, the Corporate Director is a qualified accountant with many years' experience. The Council pays for junior staff to study towards relevant professional qualifications including CIPFA and ACCA.

Where Council staff do not have the knowledge and skills required, use is made of external advisers and consultants that are specialists in their field. The Council currently employs Arlingclose Limited as treasury management advisers. This approach is more cost effective than employing such staff directly, and ensures that the Council has access to knowledge and skills commensurate with its risk appetite.

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## Dorset Council Treasury Management Strategy Statement 2019/20

### Introduction

Treasury management is the management of the Authority's cash flows, borrowing and investments, and the associated risks. The Authority has borrowed and invested substantial sums of money and is therefore exposed to financial risks including the loss of invested funds and the revenue effect of changing interest rates. The successful identification, monitoring and control of financial risk are therefore central to the Authority's prudent financial management.

Treasury risk management at the Authority is conducted within the framework of the Chartered Institute of Public Finance and Accountancy's *Treasury Management in the Public Services: Code of Practice 2017 Edition* (the CIPFA Code) which requires the Authority to approve a treasury management strategy before the start of each financial year. This report fulfils the Authority's legal obligation under the *Local Government Act 2003* to have regard to the CIPFA Code.

Investments held for service purposes or for commercial profit are considered in the Investment Strategy.

### External Context

**Economic background:** The UK's progress negotiating its exit from the European Union, together with its future trading arrangements, will continue to be a major influence on the Authority's treasury management strategy for 2019/20.

UK Consumer Price Inflation (CPI) for October was up 2.4% year/year, slightly below the consensus forecast and broadly in line with the Bank of England's November Inflation Report. The most recent labour market data for October 2018 showed the unemployment rate edged up slightly to 4.1% while the employment rate of 75.7% was the joint highest on record. The 3-month average annual growth rate for pay excluding bonuses was 3.3% as wages continue to rise steadily and provide some pull on general inflation. Adjusted for inflation, real wages grew by 1.0%, a level still likely to have little effect on consumer spending.

The rise in quarterly GDP growth to 0.6% in Q3 from 0.4% in the previous quarter was due to weather-related factors boosting overall household consumption and construction activity over the summer following the weather-related weakness in Q1. At 1.5%, annual GDP growth continues to remain below trend. Looking ahead, the BoE, in its November Inflation Report, expects GDP growth to average around 1.75% over the forecast horizon, providing the UK's exit from the EU is relatively smooth.

Following the Bank of England's decision to increase Bank Rate to 0.75% in August, no changes to monetary policy has been made since. However, the Bank expects that should the economy continue to evolve in line with its November forecast, further increases in Bank Rate will be required to return inflation to the 2% target. The Monetary Policy Committee continues to reiterate that any further increases will be at a gradual pace and limited in extent.

While US growth has slowed over 2018, the economy continues to perform robustly. The US Federal Reserve continued its tightening bias throughout 2018, pushing rates to the current 2%-2.25% in September. Markets continue to expect one more rate rise in December, but expectations are fading that the further hikes previously expected in 2019 will materialise as concerns over trade wars drag on economic activity.

**Credit outlook:** The big four UK banking groups have now divided their retail and investment banking divisions into separate legal entities under ringfencing legislation. Bank of Scotland, Barclays Bank UK, HSBC UK Bank, Lloyds Bank, National Westminster Bank, Royal Bank of Scotland and Ulster Bank are the ringfenced banks that now only conduct lower risk retail banking activities. Barclays Bank, HSBC Bank, Lloyds Bank Corporate Markets and NatWest Markets are the investment banks. Credit rating agencies have adjusted the ratings of some of these banks with the ringfenced banks generally being better rated than their non-ringfenced counterparts.

The Bank of England released its latest report on bank stress testing, illustrating that all entities included in the analysis were deemed to have passed the test once the levels of capital and potential mitigating actions presumed to be taken by management were factored in. The BoE did not require any bank to raise additional capital.

European banks are considering their approach to Brexit, with some looking to create new UK subsidiaries to ensure they can continue trading here. The credit strength of these new banks remains unknown, although the chance of parental support is assumed to be very high if ever needed. The uncertainty caused by protracted negotiations between the UK and EU is weighing on the creditworthiness of both UK and European banks with substantial operations in both jurisdictions.

**Interest rate forecast:** Following the increase in Bank Rate to 0.75% in August 2018, the Authority’s treasury management adviser Arlingclose is forecasting two more 0.25% hikes during 2019 to take official UK interest rates to 1.25%. The Bank of England’s MPC has maintained expectations for slow and steady rate rises over the forecast horizon. The MPC continues to have a bias towards tighter monetary policy but is reluctant to push interest rate expectations too strongly. Arlingclose believes that MPC members consider both that ultra-low interest rates result in other economic problems, and that higher Bank Rate will be a more effective policy weapon should downside Brexit risks crystallise when rate cuts will be required.

The UK economic environment remains relatively soft, despite seemingly strong labour market data. Arlingclose’s view is that the economy still faces a challenging outlook as it exits the European Union and Eurozone growth softens. While assumptions are that a Brexit deal is struck and some agreement reached on transition and future trading arrangements before the UK leaves the EU, the possibility of a “no deal” Brexit still hangs over economic activity. As such, the risks to the interest rate forecast are considered firmly to the downside.

Gilt yields and hence long-term borrowing rates have remained at low levels but some upward movement from current levels is expected based on Arlingclose’s interest rate projections, due to the strength of the US economy and the ECB’s forward guidance on higher rates. 10-year and 20-year gilt yields are forecast to remain around 1.7% and 2.2% respectively over the interest rate forecast horizon, however volatility arising from both economic and political events are likely to continue to offer borrowing opportunities.

A more detailed economic and interest rate forecast provided by Arlingclose is attached at Appendix A.

**Local Context**

On December 2018, the Authority held £244m of borrowing and £237m of investments. This is set out in further detail at **Appendix B**. Balance sheet analysis and forecasting is due to be undertaken, estimated forecast changes in these sums are shown in the balance sheet analysis in table 1 below.

Table 1: Balance sheet summary and forecast

	31.3.19	31.3.20	31.3.21	31.3.22
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## DORSET COUNCIL TMSS 2019/2020

	Estimate £m	Forecast £m	Forecast £m	Forecast £m
General Fund CFR	369.0	376.2	362.4	354.9
Less: Other debt liabilities *	34.1	32.6	31.1	29.6
Less: External borrowing	244.3	260.5	255.9	257.3
<b>Internal (over) borrowing</b>	<b>90.6</b>	<b>83.1</b>	<b>75.4</b>	<b>68.0</b>

\* finance leases & PFI liabilities

The underlying need to borrow for capital purposes is measured by the Capital Financing Requirement (CFR), while usable reserves and working capital are the underlying resources available for investment. The Authority's current strategy is to maintain borrowing and investments below their underlying levels, sometimes known as internal borrowing.

The Authority has an increasing CFR due to the capital programme, but future capital receipts and budget provision will subsequently reduce borrowing.

CIPFA's *Prudential Code for Capital Finance in Local Authorities* recommends that the Authority's total debt should be lower than its highest forecast CFR over the next three years. Table 1 shows that the Authority expects to comply with this recommendation during 2019/20.

**Liability benchmark:** To compare the Council's actual borrowing against an alternative strategy, a liability benchmark can be calculated showing the lowest risk level of borrowing. This work will be undertaken following further balance sheet analysis and consolidation following year end.

### **Borrowing Strategy**

The Authority currently holds £244 million of loans, an increase over the previous year, as part of its strategy for funding previous years' capital programmes. The balance sheet forecast in table 1 shows that the Authority expects to borrow in 2019/20. The Authority may also borrow additional sums to pre-fund future years' requirements, providing this does not exceed the authorised limit for borrowing of £435 million.

**Objectives:** The Authority's chief objective when borrowing money is to strike an appropriately low risk balance between securing low interest costs and achieving certainty of those costs over the period for which funds are required. The flexibility to renegotiate loans should the Authority's long-term plans change is a secondary objective.

**Strategy:** Given the significant cuts to public expenditure and in particular to local government funding, the Authority's borrowing strategy continues to address the key issue of affordability without compromising the longer-term stability of the debt portfolio. With short-term interest rates currently much lower than long-term rates, it is likely to be more cost effective in the short-term to either use internal resources, or to borrow short-term loans instead.

By doing so, the Authority is able to reduce net borrowing costs (despite foregone investment income) and reduce overall treasury risk. The benefits of internal borrowing will be monitored regularly against the potential for incurring additional costs by deferring borrowing into future years when long-term borrowing rates are forecast to rise modestly. Arlingclose will assist the Authority with this 'cost of carry' and breakeven analysis. Its output may determine whether the Authority borrows additional sums at long-term fixed rates in 2019/20 with a view to keeping future interest costs low, even if this causes additional cost in the short-term.

Alternatively, the Authority may arrange forward starting loans during 2019/20, where the interest rate is fixed in advance, but the cash is received in later years. This would enable certainty of cost to be achieved without suffering a cost of carry in the intervening period.

In addition, the Authority may borrow short-term loans to cover unplanned cash flow shortages.

**Sources of borrowing:** The approved sources of long-term and short-term borrowing are:

- Public Works Loan Board (PWLB) and any successor body
- any institution approved for investments (see below)
- any other bank or building society authorised to operate in the UK
- any other UK public sector body
- UK public and private sector pension funds (except Dorset Pension Fund)
- capital market bond investors
- UK Municipal Bonds Agency plc and other special purpose companies created to enable local authority bond issues

**Other sources of debt finance:** In addition, capital finance may be raised by the following methods that are not borrowing, but may be classed as other debt liabilities:

- leasing
- hire purchase
- Private Finance Initiative
- sale and leaseback

The Authority has previously raised long-term borrowing from the PWLB but it continues to investigate other sources of finance, such as local authority loans and bank loans, that may be available at more favourable rates.

**Municipal Bonds Agency:** UK Municipal Bonds Agency plc was established in 2014 by the Local Government Association as an alternative to the PWLB. It plans to issue bonds on the capital markets and lend the proceeds to local authorities. This will be a more complicated source of finance than the PWLB for two reasons: borrowing authorities will be required to provide bond investors with a joint and several guarantee to refund their investment in the event that the agency is unable to for any reason; and there will be a lead time of several months between committing to borrow and knowing the interest rate payable. Any decision to borrow from the Agency will therefore be the subject of a separate report to full Council.

**LOBOs:** The Authority holds £90.5m of LOBO (Lender's Option Borrower's Option) loans where the lender has the option to propose an increase in the interest rate at set dates, following which the Authority has the option to either accept the new rate or to repay the loan at no additional cost. £11m of these LOBOs have options during 2019/20, and although the Authority understands that lenders are unlikely to exercise their options in the current low interest rate environment, there remains an element of refinancing risk. The Authority will take the option to repay LOBO loans at no cost if it has the opportunity to do so.

**Short-term and variable rate loans:** These loans leave the Authority exposed to the risk of short-term interest rate rises and are therefore subject to the interest rate exposure limits in the treasury management indicators below.

**Debt rescheduling:** The PWLB allows authorities to repay loans before maturity and either pay a premium or receive a discount according to a set formula based on current interest rates. Other lenders

may also be prepared to negotiate premature redemption terms. The Authority may take advantage of this and replace some loans with new loans, or repay loans without replacement, where this is expected to lead to an overall cost saving or a reduction in risk.

### **Investment Strategy**

The Authority holds significant invested funds, representing income received in advance of expenditure plus balances and reserves held. In the past 12 months, the Authority's investment balances in the region of £240million, and similar levels are expected to be maintained in the forthcoming year.

**Objectives:** The CIPFA Code requires the Authority to invest its funds prudently, and to have regard to the security and liquidity of its investments before seeking the highest rate of return, or yield. The Authority's objective when investing money is to strike an appropriate balance between risk and return, minimising the risk of incurring losses from defaults and the risk of receiving unsuitably low investment income. Where balances are expected to be invested for more than one year, the Authority will aim to achieve a total return that is equal or higher than the prevailing rate of inflation, in order to maintain the spending power of the sum invested.

**Negative interest rates:** If the UK enters into a recession in 2019/20, there is a small chance that the Bank of England could set its Bank Rate at or below zero, which is likely to feed through to negative interest rates on all low risk, short-term investment options. This situation already exists in many other European countries. In this event, security will be measured as receiving the contractually agreed amount at maturity, even though this may be less than the amount originally invested.

**Strategy:** Given the increasing risk and very low returns from short-term unsecured bank investments, the Authority aims to further diversify into more secure and/or higher yielding asset classes during 2019/20. This is especially the case for balances available for longer-term investment. The majority of the Authority's surplus cash is currently invested in short-term unsecured bank deposits and money market funds. This diversification will represent a continuation of the current strategy adopted.

**Business models:** Under the new IFRS 9 standard, the accounting for certain investments depends on the Authority's "business model" for managing them. The Authority aims to achieve value from its internally managed treasury investments by a business model of collecting the contractual cash flows and therefore, where other criteria are also met, these investments will continue to be accounted for at amortised cost.

**Approved counterparties:** The Authority may invest its surplus funds with any of the counterparty types in table 2 below, subject to the cash limits (per counterparty) and the time limits shown.

Table 2: Approved investment counterparties and limits (principal)

Credit rating	Banks unsecured	Banks secured	Government	Corporates	Registered Providers
UK Govt	n/a	n/a	£ Unlimited 50 years	n/a	n/a
AAA	£10m 5 years	£20m 20 years	£20m 50 years	£10m 20 years	£10m 20 years
AA+	£10m 5 years	£20m 10 years	£20m 25 years	£10m 10 years	£10m 10 years
AA	£10m 4 years	£20m 5 years	£20m 15 years	£10m 5 years	£10m 10 years
AA-	£10m 3 years	£20m 4 years	£20m 10 years	£10m 4 years	£10m 10 years
A+	£10m 2 years	£20m 3 years	£10m 5 years	£10m 3 years	£10m 5 years
A	£10m 13 months	£20m 2 years	£10m 5 years	£10m 2 years	£10m 5 years
A-	£10m 6 months	£20m 13 months	£10m 5 years	£10m 13 months	£10m 5 years
None	£4m 6 months	n/a	£20m 25 years	£500,000 5 years	£10m 5 years
<b>Pooled funds and real estate investment trusts</b>		£20m per fund or trust (Property Funds £40m)			

This table must be read in conjunction with the notes below

**Credit rating:** Investment limits are set by reference to the lowest published long-term credit rating from a selection of external rating agencies. Where available, the credit rating relevant to the specific investment or class of investment is used, otherwise the counterparty credit rating is used. However, investment decisions are never made solely based on credit ratings, and all other relevant factors including external advice will be taken into account.

**Banks unsecured:** Accounts, deposits, certificates of deposit and senior unsecured bonds with banks and building societies, other than multilateral development banks. These investments are subject to the risk of credit loss via a bail-in should the regulator determine that the bank is failing or likely to fail. See below for arrangements relating to operational bank accounts.

**Banks secured:** Covered bonds, reverse repurchase agreements and other collateralised arrangements with banks and building societies. These investments are secured on the bank's assets, which limits the potential losses in the unlikely event of insolvency, and means that they are exempt from bail-in. Where there is no investment specific credit rating, but the collateral upon which the investment is secured has a credit rating, the higher of the collateral credit rating and the counterparty credit rating will be used to determine cash and time limits. The combined secured and unsecured investments in any one bank will not exceed the cash limit for secured investments.

**Government:** Loans, bonds and bills issued or guaranteed by national governments, regional and local authorities and multilateral development banks. These investments are not subject to bail-in, and there is generally a lower risk of insolvency, although they are not zero risk. Investments with the UK Central Government may be made in unlimited amounts for up to 50 years.

**Corporates:** Loans, bonds and commercial paper issued by companies other than banks and registered providers. These investments are not subject to bail-in, but are exposed to the risk of the company going



insolvent. Loans to unrated companies will only be made either following an external credit assessment or to a maximum of £500,000 per company as part of a diversified pool in order to spread the risk widely.

**Registered providers:** Loans and bonds issued by, guaranteed by or secured on the assets of registered providers of social housing and registered social landlords, formerly known as housing associations. These bodies are tightly regulated by the Regulator of Social Housing (in England), the Scottish Housing Regulator, the Welsh Government and the Department for Communities (in Northern Ireland). As providers of public services, they retain the likelihood of receiving government support if needed.

**Pooled funds:** Shares or units in diversified investment vehicles consisting of the any of the above investment types, plus equity shares and property. These funds have the advantage of providing wide diversification of investment risks, coupled with the services of a professional fund manager in return for a fee. Short-term Money Market Funds that offer same-day liquidity and very low or no volatility will be used as an alternative to instant access bank accounts, while pooled funds whose value changes with market prices and/or have a notice period will be used for longer investment periods.

Bond, equity and property funds offer enhanced returns over the longer term, but are more volatile in the short term. These allow the Authority to diversify into asset classes other than cash without the need to own and manage the underlying investments. Because these funds have no defined maturity date, but are available for withdrawal after a notice period, their performance and continued suitability in meeting the Authority's investment objectives will be monitored regularly.

**Real estate investment trusts:** Shares in companies that invest mainly in real estate and pay the majority of their rental income to investors in a similar manner to pooled property funds. As with property funds, REITs offer enhanced returns over the longer term, but are more volatile especially as the share price reflects changing demand for the shares as well as changes in the value of the underlying properties.

**Operational bank accounts:** The Authority may incur operational exposures, for example through current accounts, collection accounts and merchant acquiring services, to any UK bank with credit ratings no lower than BBB- and with assets greater than £25 billion. These are not classed as investments, but are still subject to the risk of a bank bail-in, and balances will therefore endeavour to be kept below £500,000 per bank e.g. Santander Giro payments account weekly transfer. The Bank of England has stated that in the event of failure, banks with assets greater than £25 billion are more likely to be bailed-in than made insolvent, increasing the chance of the Authority maintaining operational continuity.

**Risk assessment and credit ratings:** Credit ratings are obtained and monitored by the Authority's treasury advisers, who will notify changes in ratings as they occur. Where an entity has its credit rating downgraded so that it fails to meet the approved investment criteria then:

- no new investments will be made,
- any existing investments that can be recalled or sold at no cost will be, and
- full consideration will be given to the recall or sale of all other existing investments with the affected counterparty.

Where a credit rating agency announces that a credit rating is on review for possible downgrade (also known as "rating watch negative" or "credit watch negative") so that it may fall below the approved rating criteria, then only investments that can be withdrawn on the next working day will be made with that organisation until the outcome of the review is announced. This policy will not apply to negative outlooks, which indicate a long-term direction of travel rather than an imminent change of rating.

**Other information on the security of investments:** The Authority understands that credit ratings are good, but not perfect, predictors of investment default. Full regard will therefore be given to other

available information on the credit quality of the organisations in which it invests, including credit default swap prices, financial statements, information on potential government support, reports in the quality financial press and analysis and advice from the Authority's treasury management adviser. No investments will be made with an organisation if there are substantive doubts about its credit quality, even though it may otherwise meet the above criteria.

When deteriorating financial market conditions affect the creditworthiness of all organisations, as happened in 2008 and 2011, this is not generally reflected in credit ratings, but can be seen in other market measures. In these circumstances, the Authority will restrict its investments to those organisations of higher credit quality and reduce the maximum duration of its investments to maintain the required level of security. The extent of these restrictions will be in line with prevailing financial market conditions. If these restrictions mean that insufficient commercial organisations of high credit quality are available to invest the Authority's cash balances, then the surplus will be deposited with the UK Government via the Debt Management Office or invested in government treasury bills for example, or with other local authorities. This will cause a reduction in the level of investment income earned, but will protect the principal sum invested.

**Investment limits:** The Authority's revenue reserves are able to cover investment losses. In order that there is no immediate pressure on available reserves in the case of a single default, the maximum that will be lent to any one organisation (other than the UK Government) will be £20 million (£40 million for property funds). A group of banks under the same ownership will be treated as a single organisation for limit purposes. Limits will also be placed on fund managers, investments in brokers' nominee accounts, foreign countries and industry sectors as below. Investments in pooled funds and multilateral development banks do not count against the limit for any single foreign country, since the risk is diversified over many countries.

Table 3: Investment limits

	Cash limit
Any single organisation, except the UK Central Government	£20m each
UK Central Government	unlimited
Any group of organisations under the same ownership	£20m per group
Any group of pooled funds under the same management	£50m per manager
Negotiable instruments held in a broker's nominee account	£50m per broker
Foreign countries	£20m per country
Registered providers and registered social landlords	£50m in total
Unsecured investments with building societies	£20m in total
Loans to unrated corporates	£20m in total
Money market funds	£100m in total
Property funds	£40m each
Real estate investment trusts	£50m in total

**Liquidity management:** The Authority currently uses cash flow forecasting spreadsheets to determine the maximum period for which funds may prudently be committed. The forecast is compiled on a prudent basis to minimise the risk of the Authority being forced to borrow on unfavourable terms to meet its financial commitments. Limits on long-term investments are set by reference to the Authority's medium-term financial plan and cash flow forecast.

**Treasury Management Indicators**

The Authority measures and manages its exposures to treasury management risks using the following indicators.

**Security:** The Authority has adopted a voluntary measure of its exposure to credit risk by monitoring the value-weighted average credit score of its investment portfolio. This is calculated by applying a score to each investment (AAA=1, AA+=2, etc.) and taking the arithmetic average, weighted by the size of each investment. Unrated investments are assigned a score based on their perceived risk.

Credit risk indicator	Target
Portfolio average credit score (target of 6 equates to an ave credit score of A)	6.0

**Liquidity:** The Authority has adopted a voluntary measure of its exposure to liquidity risk by monitoring the amount of cash available to meet unexpected payments within a rolling three month period, without additional borrowing.

Liquidity risk indicator	Target
Total cash available within 100 days	36%

**Interest rate exposures:** This indicator is set to control the Authority's exposure to interest rate risk. The upper limits on the one-year revenue impact of a 1% rise or fall in interest rates will be:

Interest rate risk indicator - if based on £30m	Limit
Upper limit on <u>one-year</u> revenue impact of a 1% <u>rise</u> in interest rates	£300,000
Upper limit on <u>one-year</u> revenue impact of a 1% <u>fall</u> in interest rates	£300,000

The impact of a change in interest rates is calculated on the assumption that maturing loans and investments will be replaced at current rates.

**Maturity structure of borrowing:** This indicator is set to control the Authority's exposure to refinancing risk. The upper and lower limits on the maturity structure of borrowing will be:

Refinancing rate risk indicator	Upper limit	Lower limit
Under 12 months	100%	0%
12 months and within 24 months	100%	0%
24 months and within 5 years	100%	0%
5 years and within 10 years	100%	0%
10 years and above	100%	0%

Time periods start on the first day of each financial year. The maturity date of borrowing is the earliest date on which the lender can demand repayment.

**Principal sums invested for periods longer than a year:** The purpose of this indicator is to control the Authority’s exposure to the risk of incurring losses by seeking early repayment of its investments. The limits on the long-term principal sum invested to final maturities beyond the period end will be:

Price risk indicator	2019/20	2020/21	2021/22
Limit on principal invested beyond year end	100%	100%	100%

**Related Matters**

The CIPFA Code requires the Authority to include the following in its treasury management strategy.

**Financial Derivatives:** Local authorities have previously made use of financial derivatives embedded into loans and investments both to reduce interest rate risk (e.g. interest rate collars and forward deals) and to reduce costs or increase income at the expense of greater risk (e.g. LOBO loans and callable deposits). The general power of competence in Section 1 of the *Localism Act 2011* removes much of the uncertainty over local authorities’ use of standalone financial derivatives (i.e. those that are not embedded into a loan or investment).

The Authority will only use standalone financial derivatives (such as swaps, forwards, futures and options) where they can be clearly demonstrated to reduce the overall level of the financial risks that the Authority is exposed to. Additional risks presented, such as credit exposure to derivative counterparties, will be taken into account when determining the overall level of risk. Embedded derivatives, including those present in pooled funds and forward starting transactions, will not be subject to this policy, although the risks they present will be managed in line with the overall treasury risk management strategy.

Financial derivative transactions may be arranged with any organisation that meets the approved investment criteria. The current value of any amount due from a derivative counterparty will count against the counterparty credit limit and the relevant foreign country limit.

**Markets in Financial Instruments Directive:** The Authority has opted up to professional client status with its providers of financial services, including advisers, banks, brokers and fund managers, allowing it access to a greater range of services but without the greater regulatory protections afforded to individuals and small companies. Given the size and range of the Authority’s treasury management activities, the Chief Financial Officer believes this to be the most appropriate status.

**Financial Implications**

The budget for investment income in 2019/20 is £4.2million. The budget for debt interest paid in 2019/20 is £8.8million. If actual levels of investments and borrowing, or actual interest rates, differ from those forecast, performance against budget will be correspondingly different.

**Other Options Considered**

The CIPFA Code does not prescribe any particular treasury management strategy for local authorities to adopt. The Strategic Director/Chief Financial Officer believes that the above strategy represents an appropriate balance between risk management and cost effectiveness. Some alternative strategies, with their financial and risk management implications, are listed below.

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Alternative	Impact on income and expenditure	Impact on risk management
Invest in a narrower range of counterparties and/or for shorter times	Interest income will be lower	Lower chance of losses from credit related defaults, but any such losses may be greater
Invest in a wider range of counterparties and/or for longer times	Interest income will be higher	Increased risk of losses from credit related defaults, but any such losses may be smaller
Borrow additional sums at long-term fixed interest rates	Debt interest costs will rise; this is unlikely to be offset by higher investment income	Higher investment balance leading to a higher impact in the event of a default; however long-term interest costs may be more certain
Borrow short-term or variable loans instead of long-term fixed rates	Debt interest costs will initially be lower	Increases in debt interest costs will be broadly offset by rising investment income in the medium term, but long-term costs may be less certain
Reduce level of borrowing	Saving on debt interest is likely to exceed lost investment income	Reduced investment balance leading to a lower impact in the event of a default; however long-term interest costs may be less certain

**Appendix A - Arlingclose Economic & Interest Rate Forecast December 2018**

**Underlying assumptions:**

- Our central interest rate forecasts are predicated on there being a transitional period following the UK's official exit from the EU.
- The MPC has a bias towards tighter monetary policy but is reluctant to push interest rate expectations too strongly. We believe that MPC members consider that: 1) tight labour markets will prompt inflationary pressure in the future, 2) ultra-low interest rates result in other economic problems, and 3) higher Bank Rate will be a more effective policy weapon if downside risks to growth crystallise.
- Both our projected outlook and the increase in the magnitude of political and economic risks facing the UK economy means we maintain the significant downside risks to our forecasts, despite the potential for slightly stronger growth next year as business investment rebounds should the EU Withdrawal Agreement be approved. The potential for severe economic outcomes has increased following the poor reception of the Withdrawal Agreement by MPs. We expect the Bank of England to hold at or reduce interest rates from current levels if Brexit risks materialise.
- The UK economic environment is relatively soft, despite seemingly strong labour market data. GDP growth recovered somewhat in the middle quarters of 2018, but more recent data suggests the economy slowed markedly in Q4. Our view is that the UK economy still faces a challenging outlook as the country exits the European Union and Eurozone economic growth softens.
- Cost pressures are easing but inflation is forecast to remain above the Bank's 2% target through most of the forecast period. Lower oil prices have reduced inflationary pressure, but the tight labour market and decline in the value of sterling means inflation may remain above target for longer than expected.
- Global economic growth is slowing. Despite slower growth, the European Central Bank is conditioning markets for the end of QE, the timing of the first rate hike (2019) and their path thereafter. More recent US data has placed pressure on the Federal Reserve to reduce the pace of monetary tightening - previous hikes and heightened expectations will, however, slow economic growth.
- Central bank actions and geopolitical risks have and will continue to produce significant volatility in financial markets, including bond markets.

**Forecast:**

- The MPC has maintained expectations of a slow rise in interest rates over the forecast horizon, but recent events around Brexit have dampened interest rate expectations. Our central case is for Bank Rate to rise twice in 2019, after the UK exits the EU. The risks are weighted to the downside.
- Gilt yields have remained at low levels. We expect some upward movement from current levels based on our central case that the UK will enter a transitional period following its EU exit in March 2019. However, our projected weak economic outlook and volatility arising from both economic and political events will continue to offer borrowing opportunities.

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	Dec-18	Mar-19	Jun-19	Sep-19	Dec-19	Mar-20	Jun-20	Sep-20	Dec-20	Mar-21	Jun-21	Sep-21	Dec-21	Average
<b>Official Bank Rate</b>														
Upside risk	0.00	0.00	0.00	0.00	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.17
<b>Arlingclose Central Case</b>	<b>0.75</b>	<b>0.75</b>	<b>1.00</b>	<b>1.00</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.13</b>
Downside risk	0.00	-0.50	-0.75	-0.75	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-0.85
<b>3-mth money market rate</b>														
Upside risk	0.10	0.10	0.10	0.10	0.15	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.17
<b>Arlingclose Central Case</b>	<b>0.90</b>	<b>0.95</b>	<b>1.10</b>	<b>1.30</b>	<b>1.40</b>	<b>1.40</b>	<b>1.40</b>	<b>1.35</b>	<b>1.35</b>	<b>1.35</b>	<b>1.35</b>	<b>1.35</b>	<b>1.35</b>	<b>1.27</b>
Downside risk	-0.20	-0.45	-0.60	-0.80	-0.90	-0.90	-0.90	-0.85	-0.85	-0.85	-0.85	-0.85	-0.85	-0.76
<b>1-yr money market rate</b>														
Upside risk	0.20	0.30	0.30	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.33
<b>Arlingclose Central Case</b>	<b>1.15</b>	<b>1.25</b>	<b>1.35</b>	<b>1.50</b>	<b>1.70</b>	<b>1.60</b>	<b>1.50</b>	<b>1.40</b>	<b>1.35</b>	<b>1.35</b>	<b>1.35</b>	<b>1.35</b>	<b>1.35</b>	<b>1.40</b>
Downside risk	-0.35	-0.50	-0.60	-0.80	-0.90	-0.90	-0.90	-0.85	-0.85	-0.85	-0.85	-0.85	-0.85	-0.77
<b>5-yr gilt yield</b>														
Upside risk	0.25	0.30	0.30	0.35	0.35	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.37
<b>Arlingclose Central Case</b>	<b>1.15</b>	<b>1.25</b>	<b>1.35</b>	<b>1.50</b>	<b>1.50</b>	<b>1.40</b>	<b>1.35</b>	<b>1.35</b>	<b>1.30</b>	<b>1.30</b>	<b>1.30</b>	<b>1.30</b>	<b>1.30</b>	<b>1.33</b>
Downside risk	-0.50	-0.60	-0.65	-0.80	-0.80	-0.70	-0.65	-0.65	-0.65	-0.65	-0.65	-0.65	-0.65	-0.66
<b>10-yr gilt yield</b>														
Upside risk	0.25	0.30	0.30	0.35	0.35	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.37
<b>Arlingclose Central Case</b>	<b>1.50</b>	<b>1.65</b>	<b>1.70</b>	<b>1.80</b>	<b>1.80</b>	<b>1.75</b>	<b>1.75</b>	<b>1.70</b>	<b>1.70</b>	<b>1.70</b>	<b>1.70</b>	<b>1.70</b>	<b>1.70</b>	<b>1.70</b>
Downside risk	-0.55	-0.70	-0.70	-0.80	-0.80	-0.75	-0.75	-0.70	-0.70	-0.70	-0.70	-0.70	-0.70	-0.71
<b>20-yr gilt yield</b>														
Upside risk	0.25	0.30	0.30	0.35	0.35	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.37
<b>Arlingclose Central Case</b>	<b>2.00</b>	<b>2.10</b>	<b>2.20</b>	<b>2.20</b>	<b>2.20</b>	<b>2.20</b>	<b>2.20</b>	<b>2.20</b>	<b>2.20</b>	<b>2.20</b>	<b>2.20</b>	<b>2.20</b>	<b>2.20</b>	<b>2.18</b>
Downside risk	-0.60	-0.70	-0.75	-0.75	-0.75	-0.75	-0.75	-0.75	-0.75	-0.75	-0.75	-0.75	-0.75	-0.73
<b>50-yr gilt yield</b>														
Upside risk	0.25	0.30	0.30	0.35	0.35	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.37
<b>Arlingclose Central Case</b>	<b>1.90</b>	<b>1.95</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>1.99</b>
Downside risk	-0.60	-0.70	-0.75	-0.75	-0.75	-0.75	-0.75	-0.75	-0.75	-0.75	-0.75	-0.75	-0.75	-0.73

**PWLB Certainty Rate (Maturity Loans) = Gilt yield + 0.80%**

**PWLB Infrastructure Rate (Maturity Loans) = Gilt yield + 0.60%**

## Appendix B - Existing Investment &amp; Debt Portfolio Position

	Dec 2018 Actual Portfolio £m
<b>External borrowing:</b>	
Public Works Loan Board	87.2
Local authorities	35.0
LOBO loans from banks	96.5
Other loans	25.6
<b>Total external borrowing</b>	<b>244.3</b>
<b>Other long-term liabilities:</b>	
Private Finance Initiative /Finance Lease Liabilities	34.1
<b>Total gross external debt</b>	<b>278.4</b>
<b>Treasury investments:</b>	
Banks & building societies (unsecured)	14.6
Covered bonds & repo (secured)	8.2
Government (incl. local authorities)	51.9
Money Market Funds	74.5
<u>Other pooled funds</u>	
-CCLA Local Authorities Property Fund	14.5
-LIME Property Fund	2.8
-Payden Sterling Reserve Fund	7.1
-HC Charteris Premium Income Fund	2.8
-UBS Multi Asset Income Fund	6.5
-City Financial Diversified Fixed Interest Fund	1.7
-Schroders Income Maximiser Fund	6.9
-City Financial Multi Asset Income Fund	4.8
-M&G Global Dividend Fund	9.2
-CCLA Diversified Income Fund	3.5
-M&G Strategic Corporate Bond Fund	4.7
-Threadneedle Strategic Bond Fund	5.7
-Threadneedle Equity Income Fund	5.8
-Investec Diversified Income Fund	6.3
-Royal London Enhanced Cash Plus Fund	2.0
-Threadneedle Short Dated Corporate Bond Fund	3.0
<b>Total treasury investments</b>	<b>236.5</b>
<b>Net debt</b>	<b>41.9</b>



# Shadow Dorset Council

Date of Meeting	20 February 2019
Officer	Jonathan Mair, Corporate Director – Legal and Democratic and Monitoring Officer (Designate)
<b>Subject of Report</b>	<b>Scheme of members' allowances for Dorset Council</b>
Executive Summary	<p>The Bournemouth, Dorset and Poole (Structural Changes) Order requires that the Shadow Dorset Council must formulate proposals for the scheme of members' allowances to be adopted by Dorset Council. In order to achieve this the Shadow Dorset Council must comply with the Local Authorities (Members' Allowances) (England) Regulations 2003 and adopt a scheme for Dorset Council having regard to the recommendations of an Independent Remuneration Panel.</p> <p>The Independent Remuneration Panel met on five occasions during October and November 2018 and February 2019. The Panel's report, setting out its recommendations, is attached as <b>Appendix 1</b> to this report.</p> <p>The Panel acknowledged that the evidence provided to them was the best available to them at the time and that the governance structure and operation of Dorset Council will continue to evolve. Particular attention is therefore drawn to the recommendation at paragraph 17.3 that the scheme be reviewed by the Panel after twelve months of operation, unless any emerging issues arise sooner upon which the Council wants to seek views.</p>
Impact Assessment:	<p>Equalities Impact Assessment: An equalities impact screening has been carried out on the Panel's report and no issues were identified. Linked to this, a general equalities impact assessment has been undertaken as part of the work to inform the approach to be taken to the provision of support and development for the Dorset Councillors.</p>
	<p>Budget: The allowances recommended by the Panel represent an ongoing saving of £400,000 on the existing</p>

	budgets of £1.8m for members' allowances across the six councils.
	Risk Assessment: Having considered the risks associated with this decision using the LGR Programme risk management methodology, the level of risk has been identified as: Current Risk: LOW Residual Risk: LOW
Recommendation	<ol style="list-style-type: none"> <li>1. That a scheme of members' allowances for Dorset Council be adopted as recommended by the Independent Remuneration Panel.</li> <li>2. That the list of approved duties set out in Appendix 2 to the report be approved.</li> </ol>
Reason for Recommendation	To comply with the requirements of the Bournemouth, Dorset and Poole (Structural Changes) Order 2018.
Appendices	<ol style="list-style-type: none"> <li>1. Report of the Independent Remuneration Panel</li> <li>2. List of approved duties</li> </ol>
Background Papers	None
Officer Contact	<p>Name: Kirsty Riglar, Democratic and Electoral Services Manager, Purbeck District Council Tel: 01929 557221 Email: <a href="mailto:kirstyriglar@purbeck-dc.gov.uk">kirstyriglar@purbeck-dc.gov.uk</a></p>

## 1. The Panel's recommendations

1.1 The Panel's recommendations relate to a scheme of members' allowances to come into effect from 1 April 2019 when the predecessor district and county councils are abolished and the new Dorset Council takes on responsibility for service delivery.

1.2 The 206 councillors of the predecessor district and county councils will continue in office on 1 April 2019 until 6 May 2019 but as new Dorset Councillors. 6 May 2019 is four days after the election of the 82 councillors who, from that date, will form Dorset Council. The scheme of allowances will therefore be in two main parts and the Panel makes recommendations about:

- (i) an initial or interim allowances for the 206 Dorset Councillors in office from 1 April until 6 May 2019; and
- (ii) the main scheme of members' allowances for the 82 Dorset Councillors in place from 6 May 2019.

1.3 For the initial or interim allowances from 1 April until 6 May 2019, in summary the Panel recommends:

- (i) the rate of the basic allowance to be paid to members of Dorset Council shall be set at £360;
- (ii) no individual may receive more than one basic allowance;
- (iii) travel allowances be paid in line with the HMRC mileage allowance payments for undertaking official business;
- (iv) a dependent carers' allowance be paid in qualifying circumstances;
- (v) a special responsibility allowance of £600 be paid to each to the members of the continuing Executive Committee in recognition of their ongoing involvement in the transitional arrangements during the interim period and pending the election of the new cohort of councillors.

1.4 Moving on to the main scheme, in summary, from 6 May 2019 the Panel recommends:

- (i) a basic allowance of £13,000 per annum for each of the 82 members;
- (ii) travel allowances in line with the HMRC mileage allowance payments for undertaking official business;
- (iii) subsistence allowances reflecting the scheme in place for officers of Dorset Council;
- (iv) a dependent carers' allowance be paid in qualifying circumstances;
- (v) the following special responsibility allowances (all per annum):
  - Leader – £35,000
  - Executive Members (including Deputy Leader) – £22,000
  - Chairman of the Council – £10,000
  - Vice-Chairman of the Council – £5,000
  - Chairmen of Audit and Governance Committee, all scrutiny committees and all planning committees (including strategic) - £10,000
  - Chairmen of all other committees listed in Article 8 of the Dorset Council Constitution - £5,000
  - Minority Group Leaders (subject to a minimum of members) - £5,000
- (vi) no SRAs be paid to vice-chairmen of committees;
- (vii) members may not receive more than one SRA; and
- (viii) that allowances be adjusted by an amount equivalent to any officers' pay award for each subsequent year for the period up to the next review of the scheme.

## **2. Approved duties**

2.1 Whilst Regulation 8 of the 2003 Regulations lists a number of categories within which local authorities may provide for the payment of an allowance in respect of travelling and allowance, the current sovereign councils each set out a list of 'approved duties' within their current allowances schemes. This provides clarity as to the duties for which members can claim these allowances. Whilst the Panel was asked to make a recommendation as to the amount of such allowances, it did not fall within its remit to recommend 'approved duties'.

Scheme of members' allowances for Dorset Council

2.2 Officers have therefore compiled a draft list of approved duties to be included within the Dorset Council scheme and this is set out in **Appendix 2** to this report.

**Jonathan Mair, Corporate Director – Legal and Democratic and Monitoring Officer (Designate)**

# Report of the Independent Remuneration Panel

## Scheme of members' allowances for Dorset Council

### 1. Introduction

This report has been prepared by the Independent Remuneration Panel for Dorset Council (the **Panel**) comprising three individuals drawn from the community who have participated in panels for current Dorset area councils:

- (i) Mr John Quinton (Chairman)
  - Former Head of Democratic Services at Wiltshire Council
  - Member of Independent Remuneration Panels for West and North Dorset District Councils and Weymouth and Portland and Christchurch Borough Councils;
- (ii) Mr Keith Broughton
  - Member of the Independent Remuneration Panel for West and North Dorset District Councils and Weymouth and Portland Borough Council; and
- (iii) Mr Martin Varley
  - Partner at Humphries Kirk LLP (Solicitors) and Chartered Member of the Chartered Institute for Securities & Investment
  - Member of the Independent Remuneration Panels for Dorset County Council and Dorset and Wiltshire Fire & Rescue Authority
  - Previous relevant voluntary work includes Chairman of Wealden District Council Independent Remuneration Panel, Eastbourne Borough Council Independent Remuneration Panel and East Sussex Fire & Rescue Authority Independent Remuneration Advisory Group

### 2. Legal Basis

- 2.1. The Local Authorities (Members' Allowances) (England) Regulations 2003 (the **Regulations**) apply to local authorities including district and county councils.
- 2.2. The Regulations require a relevant authority to make a scheme providing for the payment of a basic allowance to each member of that authority. The basic allowance must be the same for each member of the authority.

- 2.3. A relevant authority's scheme of allowances may also provide for the payment of special responsibility allowances (**SRAs**) to such members of the authority as have special or additional responsibilities. The specified categories of special or additional responsibilities which may be included in a scheme of allowances include:
- i) acting as leader or deputy leader of a political group within the authority;
  - ii) acting as a member of an executive where the authority is operating executive arrangements within the meaning of part 2 of the Local Government Act 2000;
  - iii) presiding at meetings of a committee or sub-committee of the authority;
  - iv) representing the authority at meetings of or arranged by any other body;
  - v) acting as a member of a committee or sub-committee of the authority which meets with exceptional frequency or for exceptionally long periods;
  - vi) acting as the spokesperson of a political group on a committee or sub-committee of the authority; and
  - vii) carrying out such other activities in relation to the discharge of the authority's functions as require of the member an amount of time and effort equal to or greater than would be required of him or her by any of the above mentioned activities.
- 2.4. SRAs need not be the same and may reflect the different expectations, time and effort involved in particular roles.
- 2.5. Member allowance schemes may also provide for the payment of a dependent carers' allowance and also for members' travelling and subsistence whilst acting in connection with their duties as a member of the authority.
- 2.6. Before a relevant authority may make or amend a scheme of allowances it must have regard to recommendations made in relation to the scheme by an independent remuneration panel.

### **3. Context**

- 3.1. Following the parliamentary approval of the Bournemouth, Dorset and Poole (Structural Changes) Order 2018, the new Dorset Council will come into effect on 1 April 2019 and the current Dorset County Council, district councils of East Dorset, North Dorset, Purbeck and West Dorset and Weymouth and Portland Borough Council will cease to exist.
- 3.2. Elections for the 82 seats on Dorset Council will be held on 2 May 2019.

- 3.3. For the period 1 April – 6 May 2019 (the date on which the 82 newly elected councillors take office), the 206 current members (being 174 individuals) of the six sovereign councils mentioned in paragraph 3.1 will continue as members of Dorset Council. As the current councils will no longer exist, their schemes of members' allowances will no longer be in force and therefore those current allowances will no longer be payable.
- 3.4. Therefore, in addition to making recommendations on a scheme of allowances for the new cohort of councillors to be elected in May, the Panel has also been asked to consider what approach should be taken to the provision of allowances during this Interim Period.

#### **4. Role of the Panel**

- 4.1. A scheme for the payment of a basic allowance must be adopted by the Shadow Council for Dorset Council. It may also adopt a scheme for the payment of SRAs and other allowances as set out in paragraph 2. Members must have "regard" to the recommendations of an Independent Remuneration Panel in relation to a scheme of allowances before adopting any scheme. Therefore, councillors themselves acting as a relevant authority make the final decision about what allowances are to be available.
- 4.2. Regulation 20(2) requires that an independent remuneration panel shall consist of at least three members none of whom –
- (a) is also a member of an authority in respect of which it makes recommendations or is a member of a committee or sub-committee of such an authority; or
  - (b) is disqualified from being or becoming a member of an authority.
- 4.3. The three members of the Panel are individuals, none of whom is disqualified from being or becoming a member of a relevant authority.
- 4.4. The Panel has been asked to formulate recommendations for a scheme of members' allowances for Dorset Council for the period commencing on 1 April 2019.
- 4.5. The Panel met on 25 October, 16, 20 and 28 November 2018 and 8 February 2019.

#### **5. Evidence**

- 5.1 To inform the development of its recommendations, the Panel was provided with the following evidence:-
- (i) the Regulations;
  - (ii) council size submission to Local Government Boundary Commission for England;

- (iii) final recommendations of Local Government Boundary Commission for England on the electoral review of Dorset Council;
- (iv) benchmarking data – unitary authorities and current Dorset councils – levels of current allowances, electorate figures and council sizes;
- (v) current members' allowances schemes for Dorset area councils and members' allowances budgets;
- (vi) information relating to the composition of Shadow Dorset Council;
- (vii) emerging governance structure for Dorset Council and anticipated roles of members;
- (viii) emerging Constitution of Dorset Council; and
- (ix) Wiltshire Council – report on members allowances in the pre-election period (2009).

5.2 The Panel also had the opportunity to interview those individuals named at paragraphs 6.2 and 6.3.

## **6. Methodology for the review**

6.1 A questionnaire was sent to all of the Shadow Dorset Councillors seeking views on the average amount of time spent on council business, the level of basic allowance for Dorset Council and other aspects relating to members' allowances. 50 responses were received and the analysis of these is attached as the **Appendix** to this report.

6.2 The Panel interviewed the following councillors:

- (i) Councillor Rebecca Knox
  - Leader - Shadow Dorset Council and Chairman – Shadow Executive Committee
  - Leader - Dorset County Council;
- (ii) Councillor Spencer Flower
  - Lead Member for Governance – Shadow Executive Committee
  - Leader - East Dorset District Council
  - Member – Dorset County Council;
- (iii) Councillor Nick Ireland
  - Leader of the Liberal Democrat Group – Dorset County Council;
- (iv) Councillor Colin Huckle
  - Lead Member for Harbours, Beaches and Coastal Defence – Shadow Executive Committee
  - Brief holder for Transport and Infrastructure and Leader of the Labour Group – Weymouth and Portland Borough Council;



## Scheme of members' allowances for Dorset Council – Appendix 1

- (v) Councillor Trevor Jones
  - Chairman – Shadow Overview and Scrutiny Committee
  - Member – West Dorset District Council;
- (vi) Councillor Jill Haynes
  - Lead Member for Adult Services – Shadow Executive Committee
  - Deputy Leader and Portfolio Holder for Health and Care – Dorset County Council
  - Member – West Dorset District Council;
- (vii) Councillor Toni Coombs
  - Chairman – East Dorset District Council
  - Member – Dorset County Council;
- (viii) Councillor Ian Gardner
  - Portfolio Holder for Planning – West Dorset District Council;
- (ix) Councillor Graham Carr-Jones
  - Leader – North Dorset District Council
  - Member – Dorset County Council
  - Lead Member for Customer Access and Engagement and Housing - Shadow Executive Committee;
- (x) Councillor Sherry Jespersen
  - Deputy Leader – North Dorset District Council
  - Lead Member for Communities - Shadow Executive Committee;
- (xi) Councillor Shane Bartlett
  - Leader of the Liberal Democrat Group on East Dorset District Council
  - Member – Dorset County Council; and
- (xii) Councillor Ray Bryan
  - Member – Dorset County Council
  - Member – East Dorset District Council.

6.3 In addition, the Panel interviewed Matt Prosser, Chief Executive (Designate), Dorset Council and Jonathan Mair, Corporate Director – Legal and Democratic, Dorset Council.

6.4 The Panel wishes to record its thanks to those individuals who gave evidence.

## **7. Panel Deliberations**

7.1 The Panel recognises and acknowledges that the evidence provided is based upon emerging work in relation to the development of the

governance structure for Dorset Council and the best predictions of workloads and roles.

- 7.2 The Panel sought to interview councillors of all political groups and officers with varying roles and responsibilities in an effort to gain the best possible interpretation of how the new council will operate and function.
- 7.3 The Panel had regard to the extent to which the initial 206 members of Dorset Council (174 individuals) will be engaged in the normal business of a relevant authority in the period 1 April to 6 May 2019 (the **Interim Period**) and whether proposals for the scheme of allowances should differ in the Interim Period.

## **8. Recommendations for Interim Period – 1 April – 6 May 2019**

- 8.1 Regulation 4 provides as follows:

“Basic allowance

(1) An authority shall–

(a) make a scheme in accordance with these Regulations which shall provide for the payment of an allowance in respect of each year to each member of an authority, and the amount of such an allowance shall be the same for each such member (“basic allowance”); ...”

- 8.2 The Panel was told that there will be no meetings of the full council in the Interim Period. A small number of committees may meet during the Interim Period in order to deal with any urgent matters. However, no meetings are being scheduled. It is also noted that the pre-election period (purdah) will have begun prior to 1 April, which may also have an impact upon and limit decision-making activity of the new authority.
- 8.3 The Panel noted written and oral evidence to the effect that there will be an ongoing community representation role for all councillors during the Interim Period. However, the focus of those who are seeking election to the new council will be on campaigning. The Panel was advised that in consequence of campaigning additional case work might be picked up “on the doorstep”. Councillors also emphasised the importance of managing their existing casework which would continue during the Interim Period.
- 8.4 The Panel heard some evidence that the role of conduit to facilitate communication between the new Council and parish and town councils and residents in the Interim Period would not diminish. It was anticipated by some interviewees that a key role here for councillors was to inform and explain to both parish and town councils and residents the transition process to the new unitary council and what it would mean for them. It was thought that this function would be significant in the Interim Period.

- 8.5 Pursuant to Regulation 4, Dorset Council must establish a Members' Allowances Scheme with a basic allowance for the period commencing 1 April 2019. The Regulations do not allow a relevant authority to have more than one BA in any period. Some interviewees suggested to the Panel that the current allowances schemes for each of the sovereign councils should simply be rolled forward into the Interim Period. In the view of the Panel this would not be lawful as it would lead to different levels of BA being payable which would be contrary to the Regulations and discriminatory.
- 8.6 The Panel received varying evidence as to the anticipated workloads of individual councillors during the Interim Period. On balance, the Panel was persuaded that the ongoing representation and communications role was sufficient to justify the payment of a basic allowance, whether or not councillors were seeking election to the new council. The sum should recognise the five-week duration of the Interim Period, and should be based on the representational role only and should reflect that all 174 individual councillors would serve the residents, rather than the reduced number of councillors post 6 May 2019.
- 8.7 The Panel also agreed that in the unlikely event of meetings being called during the Interim Period, then councillors should be reimbursed for their travelling expenses and a carers' allowance should be payable.
- 8.8 The Panel was told that it is extremely likely that the Shadow Executive Committee will continue to work with officers both collectively and in relation to those areas on which individual members take a lead throughout the Interim Period in preparation for the transition to the new council. The Panel is of the view that all members of the Shadow Executive Committee should be paid an SRA for their roles and responsibilities during the Interim Period.
- 8.9 ***The Panel recommends that during the Interim Period:***
- i) the rate of the basic allowance to be paid to members of Dorset Council shall be set at £360;***
  - ii) no individual may receive more than one basic allowance;***
  - iii) a travel allowance be paid to members in line with HMRC Mileage Allowance Payments (MAP) for undertaking official business during the Interim Period;***
  - iv) a dependent carers' allowance be paid to members of up to £9 per hour, i.e. actual expenditure incurred up to a maximum of £9 per hour, will be paid for care of dependants, whether children, elderly people or people with disabilities, while a member is on Dorset Council business where travelling allowances are payable. The allowance will not be payable to***

***a member of the claimant's own household. Members who claim a carers' allowance are required to certify that the amounts claimed (up to the permitted maximum) have actually been incurred by signing the declaration on the reverse of the claim form. Receipts should also be provided; and***

- v) *a SRA of £600 be paid to each of the members of the continuing Executive Committee in recognition of their ongoing involvement on the transitional arrangements during the Interim Period and pending the election of the new cohort of councillors.***

**9. Recommendations for Dorset Council basic allowance to come into effect on 6 May 2019**

9.1 The Panel carefully considered the responses given by members of the existing sovereign authorities to the questionnaire referred to in paragraph 6.1. Views differed considerably concerning the proper level of the basic allowance, ranging from £7,000 to £25,000 plus per annum.

9.2 The Panel received views from some councillors to the effect that a higher level of basic allowance would attract people from a broader spectrum and demographic to stand for election. Many councillors referred to allowances synonymously as remuneration. Some thought that the basic allowance should be pegged at the level of a living wage and many that it should give the possibility of councillors to work part time.

9.3 The Panel considered this view but was cognisant that this was an allowance and not a salary and it was offered in recognition of time and expenses incurred whilst on council business. With this mind the Panel wished to emphasise the purpose of the payment of the basic allowance. It was intended to recognise and to include:-

- i) the community representative role that all Members undertake amongst other things:-
  - a) representing constituents' views at meetings of the Council and, as appropriate, on other organisations;
  - b) ensuring that individual problems which have not been dealt with by the normal procedure are dealt with satisfactorily;
  - c) holding community meetings and consultations;
  - d) dealing with correspondence and obtaining information;
  - e) meeting with officers to make them aware of local concerns;
  - f) acting as the Council's representative on another body, requiring briefing and reporting back to Council.
- ii) attendance at and preparation for committee meetings;

- iii) travel time and time spent representing the Council on outside bodies;
  - iv) the use of the home as an office including internet, telephone and postage costs and the purchase of stationery and related items; and
  - v) some subsistence costs.
- 9.4 Associated with councillors' views on the level of the basic allowance there was also a huge divergence in the estimates of time that would be required to carry out the role of a member of the unitary authority. These ranged from 10-20 hours to 240 hours plus a month.
- 9.5 The Panel noted that some current county councillors saw the unitary authority role as marginally greater than their current role. However, current district councillors (who are not also county councillors) were broadly of the view that the role would be significantly larger and more complex.
- 9.6 One method of comparing the likely community workloads of councillors across various councils was to compare the councillor/electorate ratio. This varied across the sample of shire unitary authorities from 1 councillor per 3,325 electorate through to 1:3799. The Panel notes that the Local Government Boundary Commission for England has approved a council size of 82 for the new council giving a ratio of 1:3600, well within the broad range of similar unitary councils. This, the Panel notes, is approximately half the average size of a current Dorset County Council electoral division and double the average for a district/borough council ward.
- 9.7 The Local Government Boundary Commission for England accepted within its final recommendations the submission by the Dorset Area Joint Committee that workloads for the majority of existing councillors were manageable and that the election of the optimum number of councillors to the new council (82) would ensure that manageable workloads continued into the new council. This implied that workloads would remain broadly comparable with current levels.
- 9.8 The Panel accepts that the role of a member of the unitary authority will provide a significant challenge to all councillors but particularly those who are currently district/borough councillors and those who have never served on Dorset County Council. All of the evidence received suggests that the breadth and complexity of county council services (Adult and Children's Services in particular) will add significantly to the workload of those councillors not used to dealing with strategic county-wide services. Likewise, for Dorset County Council members who have never been district/borough councillors, the detail and public sensitivity

around local services, such as planning and development control and closer liaison with parish/town councils, will be a challenge.

- 9.9 Councillors suggested that the reduction in the number of elected councillors, from 206 to 82, would have an impact on their individual workloads. The Panel noted that the 2016 elected positions are occupied by 174 individuals, as some of them serve on both the Dorset County Council and a district/borough council. Councillors recognised that the number of electors that each councillor would represent would reduce from the current Dorset County Council levels, but pointed out that many of the rural divisions remain very large, requiring significant travel time to meetings of parish and town councils and to meet residents.
- 9.10 A number of councillors presented evidence to the Panel that suggested that the planned significant reduction in the size of the officer structure, would result in councillors having much less officer assistance when responding to the needs, concerns and demands of their electorate. This might lead to councillors becoming increasingly the first point of contact for residents wishing to raise issues and therefore having to make a greater commitment of time.
- 9.11 Benchmarking data was provided to the Panel which indicated the range of current basic allowances payable within a sample of current shire unitary councils (£11,600 to £13,300), against which those basic allowances payable by current councils across the county of Dorset were measured (approximately £4,000 - £5,000 for the District/Borough Councils and £10,600 for the County Council).
- 9.12 The Panel is of the view that the reorganisation of the six councils into one unitary authority provides a unique opportunity to update and reset the allowances for the new Council. Having weighed the evidence received and balanced the various arguments, the Panel is of the view that the representative role of the new unitary councillor will be larger than that of a current county councillor. The role will be broadened by the addition of district council functions, and whilst this will be offset by the reduction in the number of electors represented, the majority of rural divisions remain large.
- 9.13 It is clear from interviews with the Leader of the Shadow Council and the Chief Executive (Designate) that smarter and more effective working is intended to ease the workload of councillors. However, the evidence supplied to the Panel from councillors also suggests that the impact from a reduced officer structure may lead to an increase in their workloads.
- 9.14 *The Panel recommends that the rate of the basic allowance paid to members:***
- i) be set at £13,000 per annum; and***

- ii) that this be adjusted by an amount equivalent to any officers' pay award for each subsequent year for the period up to the next review of the scheme.*

## **10. ICT Provision**

- 10.1 The Panel notes that no decision has yet been made as to the approach to the provision of IT equipment to Dorset Councillors following the May elections; whether this is to be provided by the Council or a 'Bring Your Own Device' approach is to be adopted. The basic allowance does not therefore incorporate a specific element to recognise the cost of buying and maintaining devices. However, it is designed to include a contribution towards provision of broadband and purchase of IT consumables such as toner cartridges and printer paper.
- 10.2 It was made clear in some interviews that senior members/officers expect the new Council to be at the forefront of the digital evolution and therefore there would be implications for the way councillors in the new council work. The Panel highlights this as an issue that may need to be reviewed at some later stage.

## **11. Special Responsibility Allowances (SRAs) to come into effect on 6 May 2019**

- 11.1 The Panel notes that all the members' allowances schemes currently adopted by councils within Dorset include SRAs and that these are calculated as a multiplier of the basic allowance. The basic allowance is designed to reflect the time and costs of being a councillor. An SRA is paid to reflect significant additional responsibilities, workloads and accountabilities. They are two very different allowances with little logical connection.
- 11.2 One message that the Panel consistently received, both through the responses to the questionnaire and in interviews, is that the SRAs paid to members of the Cabinet/Executive are currently too low and the differentials with other SRAs lack finesse. For example currently within Dorset County Council's scheme, the Leader receives 3 times the basic allowance as an SRA (£31,923), the Deputy Leader 1.5 times the basic allowance (£15,961) and a Cabinet Member the equivalent of a basic allowance (£10,641). Some committee chairmen receive the equivalent of a basic allowance and other chairmen 0.5 of the basic allowance as SRAs.
- 11.3 It was clear from councillors who were interviewed that the workload and responsibilities of the Cabinet Member were significantly more than committee chairs and that these are, in effect, full-time roles. The Panel received examples from existing and previous Cabinet Members of the types of responsibilities and decisions and workloads for which they

were held accountable. The Panel was told that a Cabinet of ten members may help ease workloads (Dorset County Council currently having six members).

- 11.4 The Panel was informed that the role of the Cabinet/Executive Member in the new authority would continue to evolve in what was hoped would be a continuation of the work currently underway within Dorset County Council with regard to the development of a member-led organisation. This might encompass cluster working and shared collective responsibility where Cabinet/Executive Members work across portfolios with other Cabinet/Executive Members and possibly with Portfolio Holders outside of the Cabinet.
- 11.5 In relation to the SRA paid to the Leader, the Panel received no evidence to suggest that any major change in the level was needed. In respect of the Deputy Leader it was suggested to the Panel that no additional SRA over and above that payable to a Cabinet/Executive Member is necessary.
- 11.6 The Panel received evidence that the civic role of the Chairman of Dorset Council may be emphasised. Without the constituent district/borough councils there would be significant additional civic roles to be performed and this role has important links to other partner organisations.
- 11.7 The Panel used the emerging governance structure to inform its considerations of other SRAs and understands that there are elements that are still evolving. The Panel received evidence that suggested that the democratically vital role of Overview and Scrutiny to challenge the Executive of the new Dorset Council would be weakened by having four free-standing scrutiny committees with no overarching committee to lead on holding the Executive to account. This in turn would impact on the importance and influence that members chairing those scrutiny committees are likely to have on the Executive. On this basis the Panel felt that until some evidence of how Overview and Scrutiny was working in the new Council, and how it was holding the Executive to account, the SRA for the chairmen of those committees should be placed at the same level as the other main committees.
- 11.8 The Panel received evidence that there were likely to be at least two levels of responsibility for committees, with some meeting more often and being more important to the overall governance of the new council. The Panel received evidence that Audit and Governance and all Planning Committees (both strategic and area-based) should be included within the higher-level category, the latter in particular dealing with demanding and sensitive local development control issues.
- 11.9 The Panel heard the views of members of the Shadow Council that, apart from the Vice-Chairman of Council, no other SRAs should be payable to vice-chairmen. Most respondents to the questionnaire and



interviewees advocated that members should only be entitled to claim one SRA regardless of how many SRAs they were entitled to claim.

11.10 The Panel heard evidence from officers that the role of Group Leader would be important for the management of the new council. The Panel considered what number of members ought to constitute a group for the purpose of an SRA. The Panel considers that a group should have a membership not less than 10% of the overall Council size.

11.11 For the reasons set out in paragraph 11.1, the Panel strongly recommends that a simple arithmetic relationship between the basic allowance and SRAs should not be adopted by the new authority.

**11.12 The Panel recommends that the following special responsibility allowances be paid in recognition of the additional workload and levels of responsibility and accountability placed upon members appointed to these roles:**

**Leader – £35,000**

**Executive Members (including Deputy Leader) – £22,000**

**Chairman of the Council – £10,000**

**Vice-Chairman of the Council – £5,000**

**Chairmen of Audit and Governance Committee, all scrutiny committees and all planning committees (including strategic) - £10,000**

**Chairmen of all other committees listed in Article 8 of the Dorset Council Constitution - £5,000**

**Minority Group Leaders - £5,000**

**(Note: Minority Parties must have a membership of not less than 10% of Dorset Council for their Leader to receive an SRA).**

**11.13 The Panel further recommends that:**

- i) no SRAs be paid to vice-chairmen of committees;**
- ii) members may not receive more than one SRA (and may elect which SRA to receive); and**
- iii) the SRAs be adjusted by an amount equivalent to any officers' pay award for each subsequent year for the period up to the next review of the scheme.**

## **12. Travel allowance**

12.1 The Panel received various representations in response to the questionnaire and interviews that the current level of travelling allowances payable by the current sovereign councils within Dorset did not cover members' costs.

12.2 The Panel notes that all the relevant councils currently pay approved amounts under HMRC Mileage Allowance Payments (**MAPs**). Anything payable above MAP approved amounts result in a taxable benefit to the claimant. The Panel further notes that to introduce taxable benefits into the travel allowances scheme would be a disproportionate bureaucratic burden on the authority.

12.3 The MAP approved amounts are currently:

- i) car – 45p per mile up to 10,000 and 25p per mile thereafter;
- ii) passenger payments – up to 5p per mile per passenger (up to a maximum of four) to be claimed only for passengers who would otherwise be eligible for travelling allowance;
- iii) motorcycle – 24p per mile;
- iv) bicycle – 20p per mile;
- v) in relation to public transport (including rail and bus) - standard fare; and
- vi) parking fees – actual cost.

12.4 There was the suggestion that more travelling time would be required to attend meetings of the new council. The Panel accepts that for some members additional travel time would be required but across the board there would be fewer meetings, as explained at paragraph 9.10, and the basic allowance was designed to include the costs of travel time.

**12.5 *The Panel recommends that travel allowances be paid to members:***

- i) in line with the MAPs for undertaking official business; and***
- ii) travelling to the Council's offices for meetings.***

## **13. Subsistence allowances**

13.1 Subsistence allowances include the costs of:

- i) accommodation (if a member needs to stay away overnight);

- ii) any other necessary costs of travelling, e.g. parking charges, tolls, congestion charges; and
- iii) meals and other 'subsistence' while travelling.

13.2 The Panel understands that the current sovereign councils' allowances schemes provided for subsistence allowances at approximately the same rates.

13.3 The Panel did not receive any evidence on the issue of subsistence payments. For the avoidance of doubt, as this a new members' allowances scheme, the Panel wishes to emphasise that subsistence should be only claimable for undertaking official business outside of the ceremonial Dorset county (which includes the unitary council area of Bournemouth, Poole and Christchurch).

**13.4 The Panel recommends that subsistence allowances paid to members:**

- i) reflect the scheme in place for officers of Dorset Council (rounded to the nearest whole pound) when in place; and**
- ii) reflect the scheme in place for officers of Dorset County Council (as set out below) until such times as a Dorset Council scheme is in place:**

Subsistence provision	Standard	Greater and Inner London
Breakfast (business journeys must start before 7am)	£5.11	£6.76
Lunch (business journeys must entail working away from normal place of work between 12 and 2pm)	£6.99	£9.29
Dinner (can only be claimed when required to work outside of usual rostered requirements and away from normal place of work after 8.30pm)	£12.36	£16.11
Overnight (room only)	£85.92 (inc VAT)	£112.76 (inc VAT)

**14. Carers' allowance**

14.1 The Panel did not receive any evidence on this issue that would warrant any change from the approach currently taken by local authorities in Dorset.

14.2 The Panel understands that the current sovereign councils' allowances schemes provide for the payment of carers' allowance. All current councils included within their schemes a carers' allowance at approximately the same rates and with similar qualifications.

**14.3 The Panel recommends that a dependent carers' allowance be paid to recompense the actual cost expended (and is not payable to a member of the claimant's own household):**

- i) for care of dependents, whether children, elderly people or people with disabilities;*
- ii) for such time as a member is on Dorset Council business where travelling allowances are payable;*
- iii) at an hourly rate equivalent to 110% of the minimum wage, rounded up to the nearest whole pound, i.e. actual expenditure incurred subject to a maximum of £9\* per hour.  
\*As at April 2019*

**15. Co-opted and Independent Members' allowance**

**15.1 The Panel recommends that an allowance of £350 per annum be paid to:**

- (i) the co-opted members of the scrutiny committee with oversight of education matters and the Dorset Police and Crime Panel;*
- (ii) the independent persons appointed to contribute to the arrangements of promoting and maintaining high standards of conduct; and*
- (iii) the independent persons appointed to serve on School Admission Appeals Panels (in addition to travel and subsistence allowances).*

**15.2 The Panel further recommends that such members be eligible to claim travelling and subsistence allowances as set out above.**

**16. Pensions**

**16.1 The Panel recommends that, as councillors do not have access to the Local Government Pension Scheme, no members be entitled to contributions to their pension schemes.**

**17. Foregoing and suspension of allowances**

**17.1 The Panel recommends that members may, if they wish, forego all or any part of their entitlement to basic allowance or SRA by giving notice in writing to the clerk to the Dorset Council.**

**17.2 The Panel recommends that where a member is suspended or partially suspended from his/her duties as a councillor in accordance with Part III of the Local Government Act 2000, or regulations made under that Part:**

- i) the part of the basic allowance payable to him/her in respect of the period for which he/she is suspended or partially suspended shall be withheld;*
- ii) the part of SRA payable to him/her in respect of the period for which he/she is suspended or partially suspended shall be withheld; and*
- iii) the part of travelling and subsistence allowance payable to him/her in respect of the period for which he/she is suspended or partially suspended shall be withheld.*

**17.3** *The Panel recommends that where payment of any allowance has already been made in respect of any period during which the member concerned is:*

- i) suspended or partially suspended from his responsibilities or duties as a councillor in accordance with Part III of the Local Government Act 2000 or regulations made under that Part;*
- ii) ceases to be a member of Dorset Council; or*
- iii) is any other way not entitled to receive the allowance in respect of a relevant period,*

*the authority may require that such part of the allowance as relates to any such period be repaid to the authority.*

## **18. Emerging Governance Structure**

18.1 The Panel received significant evidence that the emerging governance structure would continue to evolve over time. The Panel was informed that the focus for the new council was to ensure that it was “safe and legal” on 1 April 2019. Other developmental issues such as area governance arrangements were a matter for the future and for the new council not the shadow council.

18.2 Included within the developmental areas was how the culture of the new council would evolve and how the Executive would work in terms of collective and individual decision making and cluster working and how it would be held to account by Overview and Scrutiny.

**18.3** *The Panel recommends that the scheme of members' allowances for Dorset Council be reviewed by an Independent Remuneration Panel after twelve months of operation, unless any emerging issues arise upon which the Council wants to seek the Panel's views before that time.*

## Members' allowances benchmarking data - Dorset

## Appendix

Allowances and SRA		BOURNEMOUTH Allowance			CHRISTCHURCH Allowance			DCC Allowance			EAST DORSET Allowance			NORTH DORSET Allowance			POOLE Allowance			PURBECK Allowance			WEST DORSET Allowance			WPBC Allowance					
Role / Authority Name	BOURNEMOUTH Allowance	BOURNEMOUTH CurrentNo	BOURNEMOUTH Total	CHRISTCHURCH Allowance	CHRISTCHURCH CurrentNo	CHRISTCHURCH Total	DCC Allowance	DCC CurrentNo	DCC Total	EAST DORSET Allowance	EAST DORSET CurrentNo	EAST DORSET Total	NORTH DORSET Allowance	NORTH DORSET CurrentNo	NORTH DORSET Total	POOLE Allowance	POOLE CurrentNo	POOLE Total	PURBECK Allowance	PURBECK CurrentNo	PURBECK Total	WEST DORSET Allowance	WEST DORSET CurrentNo	WEST DORSET Total	WPBC Allowance	WPBC CurrentNo	WPBC Total				
Basic	Basic Members Allowance	9291	54	£501,714	£ 4,072	24	£97,728	£10,641	46	£489,486	£ 4,196	29	£121,684	£ 4,698	33	£155,034	£ 9,553	42	£401,226	£ 4,790	25	£119,750	£ 5,250	42	£220,500	5250	36	£189,000			
	Incidental cost add on to basic																														
Leadership & Cabinet	Mayor																														
	Deputy Mayor																			£ 4,790	1	£ 4,790	£ 6,564	1	£ 6,564						
	Chairman				£ 4,072	1	£ 4,072	£10,461	1	£ 10,461	£ 4,196	1	£ 4,196	£ 2,349	1	£ 2,349							£ 3,150	1	£ 3,150						
	Vice Chairman							£ 3,192	1	£ 3,192																					
	Vice chair of council																														
	Leader	17652	1	£ 17,652	£10,180	1	£10,180	£31,923	1	£ 31,923	£12,588	1	£ 12,588	£10,569	1	£ 10,569	£22,848	1	£ 22,848	£ 9,580	1	£ 9,580									
	Deputy Leader	13239	1	£ 13,239	£ 4,072	1	£ 4,072	£15,961	1	£ 15,961	£ 8,392	1	£ 8,392	£ 8,223	1	£ 8,223	£13,709	1	£ 13,709	£ 4,311	1	£ 4,311									
	Speaker																														
	Deputy Speaker																														
	Cabinet Member	11034	9	£ 99,306				£10,461	5	£ 52,305	£ 6,294	9	£ 56,646	£ 7,047	4	£ 28,188	£11,424	8	£ 91,392												
Portfolio Holders / Brief Holder																						£ 4,311	4	£ 17,244				5250	10	£ 52,500	
Deputy Porfolio Holders																															
Chair - Appeals	6621	1	£ 6,621				£ 3,192	1	£ 3,192																						
Vice-chair - Appeals	3309	1	£ 3,309																												
Chair - Audit Committee				£ 1,018	1	£ 1,018				£ 1,049	1	£ 1,049	£ 2,349	1	£ 2,349														1314	1	£ 1,314
Chair - Audit & Governance	4413	1	£ 4,413				£10,461	1	£ 10,461											£ 2,395	1	£ 2,395									
Vice-chair Audit Committee	1104	1	£ 1,104																												
Chair - Community Committee				£ 4,072	1	£ 4,072																									
Chair - Resources Committee				£ 4,072	1	£ 4,072																									
Chair - Dorset Police & Crime Panel																															
							£ 5,321	1	£ 5,321																						

## Members' allowances benchmarking data - Dorset

## Appendix

Allowances and SRA	BOURNEMOUTH			CHRISTCHURCH			DCC			EAST DORSET			NORTH DORSET			POOLE			PURBECK			WEST DORSET			WPBC					
	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total			
Chair - Dorset Health Scrutiny Committee							£ 7,980	1	£ 7,980																					
Chair - Ethical Governance				£ 1,018	1	£ 1,018				£ 1,049	1	£ 1,049																		
Chair - Harbour Management Board																												3939	1	£ 3,939
Chair - Licensing Committee				£ 2,036	1	£ 2,036	£ 2,036	1	£ 2,036	£ 2,098	1	£ 2,098	£ 3,522	1	£ 3,522	£ 4,570	1	£ 4,570	£ 3,353	1	£ 3,353	£ 5,250	1	£ 5,250	1314	1	£ 1,314			
Vice-chair - Licensing Committee																						£ 525	1	£ 525						
Chair - Management Committee																												9189	1	£ 9,189
Chairman - Member support & development panel																														
Chair - Overview & Scrutiny Management	4413	1	£ 4,413										£ 7,047	1	£ 7,047	£ 4,570		£ -				£ 6,564	1	£ 6,564						
Vice Chair - Overview & Scrutiny Management	1104	1	£ 1,104													£ 2,742	1	£ 2,742				£ 1,050	1	£ 1,050						
Chair - Planning										£ 3,357	1	£ 3,357	£ 5,871	1	£ 5,871				£ 4,311	1	£ 4,311									
Vice-Chair Planning													£ 1,176	1	£ 1,176	£ 9,139	1	£ 9,139												
Chair - Planning & Licensing Boards	8826	1	£ 8,826																											
Vice-chairman Planning & Licensing Boards	4413	1	£ 4,413																											
Chair - Planning Committee				£ 3,258	1	£ 3,258																£ 6,564	1	£ 6,564	3939	1	£ 3,939			

# Members' allowances benchmarking data - Dorset

# Appendix

Allowances and SRA	BOURNEMOUTH			CHRISTCHURCH			DCC			EAST DORSET			NORTH DORSET			POOLE			PURBECK			WEST DORSET			WPBC		
	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total	Allowance	CurrentNo	Total
Vice-chair - Planning Committee																						£ 1,575	1	£ 1,575			
Chair - Policy Committee																									3939	1	£ 3,939
Chair - Regulatory Committee							£ 5,321	1																			
Chair - Scrutiny & Policy Dev / Scrutiny				£ 3,054	1	£ 3,054				£ 4,196	1	£ 4,196															
Chair - Scrutiny / Select / Performance							£ 7,980	3																	3939	1	£ 3,939
Chair - Staffing / Human Resources																											
Chair - Standards Committee	4413	1	£ 4,413											£ 1,371	1	£ 1,371	£ 2,395	1	£ 2,395								
Vice Chair - Standards Committee	3309	1	£ 3,309																								
Chair - Sovereign Audit																						£ 6,564	1	£ 6,564			
Vice-chair - Sovereign Audit																						£ 1,050	1	£ 1,050			
Chair - Strategy Committee																						£15,753	1	£ 15,753			
Vice-chair - Strategy Committee																						£ 8,928	1	£ 8,928			
Chair - Transportation Advisory Group																											
Adoption Panel	1764		£ -																								
Fostering Panel	1764		£ -																								
Members Planning Agenda Group	882		£ -																								



# Members' allowances benchmarking data - Dorset

# Appendix

Role / Authority Name	BOURNEMOUTH Allowance			CHRISTCHURCH Allowance			DCC Allowance			EAST DORSET Allowance			NORTH DORSET Allowance			POOLE Allowance			PURBECK Allowance			WEST DORSET Allowance			WPBC Allowance		
	BOURNEMOUTH Allowance	BOURNEMOUTH CurrentNo	BOURNEMOUTH Total	CHRISTCHURCH Allowance	CHRISTCHURCH CurrentNo	CHRISTCHURCH Total	DCC Allowance	DCC CurrentNo	DCC Total	EAST DORSET Allowance	EAST DORSET CurrentNo	EAST DORSET Total	NORTH DORSET Allowance	NORTH DORSET CurrentNo	NORTH DORSET Total	POOLE Allowance	POOLE CurrentNo	POOLE Total	PURBECK Allowance	PURBECK CurrentNo	PURBECK Total	WEST DORSET Allowance	WEST DORSET CurrentNo	WEST DORSET Total	WPBC Allowance	WPBC CurrentNo	WPBC Total
Committee Memb Planning & Licensing Harbour Management (Independents) Standards Committee (Independents) Strategy Committee	1764	£	-				£ 325									£ 505	3	£ 1,515				£ 7,872	8	£ 62,976	525	5	£ 2,625
Political Allowances Political Group Leaders Deputy Group Leaders Groups allowance Members Pension Fund Committee Minority Group Leader Main Opposition Group Leader Main Opposition Deputy Group Leader	1764	3	£ 14,818						£ 4,196	1	£ 4,196	£ 1,176	1	£ 1,176	£ 4,570	4	£ 20,380										
Misc Carers Chairman of board Ports Non Elected co-opttees Standards Committee	929	£	-				£8ph											cost				£ 250					
<b>TOTAL OF COSTS</b>	<b>£</b>		<b>688,654</b>	<b>£</b>		<b>135,259</b>	<b>£</b>		<b>632,318</b>	<b>£</b>		<b>219,451</b>	<b>£</b>		<b>225,504</b>	<b>£</b>		<b>571,634</b>	<b>£</b>		<b>168,129</b>	<b>£</b>		<b>348,327</b>	<b>£</b>		<b>273,012</b>

Members' allowances benchmarking data - unitary authorities

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Allowances and Special Responsibility	Role / Authority Name	BANES			WILTSHIRE			W. CHESHIRE			E. CHESHIRE			CORNWALL			SHROPSHIRE			NORTHUMBERLAND			BEDFORDSHIRE				
		Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total					
Basic	Basic Members Allowance	7411	65	£481,715	13199	98	£1,293,502	£11,689	75	£876,675	£11,872	82	£973,504	£12,148	123	£1,494,204	£11,514	74	£852,036	£13,329	67	£893,043	£10,425	59	£615,075		
	Incidental cost add on to basic	649		£ -																					£ -		
Leadership & Cabinet	Mayor / Civic Head										£14,000	1	£ 14,000						£ 5,400	1	£ 5,400	£62,552	1	£ 62,552			
	Deputy Mayor / Civic Head										£ 5,600	1	£ 5,600						£ 1,620	1		£12,511	1	£ 12,511			
	Chairman	9173	1	£ 9,173	13199	1	£ 13,199	£ 5,844	1	£ 5,844				£16,700	1	£ 16,700	£ 8,635	1	£ 8,635	£14,850	1	£ 14,850			£ -		
	Vice Chairman				6559	1	£ 6,559							£ 4,177	1	£ 4,177	£ 8,635	1	£ 8,635	£ 9,900	1	£ 9,900			£ -		
	Vice chair of council	2325	1	£ 2,325																					£ -		
	Leader	31186	1	£ 31,186	32997	1	£ 32,997	£29,220	1	£ 29,220	£27,270	1	£ 27,270	£22,533	1	£ 22,533	£23,028	1	£ 23,028	£27,000	1	£ 27,000			£ -		
	Deputy Leader	18728	1	£ 18,728	26397	1	£ 26,397	£14,611	1	£ 14,611	£16,463	1	£ 16,463	£18,025	1	£ 18,025	£14,392	1	£ 14,392	£18,090	1	£ 18,090			£ -		
	Speaker																								£ 7,298	1	£ 7,298
	Deputy Speaker																								£ 2,398	1	£ 2,398
	Cabinet Member	18728	7	£131,096	19798	7	£ 138,586	£12,857	9	£115,713	£13,635	8	£109,080	£16,700	9	£ 150,300				£14,850	6	£ 89,100			£ -		
	Portfolio Holders				7425	16	£ 118,800													£11,514	8	£ 92,112			£ -		
	Deputy Porfolio Holders																			£ 5,757	7	£ 40,299			£ -		
	Chair - Appeals							£ 5,844	1	£ 5,844																£ -	
	Chair - Area Board				7425	18	£ 133,650																			£ -	
Planning				6599	1	£ 6,599							£ 7,157	3	£ 21,471	£ 5,757	3	£ 17,271							£ -		
Vice-chair Area Planning Committee													£ 1,792	3	£ 5,376	£ 1,439	3	£ 4,317							£ -		
Chair - Audit Committee				3300	1	£ 3,300							£ 3,579	1	£ 3,579	£ 5,757	1	£ 5,757	£ 4,005	1	£ 4,005				£ -		
Chair - Audit & Governance							£ 7,596	1	£ 7,596	£ 7,353	1	£ 7,353													£ -		
Vice-chair Audit Committee													£ 599	1	£ 599				£ 1,350	1	£ 1,350				£ -		
Chair - Cabinet Working Groups																			£ 4,005	3	£ 12,015						
Vice-chair - Cabinet Working Groups																			£ 1,350	3	£ 4,050						

## Members' allowances benchmarking data - unitary authorities

Appendix

Allowances and Special Responsibility	Role / Authority Name	BANES			WILTSHIRE			W. CHESHIRE			E. CHESHIRE			CORNWALL			SHROPSHIRE			NORTHUMBERLAND			BEDFORDSHIRE				
		Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total		
	Chair - Constitution Committee									£ 7,353	1	£ 7,353													£ -	-	
	Chair - Constitutional Review Panel												£ 2,386	1	£ 2,386											£ -	-
	Chair Council Working Groups																		£ 4,005	2	£ 8,010						
	Vice-chair - Cabinet Working Groups																		£ 1,350	2	£ 2,700						
	Chair - Development Control	13759	1	£ 13,759																					£ -	-	
	Chair - Education Transport Appeals												£ 3,579	1	£ 3,579											£ -	-
	Chair - Health & Wellbeing				9899	1	£ 9,899																			£ -	-
	Chair - Licensing Committee				3300	1	£ 3,300	£ 7,596	1	£ 7,596	£ 7,353	1	£ 7,353	£ 3,579	1	£ 3,579	£ 2,878	1	£ 2,878	£ 9,450	1	£ 9,450				£ -	-
	Vice-chair - Chair - Miscellaneous Licensing Committee												£ 2,386	1	£ 2,386					£ 2,363	1	£ 2,363				£ -	-
	Vice-chair - Miscellaneous Licensing Committee												£ 2,386	1	£ 2,386											£ -	-
	Chair - Licensing sub	4856	1	£ 4,856									£ 599	1	£ 599											£ -	-
	Vice-chair - Licensing Sub Committee																		£ 2,878	1	£ 2,878					£ -	-
	Chair - Local Area Councils																								£10,800	5	£ 54,000
	Vice-chair Local Area Council																								£ 3,645	5	£ 18,225

Members' allowances benchmarking data - unitary authorities

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Allowances and Special Responsibility	Role / Authority Name	BANES			WILTSHIRE			W. CHESHIRE			E. CHESHIRE			CORNWALL			SHROPSHIRE			NORTHUMBERLAND			BEDFORDSHIRE		
		Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total			
Chairs & Vice Chairs	Chairman - Member support & development panel				3300	1	£ 3,300							£ 2,386	1	£ 2,386									£ -
	Chair - Operational Flood Working Group & Scrutiny				13199	1	£ 13,199	£ 5,844	1	£ 5,844	£ 7,353	4	£ 29,412												£ -
	Overview & Policy Advisory				7425	1	£ 7,425							£ 7,157	1	£ 7,157									£ -
	Overview & Chair - Places							£ 5,844	1	£ 5,844				£ 1,792	1	£ 1,792									£ -
	Overview & Scrutiny	4856	1	£ 4,856				£ 5,844	1	£ 5,844				£ 3,579	1	£ 3,579									£ -
	Chair- pension fund committee				3300	1	£ 3,300			£ -							£ 2,878	1	£ 2,878						£ -
	Vice-chair - Pension fund committee							£ 8,766	1	£ 8,766	£ 7,353	2	£ 14,706	£ 2,386	1	£ 2,386	£ 1,439	1	£ 1,439	£ 4,005	1	£ 4,005			£ -
	Chair - Planning													£ 599	1	£ 599				£ 1,350	1	£ 1,350			£ -
	Chair - Planning Policy Advisory Panel				7425	1	£ 7,425							£ 3,578	1	£ 3,578									£ -
	Chair- Police and Crime Panel										£ 5,656	1	£ 5,656												£ -
	Chair - Public Rights of Way Committee																			£ 9,450	1	£ 9,450			£ -
	Vice-chari - Public Rights of Way Committee																			£ 5,467	1	£ 5,467			£ -
	Chair - Regulatory Committee													£ 2,386	1	£ 2,386									£ -
	Vice-chair - Regulatory Committee													£ 599	1	£ 599									£ -

Members' allowances benchmarking data - unitary authorities

Appendix

Allowances and Special Responsibility	Role / Authority Name	BANES			WILTSHIRE			W. CHESHIRE			E. CHESHIRE			CORNWALL			SHROPSHIRE			NORTHUMBERLAND			BEDFORDSHIRE		
		Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total
Chair - Scrutiny & Policy Dev / Scrutiny Chair - Scrutiny / Select Vice-chair Scrutiny Chair - Staffing / Human Resources Chair - Staffing Policy Vice-chair Human Resources Committee Chair - Standards Committee Vice Chair - Standards Committee Chair - Strategic Planning Vice-chair - Strategic Planning Chair - Waste Development Advisory Panel					7425	3	£ 22,275									£11,514	5	£ 57,570							
								£ 5,844	1	£ 5,844	£ 7,353	1	£ 7,353							£12,150	4	£ 48,600			£ -
																				£ 5,647	4	£ 22,588			£ -
						3300	1	£ 3,300						£ 2,386	1	£ 2,386									£ -
						3300	1	£ 3,300						£ 3,579	1	£ 3,579									£ -
														£ 599	1	£ 599									£ -
						6599	1	£ 6,599			£ 7,353	1	£ 7,353	£ 7,157	1	£ 7,157									£ -
														£ 2,386	1	£ 2,386									£ -
														£ 3,579	1	£ 3,579				£12,150	1	£ 12,150			£ -
														£ 1,792	1	£ 1,792				£ 5,467	1	£ 5,467			£ -
														£ 3,579	1	£ 3,579									£ -
	Pension Fund Committee Members Adoption and Permanance Panel Member Fostering Panel Members		3670	6	£ 22,020				£ 3,857	1	£ 3,857														£ -
			3670	9	£ 33,030																				£ -
			3670	3	£ 11,010																				£ -
Political Group Leaders Deputy Group Leaders Groups allowance		428	65	£ 27,820									£ 300	6	£ 8,565								£ 188	£ -	
		6500	4	£ 26,000																			£ 94	£ -	

Members' allowances benchmarking data - unitary authorities

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Allowances and Special Responsibility	Role / Authority Name	BANES			WILTSHIRE			W. CHESHIRE			E. CHESHIRE			CORNWALL			SHROPSHIRE			NORTHUMBERLAND			BEDFORDSHIRE		
		Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total	Allowance	Current No	Total			
Political Allowances	Members Pension Fund Committee																						£ -		
	Minority Group Leader						£ 8,766	1	£ 8,766	£ 7,353	1	£ 7,353											£ -		
	Main Opposition Group Leader						£ 5,844	1	£ 5,844	£ 3,676	1	£ 3,676	£ 5,757	2	£ 11,514	£12,150	1	£ 12,150					£ -		
	Main Opposition Deputy Group Leader						£ 3,857	1	£ 3,857	£ 5,656	1	£ 5,656				£ 4,860	1	£ 4,860					£ -		
	Other Group Leaders						£ 5,844	1	£ 5,844	£ 3,676	1	£ 3,676				£ 2,430	0	£ -					£ -		
	Majority Party Group Whip						£ 2,338	1	£ 2,338														£ -		
	Majority Party Assistant Group Whip						£ 3,874	1	£ 3,874	£ 1,697	2	£ 3,394											£ -		
	Main Opposition Party Group Whip						£ 1,752	1	£ 1,752			£ -											£ -		
	Main Opposition Party Assistant Group Whip								£ -			£ -											£ -		
										£ 6,161		£ -											£ -		
	Misc	Dependant Carers Allowance																						£ -	
		Chairman of board Ports											£ 900	1	£ 900									£ -	
		Non Elected co-optees Standards Committee											£ 1,288	10	£ 12,880									£ -	
	<b>TOTAL OF COSTS</b>	£		<b>817,574</b>	£		<b>1,856,911</b>	£		<b>1,131,373</b>	£		<b>1,269,786</b>	£		<b>1,823,743</b>	£		<b>1,148,517</b>	£		<b>1,299,638</b>	£		<b>699,834</b>
	<b>ELECTORATE (September 2018)</b>			<b>131,455</b>			<b>372,346</b>			<b>268,254</b>			<b>298,321</b>			<b>428,071</b>			<b>241,058</b>			<b>245,414</b>			

## **Appendix 2 - List of approved duties**

Travelling allowance (and subsistence allowances for duties outside the ceremonial Dorset county which includes the unitary council area of Bournemouth, Christchurch and Poole) is claimable for the following duties:-

- a) attendance at meetings of the Council, the Cabinet/Executive, and of those committees and sub-committees, panels, joint committees, consultative bodies and working groups of which the claimant is a member, or has a right to attend, under the Council's constitution;
- b) attendance at meetings of the Cabinet/Executive, and of those committees and sub-committees, panels, joint committees, consultative bodies and working groups when expressly invited to attend and speak;
- c) attendance at meetings of the Cabinet/Executive, where a member who is not a member of the Cabinet/Executive, has attended to speak or observe;
- d) attendance for a meeting with an officer or a member in receipt of an SRA, for the purpose of discussing matters relating exclusively to Council business, in which it is reasonable to expect the member to have an interest;
- e) duties undertaken by members appointed to serve on partner and other organisations, as set out in the Appendix to the Scheme, except where those bodies pay travelling and/or subsistence allowances and members should therefore claim those allowances direct from those bodies and not from the Council.
- f) attendance at parish meetings and town or parish council meetings in a member's ward (when they are not a member of that town or parish council);
- g) attendance at conferences, seminars and training events authorised by the Corporate Director – Legal and Democratic Services and Monitoring Officer after consultation with the relevant member of the Executive;
- h) attendance at seminars and briefing meetings for members convened by the Chief Executive, a director or service head, e.g. on service planning, new legislation and on service and policy issues, and at meetings to discuss particular local issues;
- i) exhibitions, official openings and visits to premises, or similar events, to which members have been invited or approved to attend by the Chief Executive, a director or a service head; and
- j) attendance at consultation meetings with the public or other organisations arranged by the Chief Executive, a director or a service head; and
- k) attendance at the opening of tenders when specifically request in accordance with Article 14 of the Council's constitution.

**Notes:**

- a) Travelling allowances may not be claimed for political group meetings; and**
- b) except in the case of meetings of a single party Cabinet/Executive, travelling allowances may not be claimed for meetings to which members of only one political group have been invited.**



# Shadow Dorset Council

Date of Meeting	20 February 2019
Lead Member	Lead Member for Governance - Spencer Flower
Officer	Chief Executive (Designate) – Matt Prosser
<b>Subject of Report</b>	<b>Calendar of Meetings</b>
Executive Summary	<p>The Shadow Dorset Council is asked to consider and approve a calendar for the Dorset Council which includes dates for all full Council meetings and those for each of its committees. A schedule of dates is attached as an Appendix to this report outlined below and proposed for adoption as the Calendar of Meetings.</p> <p>All shadow councillors were consulted on their preferences in relation to start times of meetings. 56 responses were received which expressed a preference for meetings to be largely held at 10:00am with Council meetings at 6:30pm. However, the first meeting of Council on 16 May 2019 will be held at 10:00am as this is stipulated within the Constitution.</p> <p>In addition, Area Planning Committee meetings will be held from 2:00pm to enable practical arrangements to be completed prior to the start of meetings in area locations.</p> <p>There is a range of other partnership and other informal bodies which involve member participation that are also being arranged and will be included in the calendar in due course.</p>
Impact Assessment:	Equalities Impact Assessment: None
	<p>Budget: The Dorset Council will apply its scheme of allowances for the travel requirements for members to attend meetings. There may also be incidental costs as a result of venue bookings which are chargeable. Where other venues have been used the cost of using these venues has been minimized as far as possible.</p>
	<p>Risk Assessment: Having considered the risks associated with this decision using the LGR Programme risk management methodology, the level of risk has been identified as: Current Risk: LOW Residual Risk LOW</p>

Recommendation	That the Shadow Dorset Council adopt the calendar of meetings for Dorset Council from 1 April 2019.
Reason for Recommendation	To comply with the Dorset Council Procedure Rules (Standing Orders)
Appendices	Appendix – Calendar of meetings
Background Papers	None
Officer Contact	Name: Jonathan Mair, Monitoring Officer Tel: 01305 224181 Email: <a href="mailto:j.e.mair@dorsetcc.gov.uk">j.e.mair@dorsetcc.gov.uk</a>

## Dorset Council Calendar of Meetings

**May 2019 – May 2020**

Shaded areas denotes school holidays

Monday 29 April 2019		
Tuesday 30 April		
Wednesday 1 May		
Thursday 2 May	Dorset Council Election	
Friday 3 May		

Monday 6 May	<b>May Bank Holiday</b>	
Tuesday 7 May		
Wednesday 8 May		
Thursday 9 May		
Friday 10 May		

Monday 13 May		
Tuesday 14 May		
Wednesday 15 May	Dorset & Wiltshire Fire and Rescue Service – Local Performance Scrutiny Committee (Dorset)	9.30
Thursday 16 May	<b>ANNUAL MEETING OF COUNCIL</b> (South Walks House, Dorchester)	<b>10.00</b>
Friday 17 May		

Monday 20 May		
Tuesday 21 May		
Wednesday 22 May		
Thursday 23 May		
Friday 24 May		

Monday 27 May	<b>Bank Holiday</b>	
Tuesday 28 May	Area Planning Committee A (Northern) (The Exchange, Sturminster Newton)	14.00
Wednesday 29 May	Area Planning Committee B (Eastern), (Westport House, Wareham)	14.00
Thursday 30 May	Area Planning Committee C (Western & South) (Commercial Road, Weymouth)	14.00
Friday 31 May		

Monday 3 June		
Tuesday 4 June	Licensing Committee (South Walks House, Dorchester)	10.00
Wednesday 5 June	Cabinet (South Walks House, Dorchester)	10.00
Thursday 6 June	Appeals Committee (Ctte Rm 3, County Hall)	10.00
	Dorset & Wiltshire Fire Authority	10.00
Friday 7 June		

Monday 10 June		
Tuesday 11 June	Audit & Governance Committee (South Walks House, Dorchester)	10.00
Wednesday 12 June		
Thursday 13 June		
Friday 14 June		

Monday 17 June		
Tuesday 18 June	Area Planning Committee A (Northern) (The Exchange, Sturminster Newton)	14.00
Wednesday 19 June	Harbours Committee (South Walks House, Dorchester)	10.00
Thursday 20 June	Pension Fund Committee (London)	10.00
Friday 21 June		

Monday 24 June	Dorset & Wiltshire Fire and Rescue – Finance and Governance Committee	11.00
Tuesday 25 June	Health & Wellbeing Board (Provisional) (venue to be confirmed)	14.00
Wednesday 26 June	Cabinet (South Walks House, Dorchester)	10.00
Thursday 27 June	Health Scrutiny Committee (South Walks House, Dorchester)	10.00
Friday 28 June		

Monday 1 July	Staffing Committee (Ctte Rm 2, County Hall)	10.00
Tuesday 2 July	People Scrutiny Committee (South Walks House, Dorchester)	10.00
Wednesday 3 July	Area Planning Committee B (Eastern) (Allendale Centre, Wimborne)	14.00
Thursday 4 July	Appeals Committee (Ctte Rm 3, County Hall)	10.00
	Area Planning Committee C (Western & Southern), (Commercial Road, Weymouth)	14.00
Friday 5 July		

Monday 8 July	Strategic Planning Committee (South Walks House, Dorchester)	10.00
Tuesday 9 July	Dorset Police & Crime Panel (venue to be confirmed)	10.00
Wednesday 10 July		
Thursday 11 July	Place Scrutiny Committee (South Walks House, Dorchester)	10.00
Friday 12 July	Audit & Governance Committee (South Walks House, Dorchester)	10.00

Monday 15 July		
Tuesday 16 July	Resources Scrutiny Committee (South Walks House, Dorchester)	10.00
Wednesday 17 July		
Thursday 18 July	<b>COUNCIL</b> (South Walks House, Dorchester)	<b>18.30</b>
Friday 19 July		

Monday 22 July		
Tuesday 23 July	<b>Area Planning Committee A (Northern)</b> (The Exchange, Sturminster Newton)	14.00
Wednesday 24 July		
Thursday 25 July		
Friday 26 July		

Monday 29 July		
Tuesday 30 July		
Wednesday 31 July	<b>Area Planning Committee B (Eastern)</b> (Westport House, Wareham)	14.00
	<b>Cabinet</b> (South Walks House, Dorchester)	10.00
Thursday 1 August	<b>Appeals Committee</b> (Ctte Rm 3, County Hall)	10.00
Friday 2 August		

Monday 5 August		
Tuesday 6 August		
Wednesday 7 August		
Thursday 8 August	<b>Area Planning Committee C (Western &amp; Southern)</b> (Commercial Road, Weymouth)	14.00
Friday 9 August		

Monday 12 August		
Tuesday 13 August		
Wednesday 14 August		
Thursday 15 August		
Friday 16 August		

Monday 20 August		
Tuesday 21 August	Area Planning Committee A (Northern) (The Exchange, Sturminster Newton)	14.00
Wednesday 22 August		
Thursday 23 August		
Friday 24 August		

Monday 26 August	<b>Bank Holiday</b>	
Tuesday 27 August		
Wednesday 28 August	Area Planning Committee B (Eastern), (Allendale Centre, Wimborne)	14.00
Thursday 29 August		
Friday 30 August	Dorset & Wiltshire Fire and Rescue Service – Local Performance and Scrutiny Committee (Dorset)	9.30

Monday 2 September		
Tuesday 3 September		
Wednesday 4 September	Cabinet (South Walks House, Dorchester)	10.00
Thursday 5 September	Appeals Committee (Ctte Rm 3, County Hall)	10.00
	Area Planning Committee C (Western & Southern) (Commercial Road, Weymouth)	14.00
Friday 6 September		

Monday 9 September		
Tuesday 10 September	Resources Scrutiny Committee (South Walks House, Dorchester)	10.00
Wed 11 September	Health & Wellbeing Board (Provisional) (venue to be confirmed)	14.00
Thurs 12 September	Pension Fund Committee (Ctte Rm 2, County Hall)	10.00
Friday 13 September		

Monday 16 September		
Tuesday 17 September	Area Planning Committee A (Northern) (The Exchange, Sturminster Newton)	14.00
	Audit & Governance Committee (South Walks House, Dorchester)	10.00
Wed 18 September		
Thurs 19 September	Dorset & Wiltshire Fire and Rescue – Finance and Governance Committee	11.00
Friday 20 September		

Monday 23 September	Staffing Committee (Ctte Rm 1, County Hall)	10.00
	Strategic Planning Committee (South Walks House, Dorchester)	10.00
Tuesday 24 September	Dorset Police & Crime Panel (venue to be confirmed)	10.00
Wed 25 September	Area Planning Committee B (Eastern), (Westport House, Wareham)	14.00
	Harbours Committee (South Walks House, Dorchester)	10.00
Thursday 26 September	Health Scrutiny Committee (South Walks House, Dorchester)	10.00
Friday 27 September		

Monday 30 September	Dorset & Wiltshire Fire and Rescue Authority	10.00
Tuesday 1 October		
Wednesday 2 October	Cabinet (South Walks House, Dorchester)	10.00
Thursday 3 October	Appeals Committee (Ctte Rm 3, County Hall)	10.00
	Area Planning Committee C (Western & Southern) (Commerical Road, Weymouth)	14.00
Friday 4 October		



Monday 7 October		
Tuesday 8 October	People Scrutiny Committee (South Walks House, Dorchester)	10.00
Wednesday 9 October		
Thursday 10 October		
Friday 11 October		

Monday 14 October		
Tuesday 15 October		
Wednesday 16 October		
Thursday 17 October	<b>COUNCIL</b> (South Walks House, Dorchester)	<b>18.30</b>
Friday 18 October		

Monday 21 October	Strategic Planning Committee (South Walks House, Dorchester)	10.00
Tuesday 22 October	Area Planning Committee A (Northern) (The Exchange, Sturminster Newton)	14.00
Wednesday 23 October		
Thursday 24 October	Place Scrutiny Committee (South Walks House, Dorchester)	10.00
Friday 25 October		

Monday 28 October		
Tuesday 29 October		
Wednesday 30 October	Area Planning Committee B (Eastern) (Allendale Centre, Wimborne)	14.00
Thursday 31 October		
Friday 1 November		

Monday 4 November		
Tuesday 5 November	Dorset & Wiltshire Fire and Rescue – Local Performance and Scrutiny Committee (Dorset)	9.30
Wednesday 6 November	Cabinet (South Walks House, Dorchester)	10.00
Thursday 7 November	Appeals Committee (Ctte Rm 3, County Hall)	10.00
Friday 8 November		

Monday 11 November		
Tuesday 12 November	Dorset Police & Crime Panel (venue to be confirmed)	10.00
Wed 13 November		
Thursday 14 November	Area Planning Committee C (Western & Southern) (Commercial Road, Weymouth)	14.00
Friday 15 November		

Monday 18 November		
Tuesday 19 November	Area Planning Committee A (Northern) (The Exchange, Sturminster Newton)	14.00
Wed 20 November	Harbours Committee (South Walks House, Dorchester)	10.00
Thursday 21 November	<b>COUNCIL</b> (South Walks House, Dorchester)	<b>18.30</b>
Friday 22 November		

Monday 25 November		
Tuesday 26 November		
Wednesday 27 November	Pension Fund Committee (London)	10.00
	Health & Wellbeing Board (Provisional) (venue to be confirmed)	14.00
Thursday 28 November	Health Scrutiny Committee (South Walks House, Dorchester)	10.00
Friday 29 November		

Monday 2 December		
Tuesday 3 December	Audit & Governance Committee (South Walks House, Dorchester)	10.00
Wednesday 4 December	Area Planning Committee B (Eastern) (Westport House, Wareham)	14.00
Thursday 5 December	Appeals Committee (Cttee Rm 3, County Hall)	10.00
	Dorset & Wiltshire Fire and Rescue – Finance and Governance Committee	11.00
Friday 6 December		

Monday 9 December	Strategic Planning Committee (South Walks House, Dorchester)	10.00
Tuesday 10 December	Resources Scrutiny Committee (South Walks House, Dorchester)	10.00
Wed 11 December	Cabinet (South Walks House, Dorchester)	10.00
Thursday 12 December	Dorset & Wiltshire Fire and Rescue Authority	10.00
Friday 13 December	Dorset Police & Crime Panel (Training) (venue to be confirmed)	10.00

Monday 16 December		
Tuesday 17 December	Area Planning Committee C (Western & Southern) (Commerical Road, Weymouth)	14.00
Wed 18 December		
Thursday 19 December	Area Planning Committee A (Northern) (The Exchange, Sturminster Newton)	14.00
Friday 20 December		

Monday 23 December		
Tuesday 24 December		
Wednesday 25 December	<b>Christmas Day</b>	
Thursday 26 December	<b>Boxing Day</b>	
Friday 27 December		

**2020**

Monday 30 December		
Tuesday 31 December	<b>New Year's Eve</b>	
Wednesday 1 January	<b>New Year's Day</b>	
Thursday 2 January		
Friday 3 January		

Monday 6 January		
Tuesday 7 January	People Scrutiny Committee (South Walks House, Dorchester)	10.00
Wednesday 8 January	Area Planning Committee B (Eastern), (Allendale Centre, Wimborne)	14.00
Thursday 9 January	Appeals Committee (Ctte Rm 3, County Hall)	10.00
	Dorset Police & Crime Panel Informal Budget Briefing (venue to be confirmed)	10.00
Friday 10 January		

Monday 13 January		
Tuesday 14 January	Licensing Committee (South Walks House, Dorchester)	10.00
Wednesday 15 January		
Thursday 16 January	Area Planning Committee C (Western & Southern) (Commercial Road, Weymouth)	14.00
Friday 17 January		

Monday 20 January	Staffing Committee (Ctte Rm 2, County Hall)	10.00
Tuesday 21 January	Area Planning Committee A (Northern) (The Exchange, Sturminster Newton)	14.00
Wednesday 22 January	Cabinet (South Walks House, Dorchester)	10.00
Thursday 23 January		
Friday 24 January		

Monday 27 January	Strategic Planning Committee (South Walks House, Dorchester)	10.00
Tuesday 28 January		
Wednesday 29 January		
Thursday 30 January	Place Scrutiny Committee (South Walks House, Dorchester)	10.00
Friday 31 January		

Monday 3 February		
Tuesday 4 February		
Wednesday 5 February	Area Planning Committee B (Eastern), (Westport House, Wareham)	14.00
	Harbours Committee (South Walks House, Dorchester)	10.00
Thursday 6 February	Appeals Committee (Ctte Rm 3, County Hall)	10.00
Friday 7 February		

Monday 10 February		
Tuesday 11 February		
Wednesday 12 February	Dorset & Wiltshire Fire and Rescue Authority	10.00
Thursday 13 February	<b>COUNCIL - BUDGET MEETING</b> (South Walks House, Dorchester)	<b>18.30</b>
Friday 14 February		

Monday 17 February		
Tuesday 18 February		
Wednesday 19 February	Dorset & Wiltshire Fire and Rescue – Local Performance and Scrutiny Committee (Dorset)	9.30
Thursday 20 February	Area Planning Committee C (Western & Southern) (Commerical Road, Weymouth)	14.00
	Health Scrutiny Committee (South Walks House, Dorchester)	10.00
Friday 21 February		

Monday 24 February		
Tuesday 25 February	Area Planning Committee A (Northern) (The Exchange, Sturminster Newton)	14.00
Wednesday 26 February		
Thursday 27 February	<b>COUNCIL (RESERVE)</b> (South Walks House, Dorchester)	<b>18.30</b>
Friday 28 February		

Monday 2 March		
Tuesday 3 March		
Wednesday 4 March	Cabinet (South Walks House, Dorchester)	10.00
Thursday 5 March	Appeals Committee (Ctte Rm 3, County Hall)	10.00
	Dorset & Wiltshire Fire and Rescue – Finance and Governance Committee	11.00
Friday 6 March		

Monday 9 March		
Tuesday 10 March	Place Scrutiny Committee (South Walks House, Dorchester)	10.00
Wednesday 11 March	Area Planning Committee B (Eastern) (Allendale Centre, Wimborne)	14.00
Thursday 12 March	Pension Fund Committee (Ctte Rm 2, County Hall)	10.00
Friday 13 March		

Monday 16 March	Strategic Planning Committee (South Walks House, Dorchester)	10.00
Tuesday 17 March	Resources Scrutiny Committee (South Walks House, Dorchester)	10.00
Wednesday 18 March		
Thursday 19 March	Area Planning Committee C (Western & Southern) (Commercial Road, Weymouth)	14.00
Friday 20 March		

Monday 23 March		
Tuesday 24 March	Audit & Governance Committee (South Walks House, Dorchester)	10.00
Wednesday 25 March		
Thursday 26 March		
Friday 27 March		

Monday 30 March		
Tuesday 31 March	Area Planning Committee A (Northern) (The Exchange, Sturminster Newton)	14.00
Wednesday 1 April	Cabinet (South Walks House, Dorchester)	10.00
Thursday 2 April	Appeals Committee (Ctte Rm 3, County Hall)	10.00
	Area Planning Committee B (Eastern) (Westport House, Wareham)	14.00
Friday 3 April		

Monday 6 April	Staffing Committee (Ctte Rm 2, County Hall)	10.00
Tuesday 7 April		
Wednesday 8 April		
Thursday 9 April		
Friday 10 April	<b>Good Friday</b>	

Monday 13 April	<b>Easter Monday</b>	
Tuesday 14 April		
Wednesday 15 April		
Thursday 16 April	Area Planning Committee C (Western & Southern) (Commerical Road, Weymouth)	14.00
Friday 17 April		

Monday 20 April		
Tuesday 21 April	People Scrutiny Committee (South Walks House, Dorchester)	10.00
Wednesday 22 April		
Thursday 23 April		
Friday 24 April		

Monday 27 April	Strategic Planning Committee (South Walks House, Dorchester)	10.00
Tuesday 28 April	Area Planning Committee A (Northern) (The Exchange, Sturminster Newton)	14.00
Wednesday 29 April	Area Planning Committee B (Eastern) (Allendale Centre, Wimborne)	14.00
Thursday 30 April	Appeals Committee (Ctte Rm 3, County Hall)	10.00
Friday 1 May		

Monday 4 May	<b>May Day Bank Holiday</b>	
Tuesday 5 May		
Wednesday 6 May	Cabinet (South Walks House, Dorchester)	10.00
Thursday 7 May	Area Planning Committee C (Western & Southern) (Commercial Road, Weymouth)	14.00
Friday 8 May		

Monday 11 May		
Tuesday 12 May		
Wednesday 13 May		
Thursday 14 May	<b>ANNUAL MEETING OF COUNCIL</b> (South Walks House, Dorchester)	<b>18.30</b>
Friday 15 May		



Monday 18 May		
Tuesday 19 May		
Wednesday 20 May	Dorset & Wiltshire Fire and Rescue – Local Performance and Scrutiny (Dorset)	9.30
Thursday 21 May		
Friday 22 May		

Monday 25 May	<b>Bank Holiday</b>	
Tuesday 26 May	Area Planning Committee A (Northern) (The Exchange, Sturminster Newton)	14.00
Wednesday 27 May		
Thursday 28 May		
Friday 29 May		

Monday 1 June		
Tuesday 2 June		
Wednesday 3 June	Area Planning Committee B (Eastern) (Westport House, Wareham)	14.00
Thursday 4 June	Appeals Committee (Ctte Rm 3, County Hall)	10.00
Friday 5 June		

Monday 8 June		
Tuesday 9 June		
Wednesday 10 June	Cabinet (South Walks House, Dorchester)	10.00
Thursday 11 June	Area Planning Committee C (Western & Southern) (Commercial Road, Weymouth)	14.00
Friday 12 June		

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# Shadow Dorset Council

Date of Meeting	20 February 2019
Officer	Chief Executive (Designate) - Matt Prosser
<b>Subject of Report</b>	<b>Transitional Appointments to Committees 2019</b>
Executive Summary	<p>The Shadow Dorset Council approved the Dorset Council Constitution at its meeting held on 24 January 2019. It is now necessary to make appointments to the committees in the transitional structure so that any business that is required to be undertaken between the 'interim period' (1 April - 6 May 2019 inclusive) can be managed.</p> <p>The Shadow Council is therefore invited to-</p> <ol style="list-style-type: none"> <li>1. allocate seats to political groups and to make appointments to transitional committees for the year 2018/19; and,</li> <li>2. delegate authority to Group Leaders to make changes to appointments as necessary.</li> </ol> <p>The nominations of the Group Leaders will be circulated prior to the meeting.</p>
Impact Assessment:	<p>Equalities Impact Assessment: N/A</p> <p>Use of Evidence: Appropriate use of evidence has been used in the compilation of this report by following the agreed arrangements detailed within the Dorset Council Constitution.</p> <p>Budget: This report has no budget or VAT implications.</p> <p>Risk Assessment: Having considered the risks associated with this decision using the County Council's approved risk management methodology, the level of risk has been identified as:            Current Risk: LOW                      Residual Risk: LOW</p> <p>Other Implications: N/A</p>

## Appointments to Committees

Recommendation	<ol style="list-style-type: none"> <li>1. That seats and appointments to the Shadow Executive Committee continue to the end of the current term of the Council (6 May 2019).</li> <li>2. That seats and appointments on transitional committees of the Shadow Dorset Council be allocated, as nominated by Group Leaders.</li> <li>3. That Chairmen and Vice-Chairmen of committees be appointed at the first meeting of each committee.</li> <li>4. That delegated authority be given to the Chief Executive, after consultation with Group Leaders, to make changes to appointments as necessary.</li> </ol>
Reason for Recommendation	To comply with the Dorset Council's Procedure Rules (Standing Orders).
Appendices	None
Background Papers	None
Officer Contact	Name: Jonathan Mair, Corporate Director, Legal and Democratic (Monitoring Officer) Tel: (01305) 224181 Email: <a href="mailto:j.e.mair@dorsetcc.gov.uk">j.e.mair@dorsetcc.gov.uk</a>

### Political Groups and Percentage Entitlement

- 1.1 All members of the Dorset Council except for eight councillors belong to one of the four political groups across all Dorset councils.
- 1.2 The existing political affiliations assume political proportionality. The number of members of political groups and the percentage entitlement is therefore as follows:

<u>Conservative</u>	<u>Liberal Democrat</u>	<u>Labour</u>	<u>Green</u>
146 (70.87%)	36 (17.48%)	12 (5.82%)	3 (1.46%)

Note: There are also seven independent members across the Dorset area councils, and two vacancies.

### Transition Committees of the Dorset Council

- 2.1 All members of the Shadow Dorset Council will become Dorset Councillors from 1 April 2019. The Chairman and Vice-Chairman of the Council will continue in place until the end of the current term of office on 6 May 2019.
- 2.2 In addition, the Shadow Executive Committee will carry on past 1 April 2019 as the new Executive of Dorset Council as prescribed by the 2018 Structural

## Appointments to Committees

Changes Order. It will continue to comprise of the existing 20 members who were previously appointed by the Shadow Council in June 2018.

- 2.3 The entitlement to seats on the remainder of the transition committees of the Dorset Council which are allocated to each political group must bear the same proportion to the total of those seats as the number of members of each group is to the membership of the Shadow Council.
- 2.2 In addition, where a political group has a majority of seats, it must also have a majority on each individual body to which appointments are made.
- 2.3 However, the Shadow Council may waive political balance rules for any committee where it wishes to appoint an alternative number of members from political groups. In order for political balance to be waived no member must object to this, an objection by a single member would make it necessary to apply strict proportionality.
- 2.4 The table below shows the number of seats on committees to be allocated to political groups:

	<u>Con</u>	<u>Lib Dem</u>	<u>Labour</u>	<u>Green</u>	<u>Total</u>
Overview and Scrutiny Committee	12	3	1	-	16
Planning Committee (see 2.6 below)	12	3	1	-	16
Licensing Committee (see 2.5 below)	11	3	1	-	15
Senior Appointment and Dismissal Committee	6	1	1	-	8
School Transport Appeals Committee	6	1	1	-	8

- 2.5 Due to the quasi-judicial nature of the decisions made by the Licensing Committee, Article 10 of the Dorset Council Constitution states that no member appointed to this Committee shall take part in any meeting of the Committee unless either:
- (a) they have received licensing training provided for the purpose of participating in this Licensing Committee; and/or
  - (b) were appointed to a licensing committee of a Predecessor Council as at 31 March 2019.
- 2.6 Similarly, in respect of the Planning Committee Article 10 states that that no member appointed to this Committee shall take part in any meeting of the Committee unless either:
- (a) they have received licensing training provided for the purpose of participating in this Planning Committee; and/or
  - (b) were appointed to a planning committee of a Predecessor Council as at 31 March 2019.
- 2.7 Group Leaders have been asked for their nominations to committees in accordance with the allocations above and having regard to the requirements relating to the Licensing and Planning Committees set out above. These will be circulated prior to the meeting. It is for the Shadow Dorset Council to make these appointments.

## Appointments to Committees

### **Appointments to Chairmen and Vice-Chairmen of Committees**

- 3.1 The Constitution of the Dorset Council states that at their annual meeting the Council may appoint, from among the voting members, a Chairman and Vice-Chairman for each standing committee. Delegation to the committees is sought to enable each committee to elect a Chairman and Vice-Chairman from its membership at their first meetings.
- 3.2 As mentioned above, the Chairman (and Vice-Chairman) of both the Council and Executive will continue as prescribed in the Structural Changes Order.

Jonathan Mair

**Corporate Director, Legal and Democratic (Monitoring Officer)**

February 2019